



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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www.rochesterhills.org

Legislative File No: 2024-0172

TO: Mayor and City Council Members
FROM: Mike Viazanko, Director Building/Ordinance/Facilities
DATE: April 8, 2024
SUBJECT: On-Call Miscellaneous Concrete Repair

REQUEST:

City Council is requested to authorize a blanket purchase order/contract for as-needed miscellaneous concrete work services in the amount not-to-exceed \$90,000.00 for a one-year term to expire April 30, 2025 to Carlo Construction, Inc. of Rochester Hills, Michigan.

REASON FOR PURCHASE:

The City requires the need for a qualified and experienced concrete vendor to perform miscellaneous concrete work as needed for various City-owned buildings including the parks and museum.

The Purchasing Division solicited competitively sealed proposals in 2023 for as-needed miscellaneous concrete work Services and received four proposals that were evaluated by a committee of Facilities staff. The recommendation for award was to Carlo Construction, Inc. of Rochester Hills, Michigan as providing the best value and submitting the most responsive, responsible proposal for miscellaneous concrete work.

The vendor has agreed to hold pricing for the first available renewal for these services in 2024. Carlo Construction, Inc. has performed these services satisfactory in the past.

PROCESS:

Vendor Name and Address:

Carlo Construction, Inc.
2221 Avon Industrial Drive
Rochester Hills, MI 48309

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2024 Adopted Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.929000	Repairs & Maintenance	\$90,000	\$90,000	\$0

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order/contract for as-needed miscellaneous concrete work for the City in the amount not-to-exceed \$90,000.00 for a one-year term to expire April 30, 2025 to Carlo Construction, Inc. of Rochester Hills, Michigan and further authorizes the Procurement Manager to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A