



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2020-0260

**TO:** Mayor and City Council Members  
**FROM:** Scott Cope, Director Building/Facilities/Ordinance  
**DATE:** July 27, 2020  
**SUBJECT:** Tuckpointing, Stone Replacement and Masonry Repair

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**REQUEST:**

City Council is requested to authorize a blanket purchase order/contract for as-needed tuckpointing, stone replacement and masonry repair in the amount not-to-exceed \$77,000.00 for a three year term to expire July 30, 2023 to Poe Restoration and Waterproofing Company, Oak Park, Michigan and further authorizes the Mayor to execute a contract on behalf of the City.

**REASON FOR PURCHASE:**

The City requires tuckpointing, stone replacement and masonry repair services for various City-owned buildings including historic facilities at Bloomer Park and the Rochester Hills Museum at Van Hoosen Farm.

The City issued a Request for Proposals for tuckpointing, stone replacement and masonry repair services utilizing the MITN system. Four (4) proposal responses were received and reviewed by an evaluation committee consisting of staff from the facilities department and the museum. Poe Restoration and Waterproofing Company is recommended for award based on their experience and qualifications, warranty offering, capacity to perform the work, comprehensive proposal response, lowest pricing and experience with historic buildings

**PROCESS:**

**Vendor Name and Address:**

Poe Restoration and Waterproofing Company  
13401 Cloverdale Street  
Oak Park, MI 48237

**Reason for Selection:**

Best Value

**Method of Purchase:**

Blanket Purchase Order/Contract

**BUDGET:**

Funding is included in the FY 2020 Adopted Budget and FY 2021 and FY 2022 Projected Budgets.

Fund Name	Department Account No	Account No. Description	3-Year Budget Amount	3-Year Cost	Remaining Budget
Facilities	631.929000	Repairs & Maintenance	\$77,000	\$77,000	\$0

**RECOMMENDATION:**

It is recommended that City Council authorize a blanket purchase order/contract for as-needed tuckpointing, stone replacement and masonry repair in the amount not-to-exceed \$77,000.00 for a three year term to expire July 30, 2023 to Poe Restoration and Waterproofing Company, Oak Park, Michigan and further authorizes the Mayor to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney       Yes       N/A