



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
 Rochester Hills, MI 48309
 248.656.4630
www.rochesterhills.org

Legislative File No: 2023-0405

TO: Mayor and City Council Members
FROM: Bill Fritz, P.E., Director Department of Public Services
DATE: August 28, 2023
SUBJECT: Pedestrian Crossing at Adams Road and Marketplace, City File #E22-005

REQUEST:

City Council is requested to authorize a contract/blanket purchase order for the installation of a pedestrian crossing at Adams Road and Marketplace to J. Ranck Electric, Inc., Mt. Pleasant, Michigan in the amount of \$340,452.10 with a 10% project contingency in the amount of \$34,045.21 for a total not-to-exceed project amount of \$374,497.31 and further authorizes the Mayor to execute a contract on behalf of the City.

REASON FOR PURCHASE:

The City’s Purchasing Division issued bids utilizing the MITN system with two (2) bid responses received. Of the bid responses received, J. Ranck Electric, Inc., was deemed to be the lowest, responsive, responsible bidder and award of the contract is recommended to them.

PROCESS:

Vendor Name and Address:

J. Ranck Electric, Inc.
 1993 Gover Parkway
 Mt. Pleasant, MI 48858

Reason for Selection:

Lowest, responsive, responsible bidder

Method of Purchase:

Contract/Blanket Purchase Order

BUDGET:

Funding is included in the FY 2023 Adopted Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Pathway Construction Fund	403.974000	PW-07D: Adams Rd. @ Clinton River Trailway: Pathway Crossing	\$400,000.00	\$374,497.31	\$25,502.69

RECOMMENDATION:

It is recommended that City Council authorize a contract/blanket purchase order for the installation of a pedestrian crossing at Adams Road and Marketplace to J. Ranck Electric, Inc., Mt. Pleasant, Michigan in the amount of \$340,452.10 with a 10% project contingency in the amount of \$34,045.21 for a total not-to-exceed project amount of \$374,497.31 and further authorizes the Mayor to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A