



# Rochester Hills Draft Minutes Green Space Advisory Board

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*Gerald Carvey, Paul Funk, Tim Gauthier, Lorraine McGoldrick, Jack Robinson,  
Pamela Wallace, William Windscheif*

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Tuesday, May 23, 2006

7:00 PM

1000 Rochester Hills Drive

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## CALL TO ORDER

*Chairperson Carvey called the GSAB meeting to order at 7:00 PM.*

## ROLL CALL

**Present:** Gerald Carvey, Lorraine McGoldrick, Jack Robinson, Pamela Wallace and William Windscheif

**Absent:** Paul Funk and Tim Gauthier

*Non-Voting Members Present: Kurt Dawson, Roger Moore*

*Non-Voting Members Absent: Mike Hartner, Ravi Yalamanchi*

*Others Present: None*

## APPROVAL OF MINUTES

*None presented.*

## PUBLIC COMMENT

*Andy Williams shared his positive response to the approval to the GSAB package by Council.*

## UNFINISHED BUSINESS

**2006-0214**

Media Relations and Conservation Easement Brochure

**Attachments:** Draft 1 - Protocol for Media Relations.pdf

*Ms. Wallace gave a report on the sub-committee meeting regarding the brochure. The sub-committee members consist of Ms. Wallace, Mr. Funk and Ms. McGoldrick. The sub-committee reviewed target goals and target audiences for use of the brochure. It was noted that the educational components were the most important to have appeal to the widest range of the public.*

*The committee presented Media Protocols. It was suggested that the information be sent via e-mail to make changes easier instead of spending time reviewing at the meeting. Chairman Carvey clarified that this document was for internal use only.*

*No action was taken.*

**Discussed**

2006-0246

Report from Conservation Easement Task Force

**Attachments:** Memo to GSAB Pre-post land acquisition.pdf

*Mr. Robinson reported on two meetings concerning easements. A list of current easements & setbacks is detailed below:*

*Current Easements, Setbacks & Preservations in Rochester Hills*

<i>Conservation Easements held by the City of Rochester Hills</i>	<i>109.99 acres</i>
<i>Conservation Easements held by the MDEQ</i>	<i>47.60 acres</i>
<i>Natural Features held by MDEQ</i>	<i>.10 acres</i>
<i>Natural Features held by Homeowners Associations</i>	<i>4.39 acres</i>
<i>Setbacks held by the City of Rochester Hills</i>	<i>7.92 acres</i>
<i>Setbacks held by MDEQ</i>	<i>2.46 acres</i>
<i>Setbacks held by Homeowners Associations</i>	<i>2.16 acres</i>
<i>Tree Preservations held by the City of Rochester Hills</i>	<i>7.32 acres</i>
<i>Wetland Preservations held by MDEQ</i>	<i>112.99 acres</i>
<b>TOTAL</b>	<u><b>294.93 acres</b></u>

*Mr. Moore, City Surveyor, provided a map indicating Priority I, II, and III. The major concern is how individuals approach easements and how land acquisitions are managed and secured.*

*Ordinance enforcement of past and future easements, buffers, conservation and setbacks was discussed. The Board discussed the following questions:*

- \* Should GSAB make recommendations of how to protect land.*
- \* Can and should millage money be used for monitoring purposes.*
- \* How is land permanently protected.*

*At the present time monitoring is done following a complaint received by the City. The GSAB scope is to recommend acquisition not monitor and protect land. Before purchasing land, these issues need to be explored and direction should be provided by the City. The Board will continue to seek discussions with the attorney. GSAB would like to develop a proposal to submit to City Council addressing the concerns.*

**Discussed**

## **NEW BUSINESS**

2006-0389

Time Table for First Cycle for Property Interest Acquisition

*The timetable for the first cycle of property acquisition was discussed looking at length of time. Mr. Robinson offered to write a timeline. Chairperson Carvey indicated he will work with City staff to develop the Media Press release. Letters to land owners in Priority I, II, III will be sent during the first part of June. A public informational meeting with guest speakers will be held on July 13, 2006. The Property owner nomination form will be due at the end of August. Ms. McGoldrick asked if a date of July 31st would qualify for grants. The consensus was that the earlier date would not be any better position for the current cycle.*

**Discussed**

## **ANY OTHER BUSINESS**

*None presented.*

2006-0627

Adoption of Resolution to cancel June 13, 2006 Regular Green Space Advisory Board (GSAB) Meeting.

**Attachments:** Resolution.pdf

**A motion was made by Windscheif, seconded by McGoldrick, that this matter be Approved.**

**Resolved that the Green Space Advisory Board (GSAB) agrees to cancel its Regular Meeting scheduled for Tuesday June 13, 2006 at 7:00 PM.**

**Further Resolved that the City Clerk shall provide proper notice of the Meeting Time change pursuant to 15.265, Section 5(3) of the Michigan Open Meetings Act, Public Act No. 267 of 1976 as amended.**

**The motion carried by the following vote:**

**Aye:** Carvey, McGoldrick, Robinson, Wallace and Windscheif

**Absent:** Funk and Gauthier

## **NEXT MEETING DATE**

*Tuesday, June 27, 2006 at 7:00 PM.*

## **ADJOURNMENT**

*There being no further business to discuss, Chairperson Carvey adjourned the meeting at 8:25 PM.*

*Minutes prepared by Lorraine McGoldrick.*

*Minutes were approved as presented/amended at the \_\_\_\_\_, 2007 Regular GSAB Meeting.*