



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org**

Legislative File No: 2011-0144

TO: Mayor and City Council Members

FROM: Scott Cope, Director of Building/Ordinance Compliance
Bob White, Supervisor of Ordinance Compliance

DATE: March 21, 2011

SUBJECT: Weed Mowing/Lawn Maintenance for Ordinance Compliance

REQUEST:

City Council is requested to authorize a blanket purchase order for weed mowing and lawn maintenance for Ordinance compliance for unoccupied lots to Brantley Development LLC, Westland, Michigan in the amount not-to-exceed \$40,000.00 through December 31, 2011 and a blanket purchase order to Universal Lawn Care Inc., Shelby Township, Michigan for weed mowing and lawn maintenance for Ordinance compliance for occupied lots in the amount not-to-exceed \$15,000.00 through December 31, 2011.

REASON FOR PURCHASE:

City Ordinance Section 84-17 – Weed Control requires owners and occupants of land to cut or destroy all noxious weeds growing on the property. In the event the property owner fails to maintain the property and heed warnings from the Ordinance Compliance staff, the City is allowed to enter upon the property to cut grass and weeds.

Request for Proposals for weed mowing of unoccupied lots were solicited and evaluated by Ordinance Compliance Staff of the Building Department with award recommended to Brantley Development LLC, Westland, Michigan, based on best value to the City in terms of quality of work, past experience with ordinance compliance work in other communities, capacity of contractor and equipment and cost proposal

Request for Proposals for weed mowing of occupied lots were solicited and evaluated by Ordinance Compliance Staff of the Building Department with award recommended to Universal Lawn Care Inc., Shelby Township, Michigan based on best value to the City in terms of quality of work, prior experience with Rochester Hills Ordinance compliance and cost proposal.

These services require good judgment on the part of the contractor, attention to details and close coordination with Ordinance Enforcement Staff. For unoccupied lots, besides mowing, the contractor is responsible for identification of violations and providing documentation, including measurements and photographs. For occupied lots, besides mowing, the contractor is responsible for assisting in identifying violations and providing documentation, including measurements and photographs.

The costs for these services are billed to the property owner or ultimately added to property taxes.

PROCESS:

Vendor Name and Address:

Brantley Development LLC
30235 Marshall Court
Westland, Michigan 48186

Universal Lawn Care, Inc.
PO Box 183110
Shelby Township, Michigan 48318-3110

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Weed Control	535.807000	Contractual Services	\$55,000.00	\$55,000.00	0

RECOMMENDATION:

It is recommended that the Rochester Hills City Council authorize a blanket purchase order for weed mowing and lawn maintenance for Ordinance compliance for unoccupied lots to Brantley Development LLC, Westland, Michigan in the amount not-to-exceed \$40,000.00 through December 31, 2011 and a blanket purchase order to Universal Lawn Care Inc., Shelby Township, Michigan for weed mowing and lawn maintenance for Ordinance compliance for occupied lots in the amount not-to-exceed \$15,000.00 through December 31, 2011 and further authorizes the Mayor to execute contracts on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		