

City Council Agenda Summary Sheet (Purchases)

Agenda No: 2004-1190
Date: November 24, 2004
Prepared By: Pamela M. Lee, Director ext. 2521
City File No: NA
Meeting Date: December 8, 2004

PURPOSE:

A blanket purchase order not to exceed \$130,000 for labor and employment related legal services from Kemp, Klein, Umphrey, Endelman & May P.C. (KKUE) from January 1, 2005 through December 31, 2005 is requested.

DISCUSSION:

Thomas L. Boyer has served the City of Rochester Hills for over 29 years. His dedication and unique historical perspective continues to add value to his role as the City's principal attorney for labor and legal matters.

Labor and employment related legal activities for 2005 will include ongoing contract negotiations with the fire fighter union, and negotiations with the general employee union, AFSCME Local #2491. Research and analysis in areas such as active employee and retiree health insurance, and coordination with pension plan changes will be addressed. Other matters anticipated include grievances, administrative and personnel policy matters, and privatization. Compliance issues relative to legislation such as the Fair Labor Standards Act, the Family and Medical Leave Act, Title VII and the Americans with Disabilities Act are also generally anticipated.

FISCAL INFORMATION:

The amount requested represents a five percent increase over the equivalent 12-month period for 2004. The increase is necessary due to an increase in the rate for Mr. Boyer and other KKUE attorneys from \$135 to \$140 per hour. This increase should be considered modest in light of the fact that the hourly rate has not increased since 2002 and the overall amount requested is still 17% less than the total blanket purchase authorization for 1999.

Fund Name	Fund Account #	Description	Budget Amount	Cost	Remaining Budget
General	210.805002	Legal-Labor & Other	\$94,000	\$70,000	\$24,000
Fire	206.805001	Legal-Labor & Other	\$25,000	\$20,000	\$5,000
Water & Sewer	530.805001	Legal-Labor & Other	\$25,000	\$20,000	\$5,000
Water & Sewer	510.805001	Legal-Labor & Other	\$25,000	\$20,000	\$5,000
			Total: \$169,000		

Vendor Name and Address:

Kemp, Klein, Umphrey, Endelman & May P.C.
201 Big Beaver Road, Suite 600
Troy, MI 48084

Reason for Selection:

Quality Based

Method of Purchase:

Blanket Purchase Order

RECOMMENDATION:

Approval of a blanket purchase order not to exceed \$130,000 payable to Kemp, Klein, Umphrey, Endelman & May P.C. from January 1, 2005 through December 31, 2005 is recommended.

ATTACHMENTS:

Department Authorization: Pamela M. Lee, Director of Human Resources

Reviewed by:

Fiscal: *Julie Jenuwine*

Purchasing: *Jean Farris*

Clerks: *Susan Galeczka*

Approved by:

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA

