



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2014-0011 vs. 2

TO: Mayor and City Council Members

FROM: Allan E. Schneck, P.E., Director of Public Services

DATE: October 6, 2014

SUBJECT: Clinton River Trail TAP Cost Participation Agreement for Design Services
City File No. E14-022

REQUEST:

The Department of Public Services recommends approval of the Cost Participation Agreement between the City of Rochester Hills, the City of Rochester, and the City of Auburn Hills for the Clinton River Trail Transportation Alternatives Program (TAP) Cost Participation Agreement for Design Engineering Services for a total amount not to exceed \$24,800.00, and authorizes the Mayor to execute the agreement on behalf of the City.

REASON FOR PURCHASE:

The three (3) Cities of Rochester Hills, Rochester, and Auburn Hills have secured a MDOT grant through SEMCOG Transportation Alternatives Program (TAP) for the Clinton River Trail Look & Feel Safety Improvements to provide signs and amenities along the Clinton River Trail within their communities. The overall project budget is \$290,000, with \$200,000 in federal funds and \$90,000 in local match. Rochester Hills has been designated as the lead agency for the project.

Based upon the TAP award, the three communities have requested a proposal from Spalding, DeDecker Associates, Inc. (SDA) to provide necessary design services to prepare plans and specifications. The expenditures are to be broken down by the following percentages of work within each community: 1) City of Rochester = 45.42%; 2) City of Rochester Hills = 28.53%; and 3) City of Auburn Hills = 26.05%.

If the Cost Participation Agreement is approved by City Council, Rochester Hills will pay SDA for 100% of the \$24,800.00 associated with the design engineering; and invoice the City of Rochester for \$11,160.00 and the City of Auburn Hills for \$6,448.00 for their respective shares.

PROCESS:

Vendor Name and Address:

Spalding, DeDecker Associates, Inc.
905 South Boulevard East
Rochester Hills, MI 48307

Reason for Selection:

Quality Based Selection

BUDGET:

This project was identified in the 2014 CIP as PK-10D: Clinton River Trailway Development and is included in the FY 2014 Adopted Budget with a total project City share of \$31,520.

The overall project budget is \$290,000, with \$200,000 in federal funds and \$90,000 in local match. As the City of Rochester Hills is responsible for 28.53% of work related to the local community match, it is estimated that the City of Rochester Hills share of the total project will be \$25,680 ($=\$90,000 \times 28.53\%$).

Since Rochester Hills has been designated as the lead agency for the project, all project expenditures and offsetting revenues will flow through the City's financial statements. As there is adequate expenditure budget in the FY 2014 Budget to cover the Design Engineering Services phase, Fiscal shall bring forth the offsetting local share revenues of \$6,448 (Auburn Hills) and \$11,160 (Rochester) as part of the FY 2104 4th Quarter Budget Amendment.

It is anticipated that the actual Look & Feel Safety Improvement signs and amenities along the Clinton River Trail will be installed in spring 2015. If approved by City Council, Fiscal shall bring forth the appropriate project expenditures and revenues (local and federal share) as part of the FY 2015 1st Quarter Budget Amendment.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Pathway Maintenance	214.801000	Professional Services	\$31,250.00	\$24,800.00	\$6,450.00

RECOMMENDATION:

The Department of Public Services recommends approval of the Cost Participation Agreement between the City of Rochester Hills, the City of Rochester and the City of Auburn Hills for the Clinton River Trail Transportation Alternatives Program (TAP) Cost Participation Agreement for Design Engineering Services for a total amount not to exceed \$24,800.00, and authorizes the Mayor to execute the agreement on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		