

RFP-RH-15-012		
Natural Raised Garden Columbarium		
<b>Firm Name</b>	<b>James C. Scott &amp; Associates, Inc.</b>	<b>WH Canon</b>
Address	Bloomfield Hills, MI 48304	Romulus, MI 48174
Years in business	54	22
Years company providing services requested	50+	22
Additional Firms proposed for project		
<b>Firm 2</b>		
Name	Distinctive Landscapes	Harley Ellis Devereaux
Address	Clarkston, MI 48347	Southfield, MI 48033
<b>Firm 3</b>		
Name		Jack C. Goodnoe Cemetery Planning & Design
Address		Ann Arbor, Mi 48105
<b>Firm 4</b>		
Name		Eickhof Columbaria, Inc.
Address		Crookston, MN 56716
Last five (5) contracts company completed for columbarium design-build services	Holy Sepulchre Cemetery - Design Consultations & Columbarium Section Clover Hills Park Cemetery - Columbarium Garden Design & Implementation Archdiocese of Detroit - Design consultant (various Cemeteries & Churches) St. Hedwig Cemetery 0 Design Consultant	Combined team aggregate of more than 130 years exp. Kirk in the Hills Mt. Elliot Cemeteries Mount Royal Cemetery Spring Grove Cemetery Lake View Cemetery Additional listings provided

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Identify who will be assigned to project	<p>Jim Scott- 54 yrs exp in all areas of landscape design, construction admin, project mgmt. Registered Landscape Architect State of MI.</p> <p>Ben Weaver - 12 yrs exp in all areas of landscape design, construction admin, project mgmt. Registered Landscape Architect State of MI.</p> <p>Paul Klein - Distinctive Landscapes - 30 yrs exp in all areas of nursery mgmt, landscape implementation, project coordination &amp; project mgmt.</p>	<p>Mark Hieber - Team leader and lead designer, Licensed Landscape Architect in Michigan, Illinois, Ohio, California, 32 yrs exp in planning/design</p> <p>Jack Goodnoe - Lead planner, Licensed Landscape Architect in Michigan, 40 yrs exp strategic land use planning and site design.</p> <p>Michael Canon - Design-build project manager, 35 yrs exp in logistics and planning.</p> <p>Steve Udell - Construction project manager, certified landscape installer and certified arborist in Michigan, 20 yrs exp in construction and implementation.</p> <p>Kim Ennett - Lead Estimator, Licensed Landscape Architect in Michigan. 20 yrs exp cost estimating and construction implementation</p> <p>Paul Eickhof - Lead Columbarium Fabricator/Installer, 30 yrs exp in columbaria fabrication and installation.</p>
Experience in designing/constructing columbarium's	<p>Holy Sepulchre Cemetery - designed layout and construction methods for both the vertical and in-ground columbaria, as well as planting plans for surrounding area. During construction provided construction admin and on-site supervision services.</p> <p>Clover Hill Park Cemetery - Designed layout and planting plan for columbarium garden and provided construction admin and on-site supervision services during implementation.</p>	<p>Combined team aggregate of more than 130 years exp.</p> <p>Kirk in the Hills Mt. Elliot Cemeteries Mount Royal Cemetery Spring Grove Cemetery Lake View Cemetery Additional listings provided</p>
Employees		
Full Time		4 300+
Part Time		1 NA

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<p>Recommendations for successful completion of project meeting City's objectives.</p>	<p>Considering tight budget project and desired long term ease of maintenance, recommend incorporating following where possible: concepts considering existing site features, native plant material, drip irrigation, utilization of local products, mfgs, etc. consideration alternate materials and products.</p>	<p>Brand captured in tag line "Innovative by Nature". Order to fully convey brand well, imperative public spaces city creates convey nature-infused ethos. Equally important is need to be innovative. Need to understand how best convey forward-looking, fresh approach to places that are in stewardship. Implication of quality level that is part of brand ethos of Rochester Hills. Physical spaces need to accurately convey kind of attention to quality that is expected in Rochester Hills. Shoddy low quality spaces do not correctly convey Rochester Hills to community or visitors. Believe Cemetery can be so much more than see today. Believe highest value for City and cemetery is to consider developing strategy for future that truly innovative; future includes but not limited to implementation of garden columbarium. Understanding the big picture details of what may best decisions for columbarium garden implementation will be revealed. Have developed proposal that is an additive ala carte approach to answering the question What is best approach that will reinforce values of City and its people in way that will provide long term success for cemetery.</p>
<p>Approximate time frame for project completion.</p>	<p>Upon award: Generation 3-5 concepts approx 2 weeks, cemetery committee/city review and comment: TBD, Finalize approved concept as required: 1 week, Cemetery committee/city review and comment: TBD, Prep construction documents for review and approval: approx 2 weeks, Cemetery Committee/City review/permits: TBD, Construction and Implementation: 3-4 weeks, Final inspection, approval, as-builts: approx 2 weeks.</p>	<p>Time frame will be dependent on ala carte options or other solutions as defined in brainstorming workshop. Since major element of the garden, a cenotaph pill is proposed to be prefabricated and delivered to the site, implementation time will be streamlined. Additionally, anticipated that may be some unknown approval processes since site is in City of Rochester. At time of site visit, unclear what approvals may be required and time frame to receive those approvals. May be delays associated with "all quiet" for funerals/internments. Will work closely with City to streamline all processes.</p>
<p>Describe warranty for project.</p>	<p>All work completed in professional, workman like manner. Distinctive landscape offers 1 year warranty all plant stock, hardscape material and workmanship. Should it be determined that underlying design is cause of any plant or material failure, James C Scott and Associates shall redesign area of concern at no additional charge.</p>	<p>Harley Ellis Devereaux carries professional liability insurance of \$5 million per claim and aggregate. WH Canon provides a 1-year warranty on all plant materials, paving and stonework. Eickhof Columbaria provides a five year warranty on prefabricated columbaria.</p>

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Clients currently served with types services described	Currently "on call" for Clover Hill Park Cemetery in Royal Oak and St. Hedwig Cemetery in Dearborn Heights. Distinctive Landscape handles most large scale landscape work at Clover Hill Park Cemetery.	100+
Provide work plan for project.	Intent to work in conjunction with City throughout duration of project. Will start with 3-5 design concepts to be shared and discussed with appropriate parties. When clear direction agreed upon, refine concept as req'd to generate final plant for review and final approval. Once final plan approved, continue coordination with Distinctive Landscapes to produce set of construction documents to be referenced during installation. Upon acceptance and granting of permits, Distinctive will begin installation. Periodic progress meetings and site visits shall be scheduled at City discretion during installation. James C. Scott will provide daily site supervision and construction admin services as required.	Long supported dynamic culture of project leadership. Each professional takes pride ownership work perform. Understand importance good communication, specific documentation of requirements, clearly defining project scope, quality review and cost control. Practice like to call "application of rigorous project mgmt" actively examines and continuously reviews following specific methods to develop maintain project time lines, communication, cost estimating and control, schedule development and control and optimization of resources. Have team of project mgrs who highly knowledgeable leaders in design build. Empowered to make relevant decisions and delivering high quality results. HED, Jack Goodnoe, Eickhof
		Columbaria handles more than 800 contracts. Across wide range, meet excess of 90% all deadlines. Overall average of A/E initiated change orders for E&O just over 1.5% of construction costs. Comprehensive design/engineering services performed in-house, all work together collaborative environment during each every phase of project. To maintain budgets, employ Continuous Cost Estimating approach. Begins with development of cost model in design phase. Involves continual updating o model, wherever decisions considered. Continuous estimated reduces surprises in change orders and additional services.
Minimum three (3) client references	Provided	Provided
Proposed subcontractors	Sujak Engineering (as needed)	May include concrete, irrigation, carpentry.

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Exceptions:	Topographic and/or existing utility surveys are not included in this proposal. Separate headstones or other burial markers and engraving not included. Proposal based upon example drawing provided. While additional concepts will be provided under contract, additional charges may apply if an alternate is selected. Additional charges shall be based upon materials selected and time spent generating any necessary plans for req'd approvals.	Alternate recommended throughout this proposal is to develop cost proposal after understanding best option for long term value.
Lump Sum Cost for Complete Project	\$50,000.00	To Be Determined
	See proposal for details this cost may be +/- 10%	