

Board of Appeals.

Ayes: Gaber, deCaussin, Dalton, Golden, Robbins, Somerville

Nays: None

Absent: Hill

MOTION CARRIED

Resolution 1999-0119

MOTION by Somerville, seconded by Golden,

Resolved, to appoint **Mr. Ernest W. Colling, Jr.** to the Zoning Board of Appeals for a term to expire on March 31, 2002.

Ayes: Gaber, deCaussin, Dalton, Golden, Robbins, Somerville

Nays: None

Absent: Hill

MOTION CARRIED

11b. Adoption of Resolution to dissolve City Council Appointed Committees
(Council received a memo dated February 15, 1999 from Susan Galeczka, City Council Liaison, with attachments)

Mr. Robert Rochester, 100 Michelson, Citizen Member of the Budget and Finance Committee, requested the Budget and Finance Committee be allowed to exist in its present form.

Mr. Robbins responded the Standing Committees will operate with three City Council members being the only voting members; noting that the Committees will not be filled with Mayoral appointees. The make-up of subcommittees will be determined by the Standing Committees. Mr. Robbins commended Mr. Rochester as a valuable resource.

Ms. deCaussin and Mr. Dalton concurred with Mr. Robbins noting the change in committee structure is not to exclude anyone, but to make a more efficient operation and establish better lines of communications. The importance of Mr. Rochester's input on the Budget & Finance Committee was noted.

Ms. Golden and Ms. Somerville expressed their opposition to any change in the restructuring of Committees.

Resolution 1999-0120

MOTION by Robbins, seconded by deCaussin,

Whereas, it is the desire of City Council to improve the degree of interaction and promote more effective communication with the City Administration; and

Whereas, at their December 1, 1997 Council Meeting, Council Members Dalton, deCaussin, and Somerville volunteered to meet with the Financial Administrator, Belinda Peters to discuss combining committees and present to Council;

Whereas, on January 27, 1999 the Communications Committee consisting of Council Members Dalton, deCaussin and Hill, presented a Statement of Purpose for Communications Committees on Public Safety, Community Development & Viability, Financial Services, Leisure Activities, and Administration & Information Services for the purpose of providing a forum that:

- 1) enhances open communication on policy matters between the city

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Administration and the council,

- 2) stimulates in-depth review and frank discussion regarding policy issues and alternatives, and
- 3) enables the Council Members of each Committee to gain expertise on the issues before the Committee and to champion the committee policy recommendations in meetings with the full City Council and the public.

Now, Therefore, Be It Resolved, that effective April 1, 1999, the following committees shall cease to be City or Mayoral appointed Committees pursuant to the respective resolutions that created them:

Advisory Water and Sewer Board	Parks Advisory Board
Budget and Finance Committee	Pedestrian Pathway Committee
Liquor Committee	Road Committee
Museum Board	Salary Committee

Now, Therefore, Be It Further Resolved, that the City Council does hereby approve that effective April 1, 1999 the:

- **Advisory Water and Sewer Board** shall serve at the pleasure of the Community Development and Viability Committee,
- **Budget and Finance Committee** shall serve at the pleasure of the Financial Services Committee,
- **Liquor Committee** shall serve at the pleasure of the Administration and Information Services Committee,
- **Museum Board** shall serve at the pleasure of the Leisure Activities Committee,
- **Parks Advisory Board** shall serve at the pleasure of the Leisure Activities Committee,
- **Road Committee** shall serve at the pleasure of the Community Development and Viability Committee,
- **Salary Committee** shall serve at the pleasure of the Administration and Information Services Committee'
- **Pathway Committee** shall serve at the pleasure of the Community Development and Viability Committee

Ayes: Gaber, Dalton, deCaussin, Robbins
Nays: Golden, Somerville
Absent: Hill

MOTION CARRIED

Mr. Gaber distributed and read a letter, proposing it be sent to residents serving on the Parks Advisory Board, Pedestrian Pathway Committee and Budget & Finance Committee, informing them of the reorganization of the City Council committee structure; in conjunction with a copy of Resolution 11b. Council concurred the letter be sent without any suggestions or changes.

11c. Amendment to City Council Rules of Procedure (Council received a memo dated February 24, 1999 from Susan Galeczka, City Council Liaison, with attachments)

Ms. Somerville referred to City Council Rules of Procedure Section IX. Committees of

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Council, Subsection E5, noting the following was crossed out, ~~All records of committee meetings shall be copied and distributed to council within an appropriate time frame, and stated that according to the Open Meetings Act an appropriate time frame is within eight business days, approved minutes must be available within five business days after the meeting at which they are approved.~~

Mr. Gaber responded that the Standing Committees are not subject to the Open Meetings Act due to there not being a quorum of City Council; they are working committees.

Mr. Robbins noted that committee members would receive minutes.

Ms. deCaussin stated the Chairperson of each Standing Committee will report to City Council on a regular basis.

Resolution 1999-0121

MOTION by Robbins, seconded by deCaussin,

Resolved, that the Rochester Hills City Council amends the **City Council Rules of Procedure, Section IX, Committees of Council, subsections D and E** as follows:

D. ~~Until discontinued by council resolution, The City Council committees listed below shall be appointed each year.~~ **ESTABLISHES THE FOLLOWING CITY COUNCIL COMMUNICATIONS COMMITTEES:**

- ~~1. Liquor Committee. This committee shall include three council members and shall be responsible for all matters relating to liquor licenses issued by the state Liquor Control Commission.~~
- ~~2. Road Committee. This committee shall include three council members and shall be responsible for all matters relating to roads within the city.~~
- ~~3. Salary Committee. This committee shall include three council members and shall be responsible for all matters pertaining to the salaries for department directors, the mayor, and compensation for the members of all boards and commissions of the city as well as compensation for members of the council.~~
- ~~4. Budget and Finance Committee. This committee shall consist of five voting members; three voting members shall be members of the City Council and two voting members shall be residents appointed by the City Council. The resident members, when possible, will have a financial background or degree. The Committee also invites members of the administration to participate as non-voting members. The purpose of this committee is to investigate, study and review matters pertaining to the budget and financial affairs of the City, as directed by City Council.~~

- 1. ADMINISTRATION & INFORMATION SERVICES COMMITTEE, WHOSE PURPOSE SHALL BE TO REVIEW POLICY MATTERS OF GENERAL GOVERNMENT AND INFORMATION SERVICES, INCLUDING SUCH ISSUES AS COMMUNICATIONS, INFORMATION TECHNOLOGY, SALARIES AND PER DIEMS, CLASS C LICENSES, ELECTIONS, AND MUNICIPAL ORGANIZATIONS.**

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2. **COMMUNITY DEVELOPMENT & VIABILITY COMMITTEE, WHOSE PURPOSE SHALL BE TO REVIEW POLICY MATTERS OF COMMUNITY DEVELOPMENT AND VIABILITY, INCLUDING SUCH ISSUES AS LAND DEVELOPMENT AND MAINTENANCE, ECONOMIC DEVELOPMENT AND MAINTENANCE, AND INFRASTRUCTURE DEVELOPMENT AND MAINTENANCE.**
3. **FINANCIAL SERVICES COMMITTEE, WHOSE PURPOSE SHALL BE TO REVIEW FINANCIAL POLICY MATTERS, INCLUDING BUDGET ISSUES, CAPITAL IMPROVEMENT PLAN, LONG-TERM FINANCIAL PLANNING, MILLAGE RATES, WATER AND SEWER RATES, FEES, CHARGES, AND GRANTS.**
4. **LEISURE ACTIVITIES COMMITTEE, WHOSE PURPOSE SHALL BE TO REVIEW POLICY MATTERS OF LEISURE ACTIVITIES, INCLUDING SUCH ISSUES AS CITY PARKS, MUSEUM, ENVIRONMENTAL EDUCATION CENTER, COMMUNITY EVENTS, AND INTERLOCAL RECREATIONAL FACILITIES AND PROGRAMS.**
5. **PUBLIC SAFETY COMMITTEE, WHOSE PURPOSE SHALL BE TO REVIEW POLICY MATTERS OF PUBLIC SAFETY, INCLUDING FIRE PROTECTION, POLICE PROTECTION, EMERGENCY MEDICAL SERVICE, TRAFFIC AND PEDESTRIAN SAFETY, AND EMERGENCY PLANNING AND OPERATIONS.**

EACH COMMITTEE'S MEMBERSHIP SHALL CONSIST OF THREE MEMBERS OF THE CITY COUNCIL, TO BE APPOINTED BY CITY COUNCIL EACH YEAR, AND MEMBERS OF THE CITY ADMINISTRATION, TO BE APPOINTED BY THE MAYOR. THE THREE COUNCIL MEMBERS SHALL BE VOTING MEMBERS OF THE COMMITTEES.

E. Miscellaneous.

1. ~~Matters to be considered by a committee may originate within the committee or be assigned by the council.~~ **THE CITY COUNCIL MAY REFER TO THE COMMITTEES POLICY MATTERS AND THE COMMITTEES SHALL HAVE THE RESPONSIBILITY OF REVIEWING AND MAKING PROGRESS REPORTS AND FINAL RECOMMENDATIONS TO CITY COUNCIL ON THOSE POLICY MATTERS.**
2. **THE MAYOR AND ADMINISTRATIVE STAFF MAY ALSO BRING ISSUES TO THE COMMITTEES; AND THE COMMITTEES SHALL HAVE THE RESPONSIBILITY OF REVIEWING, DISCUSSING, AND ADVISING THE MAYOR AND ADMINISTRATIVE STAFF ABOUT THOSE ISSUES.**
3. **THE COMMITTEES SHALL NOT BE LIMITED TO ISSUES REFERRED TO IT AND MAY DISCUSS AND MAKE RECOMMENDATIONS TO THE CITY COUNCIL ON ANY POLICY MATTERS WITHIN THE PURVIEW OF EACH COMMITTEE.**
- 2.4. All committee meetings subject to the requirements of the Open Meetings Act shall meet the requirements of that Act.
- 3.5. Records of committee meetings shall be made and retained by way of audio tape for one year and one day. The audio tape will be transcribed including

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all speaking members of the meeting who are recognized by the chair, and say and spell their names before speaking. ~~All records of committee meetings shall be copied and distributed to council within an appropriate time frame, and~~ An ongoing record of additional related costs will be maintained for budgeting purposes.

- 4.6. The council may discharge a committee from further consideration of any matter.

Ayes: Gaber, Dalton, deCaussin, Robbins
Nays: Golden, Somerville
Absent: Hill

MOTION CARRIED

Mr. Gaber requested each of the Standing Committees schedule an organizational meeting, this month, for the purpose of adopting bylaws and establishing a meeting schedule, so that the Committees can move forward in April.

12. CITY COUNCIL COMMITTEE REPORTS

Mr. Gaber reported:

- The **Budget and Finance Committee** will bring the Purchase Ordinance forward for discussion at a workshop to be held April 28, 1999.
- The **Cemetery Committee** will issue their report and recommendations at the City Council Meeting to be held May 26, 1999.

Mr. Robbins reported:

- The **Public Safety Committee** will be meeting March 8, 1999, to continue their work on fire and emergency issues in Rochester Hills.

13. ANY OTHER BUSINESS

Mr. Robbins suggested the Community Development and Viability Committee hold a Public Hearing allowing public comments and input regarding the Hamlin Road issue.

Mr. Gaber indicated he would look into the matter of arranging a Public Hearing regarding Hamlin Road.

Mr. Robbins suggested due to the importance of Mr. Nowicki's contributions to the City it would be appropriate, in the future, for Council to consider naming a City facility in his honor.

14. ADJOURNMENT

There being no further business to discuss before Council, President Gaber adjourned the meeting at 10:08 p.m.

JOHN GABER, President
Rochester Hills City Council

SHARON A. SALVADOR
Administrative Assistant
to the City Clerk

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