



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2017-0588

**TO:** Mayor and City Council Members  
**FROM:** Allan E. Schneck, P.E., DPS Director  
**DATE:** January 8, 2018  
**SUBJECT:** As-Needed Construction Inspection Services

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**REQUEST:**

City Council is requested to authorize a blanket purchase order for as needed construction inspection services to Spalding DeDecker Associates, Inc., Rochester Hills, Michigan in the amount not-to-exceed \$150,000.00 through December 31, 2018.

**REASON FOR PURCHASE:**

Due to numerous private development projects proposed to be completed during the 2018 construction season, the Department of Public Services is requesting assistance from Spalding DeDecker Associates, Inc. to perform as needed construction inspection services.

Construction inspection services performed on private development projects are pass-through in nature, meaning that offsetting private developer escrow funds will be charged as revenues to offset the private inspection services expenditures. Services for this blanket will be for private projects only.

The requested blanket amount of \$150,000.00 is an estimate based on the private development projects that could be constructed this year and the hours associated with that work.

**PROCESS:**

**Vendor Name and Address:**

Spalding DeDecker Associates, Inc.  
905 South Boulevard East  
Rochester Hills, MI 48307

**Reason for Selection:**

Quality Based Selection Process

**Method of Purchase:**

Blanket Purchase Order  
Contract

**BUDGET:**

Funding is included in the 2018 Adopted Budget.

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>Budget Amount</b>	<b>Cost</b>	<b>Remaining Budget</b>
Local Streets	454.801000	Professional Services	\$37,500	\$37,500	\$0
Water Resources	244.801000	Professional Services	\$37,500	\$37,500	\$0
Water & Sewer	510.801000	Professional Services	\$37,500	\$37,500	\$0
Water & Sewer	530.801000	Professional Services	\$37,500	\$37,500	\$0
		<b>TOTAL</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$0</b>

**RECOMMENDATION:**

City Council is recommended to authorize a blanket purchase order for as needed construction inspection services to Spalding DeDecker Associates, Inc., Rochester Hills, Michigan in the amount not-to-exceed \$150,000.00 through December 31, 2018.

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<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		