

for review prior to placing them in the City Council packet.

Discussed

NEW BUSINESS

2004-0488

Administration Request Policy

Attachments: Memo Strate CC Requests.pdf; Memos Somerville CC Requests.pdf
Committee members discussed Administration Request Policy

- * Mayor directed Council Members to put their requests through City Council Liaison.*
- * Mayor brought up a matter that the committees were micro-managing the operations.*
- * Mayor speculates that some information requests are beyond the level of certain committee's responsibilities.*
- * Discussed use of computers at Council meetings to receive email and research the Web.*
- * Discussed reviewing policies as to what Council's duties are and how to govern themselves in the appropriate manor.*
- * Discussed defining guidelines for newly elected Council Members.*
- * Committees formed to create better communication between the Administration and City Council.*
- * Chairperson Hill indicated she will speak with City Council President regarding having someone from MML facilitate.*

Discussed

ANY OTHER BUSINESS

Council Members Voting

- * It was noted that a member must be present to vote.*

Liquor License Application

- * Clerk is working on liquor license application.*
- * Request for the old CVS drugstore for a class "C" license was received by Clerk's Office.*
- * Possible new tenant will bring in a liquor license.*

Council Members Administrative/City Council Policies Paperwork

- * Request to have Administrative Policies and City Council Policies on CD.*
- * Ordinances are updated electronically through the year.*

Albanian Club License

- * Ordinance in place allows the Sheriff's Department as well as the Ordinance Enforcement to look at possible problems that may occur.*