

## City Council Agenda Summary Sheet (Purchases)

**Agenda No:** 2005-0075  
**Date:** January 19, 2005  
**Prepared By:** Scott Cope, Building Department  
**City File No:**

**Meeting Date:** February 2, 2005

---

**PURPOSE:**

City Council is requested to authorize the issuance of a blanket purchase order to Kleen Kut of Washington, Michigan for lawn maintenance and weed mowing services for private vacant and occupied lots in the amount not to exceed \$50,000.00 through February 28, 2006.

**DISCUSSION:**

Kleen Kut has provided weed mowing services in the City of Rochester Hills for the last eleven years. The Building Department has observed that the vendor has demonstrated a consistently high level of service.

Sealed bids for lawn maintenance and weed mowing services were solicited and awarded to Kleen Kut of Washington, Michigan. The bid included an option to renew for an additional five years, on a yearly basis. The City wishes to exercise its option to renew through February 28, 2006.

**FISCAL INFORMATION:**

The 2005 budget has \$50,000 budgeted in Weed Control Department (General Fund) in the Professional Services account.

Fund Name	Fund Account #	Description	Budget Amount	Cost	Remaining Budget
General Fund	535.801000	Professional Services	\$50,000.00	\$50,000.00	-0-

**Vendor Name and Address:**

Kleen Kut Inc. P.O. Box 528 Washington, MI 48094

**Reason for Selection:**

Responsive, responsible bid

**Method of Purchase:**

Blanket purchase order

**RECOMMENDATION:**

It is recommended that City Council authorize the issuance of a blanket purchase order to Kleen Kut of Washington Michigan for lawn maintenance and weed mowing services in the amount not to exceed \$50,000.00 through February 28, 2006.

**ATTACHMENTS:**

---

Department Authorization: Scott Cope, Building Department

Reviewed by:

Fiscal: *Julie Jenuwine*

Purchasing: *Jean Farris*

Clerks: *Susan Koliba-Galeczka*

Approved by: *Pat Somerville*

**NEXT AGENDA ITEM**

**RETURN TO AGENDA**