



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2018-0618

TO: Mayor and City Council Members
FROM: Scott Cope, Director Building/Facilities/Ordinance
DATE: January 7, 2019
SUBJECT: HVAC Unit Replacements – City Hall Server Room & Dairy Barn

REQUEST:

City Council is requested to authorize the purchase and installation of replacement HVAC units at the City Hall Server Room and the Dairy Barn from K & S Ventures, Inc., 2653 Auburn Road, Auburn Hills, MI 48326, in the total amount not-to-exceed \$106,205.00 Dollars.

REASON FOR PURCHASE:

The Server Room HVAC unit conditions the room housing all the City's computer equipment. This is an essential piece of equipment necessary to keep the City's computer system functioning properly. The existing unit had a life expectancy of 10 years when it was installed in 2003. It is now over 15 years old and needs to be replaced. The Dairy Barn HVAC unit is also far past its life expectancy. It has failed on multiple occasions over the past 3 years and is due for replacement.

The Purchasing Division solicited competitive sealed Request for Proposals for the purchase and installation of replacement HVAC units for the City Hall Server Room and the Dairy Barn through the MITN system. A site visit was held to give potential proposers access to the sites. Four competitive proposals were received. A committee comprising of staff from Facilities and Building evaluated the responses and issued a request for revised proposals to verify the unit for the server room in City Hall had the additional equipment necessary and an extended warranty. The proposals were evaluated and the committee determined the response from K & S Ventures, Inc. of Auburn Hills, MI was most advantageous for the project.

The proposal received from K & S Ventures, Inc. was deemed to be the best value to the City based on their proposed methodology to perform and complete the work and providing the lowest cost to perform the work and is recommended for award. The vendor has performed similar services for the City satisfactorily in the past.

PROCESS:

Vendor Name and Address:

K & S Ventures, Inc.
2653 Auburn Road
Auburn Hills, MI 48326

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding for this project is scheduled to be carried over from the FY 2018 Budget to the FY 2019 Budget as part of the 1st Quarter Budget Amendment.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.929000	Repairs & Maintenance	\$135,000	\$106,205	\$28,795

RECOMMENDATION:

City Council is requested to authorize the purchase and installation of replacement HVAC units at the City Hall Server Room and the Dairy Barn from K & S Ventures, Inc., 2653 Auburn Road, Auburn Hills, MI 48326, in the total amount not-to-exceed \$106,205.00 Dollars.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		