



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
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Legislative File No: 2024-0278

TO: Mayor and City Council Members
FROM: Mike Viazanko, Director Building/Facilities/Ordinance
DATE: June 10, 2024
SUBJECT: Janitorial Services

REQUEST:

City Council is requested to authorize a contract/blanket purchase order for janitorial services to Americlean, Inc., Chesterfield Township, Michigan for janitorial services in the amount not-to-exceed \$170,000 through June 30, 2025.

REASON FOR PURCHASE:

The City outsources janitorial services for City Hall, Fire Station #1, and DPS Garage buildings. This business model has proven to be successful in terms of staffing, maintenance levels, and cost savings to the City.

In 2021, a Request for Proposals was solicited through MITN and ten responsive responsible proposals were received. Americlean, Inc. was selected as providing the best value for the City based on their excess capacity, ability to do the work, and a strong commitment to perform.

Americlean, Inc. has experienced professionals currently employed and performed satisfactory over the past year. Their attention to detail, fair & reasonable pricing and their customer service record have demonstrated a clear understanding of our needs and provided adequate staff to clean each building. Specialist crews are assigned to complete the complex monthly and semi-annual cleaning projects, and on-site supervision will be provided, relieving City Facilities staff of the burden of oversight.

The contract has a renewal available and the vendor has agreed to hold pricing. The City wishes to exercise an option to renew with Americlean, Inc. for a one-year term to expire June 30, 2025.

PROCESS:

Vendor Name and Address:

Americlean, Inc.
29600 26 Mile Road
Chesterfield Township, MI 48051

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2024 Adopted Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.807000	Contractual Services	\$170,000	\$170,000	\$0

RECOMMENDATION:

It is recommended that City Council authorize blanket purchase order/contract for Janitorial Services to Americlean, Inc. of Chesterfield, Michigan in the amount not-to-exceed \$170,000 for a one-year term through June 30, 2025 and further authorize the Mayor to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A