



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2020-0138

TO: Mayor and City Council Members

FROM: Sara Roediger, Planning and Economic Development Director

DATE: April 27, 2020

SUBJECT: Wetland and Environmental Consulting Services

REQUEST:

It is requested that City Council authorize a blanket purchase order/contract to ASTI Environmental, Brighton, Michigan for Wetland and Environmental Consulting Services in the amount not-to-exceed \$147,300.00 through April 30, 2023.

REASON FOR PURCHASE:

The City issued Request for Proposals for Wetland and Environmental Consulting Services utilizing the MITN system. Eleven proposal responses were received and evaluated by a committee consisting of staff from the Natural Resources Department, DPS Engineering Department and the Planning and Economic Development Department.

ASTI was selected as the best value vendor based on their qualifications and experience, comparable projects, methodology, capacity to perform services required, and cost proposal. The firm brings a well-rounded and trained staff with all services provided by a single company. The city has extensive experience with ASTI Environmental and they have exhibited responsiveness to the City's needs, sound judgment and a strong working relationship with the Michigan Department of Environmental Quality.

The on-call environmental services consultant assists the City on an as-needed basis for various assignments including, but not limited to, review and permitting for City infrastructure projects and plan review of commercial, industrial and residential site developments and brownfields.

Complete on-call environmental services in support of City activities may include, but is not limited to, road improvements, property acquisition or disposition, park development, trail development, building construction or renovation, water and sewer improvements, and storm water improvements. Environmental support may include, but not be limited to, natural features assessment, contamination nature and extent assessment, permitting, Michigan Department of Environment, Great Lakes, and Energy (EGLE) liaison, site inspections, construction review and field assistance, reports, plan reviews, meetings with City representatives, and expert testimony.

Plan review services of commercial, industrial, and residential site developments may include, but are not limited to, guidance to applicants to meet ordinance and policy requirements, guidance in ordinance and policy refinement, field verification or delineation of wetlands, and plan and/or suggested actions to correct the determined ordinance and policy deficiencies as presented by the applicant.

PROCESS:

Vendor Name and Address:

ASTI Environmental
10448 Citation Drive, Suite 100
Brighton, MI 48116

Reason for Selection:

Best Value; Most Qualified

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2020 Adopted Budget and the FY 2021 and 2022 Projected Budgets.

Fund Name	Department Account No	Account No. Description	3-Year Budget Amount	3-Year Cost	Remaining Budget
General Fund	401.808006	Consultant Fees: Wetland/Environmental	\$90,000	\$90,000	\$0
Major Road	452.801000	Construction – Professional Services	\$7,500	\$7,500	\$0
Water Resources	244.801000	Professional Services	\$13,800	\$13,800	\$0
Green Space	299.801000	Professional Services	\$30,000	\$30,000	\$0
Sewer	510.801000	Professional Services	\$3,000	\$3,000	\$0
Water	530.801000	Professional Services	\$3,000	\$3,000	\$0
		Total	\$147,300	\$147,300	\$0

RECOMMENDATION:

It is recommended that the Rochester Hills City Council authorizes a blanket purchase order/contract for Wetlands and Environmental Consulting Services to ASTI Environmental, Brighton, Michigan in the amount not-to-exceed \$ 147,300.00, through April 30, 2023 and further authorizes the Mayor to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A