



# Rochester Hills Agenda Report

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**File Number: 2006-0339**

<b>File Number:</b> 2006-0339	<b>File Type:</b> Policy	<b>Status:</b> To Council
<b>Version:</b> 2	<b>Reference:</b>	<b>Controlling Body:</b> City Council Regular Meeting
<b>Requester:</b>	<b>Cost:</b>	<b>Introduced:</b> 04/27/2006
<b>File Name:</b> City Council Policy for Review of Performance Appraisals for Council Appointed Directors - 2006		<b>Final Action:</b>

**Title:** Approval of Amendments to *City Council Policy for Review of Performance Appraisals for Council Appointed Directors*

**Notes:**

**Code Sections:**

**Indexes:** City Clerk, City Treasurer, Policy, Salaries & Wages

**Sponsors:**

**Attachments:** AIS Agenda Summary.pdf, 031606 CC Policy.pdf,  
AIS Resolution.pdf

**Agenda Date:**

**Agenda Number:**

**Enactment Date:**

**Enactment Number:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Administration and Information Services Committee	05/23/2006	Recommended for Approval	City Council Liaison			Pass
	<b>Notes:</b> <i>Ms. Pam Lee, Director of Human Resources, informed the Committee that the reason for the suggested amendments to the policy was to provide Council with a more current sense of how the appointed director is being reviewed by the Mayor as well as what the director's goals and issues might be.</i>						
			Aye:	Duistermars, Holder, Kinker and Verschueren			
			Absent:	Rosen			

### Text of Legislative File 2006-0339

..Title

Approval of Amendments to *City Council Policy for Review of Performance Appraisals for Council Appointed Directors*

..Body

**Resolved** that the Rochester Hills City Council concurs with the recommendation of the Administration & Information Services (AIS) Committee and approves the amendments to the *City Council Policy for Review of Performance Appraisals for City Council Appointed Department Directors* as follows:

Article I: Section 2, shall read:

"It is the desire of the City Council AIS Committee to periodically monitor the performance of its appointed directors based on ~~an~~ ~~bi~~-annual review of the performance appraisal completed by the Mayor, as well as a self-evaluation and/or additional comments provided by the Council appointee.

Article II: Section 3, sentence 2 shall read:

"The Director of Human Resources shall copy the self-assessment and any attachments to the Mayor and forward the appraisal, justification regarding the proposed bonus pay and self-assessment and attachments to City Council members ~~bi-annually~~ by the end of ~~January~~ month following completion of the appraisal ~~period~~.