

By-Laws
Michigan Rollin' Pistons

ARTICLE I: ESTABLISHMENT OF THE ORGANIZATION

Section 1: Establishment

The initial voting members of the organization shall be those persons who have executed these by-laws.

Section 2: Officers

The initial officers of the organization shall be appointed by the initial voting membership.

ARTICLE II: NAME

The name of this organization shall be the "Michigan Rollin' Pistons."

ARTICLE III: PURPOSES

Section 1: Purposes

The purposes of this organization are:

- (a) to actively promote and demonstrate wheelchair basketball to persons with disabilities as well as to the general public,
- (b) to initiate, stimulate, and promote the growth and development of junior wheelchair basketball for physically disabled children,
- (c) to support the activities of the team,
- (d) to cooperate with other junior wheelchair sports organizations in promoting and conducting junior regional wheelchair basketball events,
- (e) to organize fundraising in support of the activities for the team.

Section 2: Fundamental Policy

The fundamental policies of this organization are:

- (a) to follow the rules and policies of the National Wheelchair Basketball Association (prep and ten foot divisions),
- (b) to meet formally once a month from September to May, and to meet as necessary in June, July and August,
- (c) to conduct business in accordance with these by-laws.

ARTICLE IV: MEMBERSHIP

Section 1: Eligibility for Membership

Membership shall be open to all.

Section 2: Categories of Membership

There shall be two categories of membership: Voting and Non-Voting.

- (a) Each family of a player (or more than one player) on the Michigan Rollin' Pistons shall have one vote in the voting membership.
- (b) Non-voting members shall be the balance of the membership of the organization.

Section 3: Conditions and Obligations of the Membership

Voting families shall be required to register for the Michigan Rollin' Pistons program.

ARTICLE V: ORGANIZATION

Section 1: Transaction of Business

The establishment and direction of the general policy of the organization is vested in the voting membership of the organization.

- (a) For the transaction of business, a quorum for any meeting shall be one-half of the voting membership.
- (b) Except for official elections and for changes in the by-laws, a voting membership must be present at a meeting in order to vote.
- (c) Except for changes in the by-laws, votes shall be decided by a simple majority of the quorum.
- (d) The voting membership shall:
 - (1) Transact the business and administer the affairs of the Michigan Rollin' Pistons team in accordance with the policies above,
 - (2) Require all net income from activities of the organization and all income from other sources, including charitable contributions, to be deposited in the account set up for the Michigan Rollin' Pistons,
 - (3) Vote on by-laws policies providing for (i) the distribution of the income of the Michigan Rollin' Pistons, and (ii) the expenditures of the Michigan Rollin' Pistons funds.

Section 2: Elections

- (a) Nominations for officers shall be accepted at the regularly scheduled meetings in April of each year. Nominees must indicate their willingness to serve, either at the meeting or in communication with the Secretary.
- (b) Election of officers shall be held by secret ballot at the regularly scheduled meeting in May.
- (c) Officers shall be elected by simple majority.

(d) All proxies must be submitted at the time of election in a sealed envelope. Signature is required.

Section 3: Officers

(a) The officers of the Michigan Rollin' Pistons shall consist of the President, Vice-President, Secretary, and Treasurer.

(b) The officers shall be elected for a term of one year.

Section 4: Duties of Officers

(a) The President shall be responsible for (i) presiding at monthly meetings of the Michigan Rollin' Pistons, (ii) general supervision of the affairs of the Michigan Rollin' Pistons, (iii) signing or counter signing all instruments of the Michigan Rollin' Pistons as authorized by the voting membership, (iv) making regular reports to the membership, (v) naming the chairs of all special committees, and (vi) performing all such other duties incident to the office of President or properly required by the voting membership of the Michigan Rollin' Pistons team.

(b) The Vice-President shall be responsible for (i) presiding at monthly meetings in the absence of the President and (ii) carrying out all duties and responsibilities assigned to him/her by the President.

(c) The Secretary shall be responsible for: (i) keeping records of the minutes of the meetings of the Michigan Rollin' Pistons team, (ii) issuing notices for all meetings via email, (iii) conducting yearly elections for new officers, and (iv) reporting to the membership at September meeting the proceedings of the Michigan Rollin' Pistons during the preceding year.

(d) The Treasurer shall be responsible for (i) managing all team funds and individual athlete accounts of the Michigan Rollin' Pistons, including payment of expenses and disbursement of funds as countersigned by an officer of the Michigan Rollin' Pistons; (ii) submitting, at each monthly meeting a general report of all receipts and disbursements to the voting membership; and (iii) presenting to the voting membership a report on the expenditures of the past year and a proposed operating budget for the ensuing fiscal year in September of each year.

Section 5: Financial Policies

(a) The Treasurer of the Michigan Rollin' Pistons shall prepare a financial plan of the fiscal year following the priorities below in stated order.

(i) Funds for team registration for the NWBA dues, conference dues, and registration at local, regional, and national wheelchair basketball tournaments;

(ii) Funds for staff travel costs to local, regional, and national wheelchair basketball tournaments. Such costs shall be limited to air transportation or auto mileage at the prevailing rate of the reimbursement permitted by the Internal Revenue Service, hotel lodging, meals on a \$25/day per diem, and airport parking;

(iii) Funds for ground transportation costs for the team at local, regional, and national wheelchair basketball tournaments;

(iv) Partial funds for costs for individual players with hardships to local, regional, and national wheelchair basketball tournaments. Such costs shall be limited to air transportation or auto mileage at the prevailing rate of the reimbursement permitted by the Internal Revenue Service, hotel lodging, and meals on a \$25/day per diem. Players with hardships will be identified by the head coach;

(v) Partial funds for costs for individual players to local, regional, and national wheelchair basketball tournaments. Such costs shall be limited to air transportation or auto mileage at the prevailing rate of the reimbursement permitted by the Internal Revenue Service, hotel lodging, meals on a \$25/day per diem;

(vi) Partial funds for family expenses to accompany players to local, regional, and national wheelchair basketball tournaments. Such costs shall be limited to air transportation or auto mileage at the prevailing rate of the reimbursement permitted by the Internal Revenue Service, hotel lodging, meals on a \$25/day per diem, and airport parking.

(b) The Treasurer of the Michigan Rollin' Pistons shall execute expenditures in accordance with the financial policies above.

(c) The Treasurer of the Michigan Rollin' Pistons shall plan and execute collections from players and families traveling with the Michigan Rollin' Pistons in accordance with the financial policies above and below.

(i) If the Treasurer requires pre-payment to cover travel expenses for a player or family members, that pre-payment must be submitted to the Treasurer by the due date, or else the player and/or family members will not be allowed to travel with the team.

(ii) The Treasurer shall reimburse family pre-payments for travel expenses should funds become available in accordance with the financial policies above.

(d) The Treasurer of the Michigan Rollin' Pistons shall administer individual athlete accounts in accordance with the financial policies above and below.

(i) Funds may be used for activities associated with wheelchair athletics, including travel expenses for athletes and family members, equipment expenses, camps, etc.

(ii) Expenditures or reimbursements from an individual athlete account must be pre-approved by the officers of the Michigan Rollin' Pistons. Parents must file a pre-approval form with the Treasurer; after officer approval, parents must provide receipts to the Treasurer for reimbursement. Expenses that have not been pre-approved will not be reimbursed.

(iii) Unused funds from an individual athlete account shall revert to the general team fund one year after an individual athlete leaves the Michigan Rollin' Pistons team due to graduation, health reasons, age, or resignation from the team.

Section 6: Fiscal Year

Fiscal year of the Michigan Rollin' Pistons shall begin on the first day of October in each year.

Section 7: Vacancies

(a) Nominations to fill vacancies of officers may be presented at any regularly scheduled meetings of the Michigan Rollin' Pistons. Nominees must indicate their willingness to serve, either at a meeting or in communication with the Secretary.

(b) Elections to fill such vacancies will be held by secret ballot at the next regularly scheduled meeting subsequent to the nomination. Proxy votes (signed) must be submitted in sealed envelopes.

ARTICLE VI: AMENDMENTS TO THE BYLAWS

Alterations, amendments or repeals of the by-laws of the Michigan Rollin' Pistons may be made at any monthly meetings of the Michigan Rollin' Pistons, provided that a notice stating the purpose of each proposed alteration, amendment or repeal and the reason therefore and a copy of the proposed amendment is sent to every member of the voting membership not less than thirty (30) days prior to the date of the meeting at which the proposed amendment is to be voted on. Alterations, amendments or repeals of the by-laws shall require a concurring vote of not less than two-thirds (2/3) of the voting membership. Proxy votes (signed) must be submitted in sealed envelopes.

ARTICLE VII: DISSOLUTION OF THE ORGANIZATION

If under any circumstance, the organization is no longer willing or able to operate, the assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Revenue Code, or corresponding section of any future federal code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.