



# Rochester Hills Minutes - Draft

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## Green Space Advisory Board

*Chairperson Gerald Carvey, Vice Chairperson Tim Gauthier*  
*Members: Thomas Dohr, Richard Graham, Jayson Graves, Lynn Loeb, Dahlvin Peterson, Samantha Phillips, Beth Tilove*  
*Council Member Adam Kochenderfer*  
*Youth Representatives: Shreya Reddy, Alexis Smith, Taylor Thorpe*

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Tuesday, December 10, 2013

7:00 PM

1000 Rochester Hills Drive

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### CALL TO ORDER

*Chairperson Carvey called the Green Space Advisory Board meeting to order at 7:00 p.m.*

### ROLL CALL

**Present** 6 - Gerald Carvey, Tim Gauthier, Richard Graham, Lynn Loeb, Dahlvin Peterson and Samantha Phillips

**Absent** 3 - Thomas Dohr, Jayson Graves and Beth Tilove

*Non-Voting Members Present: Kurt Dawson, Mike Hartner, Shreya Reddy, Alexis Smith and Taylor Thorpe*

*Non-Voting Members Absent: Adam Kochenderfer and Roger Moore*

*Others Present: none*

*Committee Member Graves provided previous notice he would be unable to attend and asked to be excused.*

*Committee Member Tilove arrived at 7:05 p.m.*

### APPROVAL OF MINUTES

2013-0430 Regular Meeting - October 22, 2013

**Attachments:** [10-22-13 GSAB draft minutes.pdf](#)  
[Resolution.pdf](#)

*The minutes of October 22, 2013 were approved as amended with the following addition under **UNFINISHED BUSINESS**, Item **2012-0443 Discuss Stewardship Management Plan**, page 3, paragraph 4:*

*Member Phillips thought maintenance might be the primary focus of stewardship because once a parcel is purchased for open space, it has to be maintained and preserved. **Acquisition and accessibility are not really part of stewardship.***

A motion was made by Phillips, seconded by Peterson, that this matter be Approved as Amended. The motion carried by the following vote:

**Aye** 6 - Carvey, Gauthier, Graham, Loeb, Peterson and Phillips

**Absent** 3 - Dohr, Graves and Tilove

**Resolved** that the Green Space Advisory Board hereby approves the Minutes of the Regular Meeting of October 22, 2013 as amended.

*[Member Tilove arrived at 7:05 p.m.]*

**Present** 7 - Gerald Carvey, Tim Gauthier, Richard Graham, Lynn Loeb, Dahlvin Peterson, Samantha Phillips and Beth Tilove

**Absent** 2 - Thomas Dohr and Jayson Graves

2013-0482 Regular Meeting - November 12, 2013

**Attachments:** [11-12-13 GSAB draft minutes.pdf](#)  
[resolution.pdf](#)

A motion was made by Graham, seconded by Gauthier, that this matter be Approved. The motion carried by the following vote:

**Aye** 7 - Carvey, Gauthier, Graham, Loeb, Peterson, Phillips and Tilove

**Absent** 2 - Dohr and Graves

**Resolved** that the Green Space Advisory Board hereby approves the Minutes of the Regular Meeting of November 12, 2013 as presented.

## COMMUNICATIONS

*Chairperson Carvey announced with regrets that Members Loeb and Tilove are finishing their term on GSAB. He presented proclamations of appreciation to them for their fine service and dedication. Member Loeb has served since 2008 and Member Tilove since 2010. They were very active in carrying out the mission of GSAB and will be greatly missed. Members Loeb and Tilove expressed thanks for the recognition.*

## PUBLIC COMMENT

*Chairperson Carvey announced there were no members of the public present.*

## UNFINISHED BUSINESS

2008-0130 GSAB Administrative & Strategic Sub-Committee

*Chairperson Carvey announced that Member Peterson was reappointed as well as two new members, Ms. Sandra Nicks, and Mr. Luke Freer, for a three-year term to expire 12/31/16.*

**Discussed**

**2008-0131** GSAB Communication, Promotion & Education Sub-Committee

*Member Tilove had no report.*

**Discussed**

**2008-0132** GSAB Property Nominations & Acquisitions Sub-Committee

*Mr. Mike Hartner, Director of Parks & Forestry gave an update regarding a parcel that was originally nominated for green space in 2006. The owner, Mr. George Karas, has recently made it known that he is interested in selling the parcel which is located off Walton Boulevard west of Adams Road. It is long and narrow and borders a Consumers Power easement between two subdivisions. In 2006, GSAB scored the parcel, but did not make a recommendation for acquisition and the utility easement did not come into account at that time. Mr. Hartner has contacted Lansing and discovered Consumers Power would be interested in allowing the City to construct a bike path trail on top of their easement, which would be approximately one mile through an active residential area giving it possible value as open space.*

*A question was raised if an easement parcel for a bike path could be paid for with stewardship funds. Mr. Hartner noted that the City Attorney would need to address that question. However, the first step is to make sure we secure the utility easement.*

*Board members discussed the potential of this parcel as green space. The consensus was to walk the parcel. Mr. Hartner will contact the owner for permission.*

**Discussed**

**2008-0133** GSAB Stewardship & Advocacy Sub-Committee

*See file 2012-0443, Stewardship Management Plan.*

**Discussed**

**2012-0443** Discuss Stewardship Management Plan

*Member Peterson reported that he recently attended a meeting organized by Mr. Hartner that included other city staff to brainstorm how to develop a stewardship management plan. Mr. Hartner noted that the main goal is to establish a process that governs the new responsibility of stewardship. He distributed a rough outline of the topics discussed during the session. There will be more meetings held over the next several months with city staff to further discuss a stewardship process. Then it will be presented to GSAB for review and discussion. Once GSAB finalizes the stewardship process, it will be presented to City Council for approval. It was a good first step.*

*Mr. Hartner explained that it took almost one year for GSAB to establish a process in 2006 to effectively evaluate and score nominated parcels objectively in order to make prudent recommendations to City Council for acquisition. In*

*addition, Mr. Hartner contacted the United States Department of Agriculture (USDA). They can advise local governments on land conservation issues which would help set parameters for an action plan for each open space parcel or site.*

*Member Tilove offered some resources that she found when searching for stewardship management information:*

*Midwest Invasive Plant Network, [www.mipn.org](http://www.mipn.org) <<http://www.mipn.org>>*

*Michigan Natural Features Inventory, [www.mnfi.anr.msu.edu](http://www.mnfi.anr.msu.edu)  
<<http://www.mnfi.anr.msu.edu>>*

*University of Michigan Herbarium Database, [www.lsa.umich.edu](http://www.lsa.umich.edu)  
<<http://www.lsa.umich.edu>>*

*MidWest Invasive Species Network, [www.misin.msu.edu](http://www.misin.msu.edu)  
<<http://www.misin.msu.edu>>*

*Other comments noted were:*

*It should be determined what role GSAB has within a comprehensive plan for preservation, protection and maintenance of green space, open space, and natural features within Rochester Hills.*

*A public forum should be held to gather input from local experts, master gardeners, as well as residents, etc.*

*A plan should contain some way to quantify results. Perhaps a live map could be constructed on the city's web page to show updates or progress on stewardship projects.*

*Volunteers and local groups should be engaged in stewardship projects. Riverbend park could be utilized for scout projects or overnight camps to learn skills or obtain service hours.*

*Mr. Hartner noted that Mr. Keith Sawdon, Finance Director, will provide an update at the January meeting on establishing a stewardship perpetual care trust fund.*

*Everyone agreed that stewardship is a unique opportunity and will be precedent setting.*

**Discussed**

## **NEW BUSINESS**

*None at this time.*

**ANY OTHER BUSINESS**

*None at this time.*

**NEXT MEETING DATE**

*- Tuesday, January 28, 2014 - 7:00 p.m.*

**ADJOURNMENT**

*There being no further business to discuss, Chairperson Carvey adjourned the meeting at 8:06 p.m.*

*Minutes prepared by Denise Mertz.*

*Minutes were approved as presented/amended at the \_\_\_\_\_ 2014 Regular Green Space Advisory Board meeting.*

\_\_\_\_\_  
*Gerald Carvey, Chairperson*

