



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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www.rochesterhills.org**

Legislative File No: 2007-0473

TO: Mayor and City Council Members
FROM: Gerald Lee, Forestry Division, 841-2551
DATE: August 1, 2007
SUBJECT: Tree Maintenance Contract

REQUEST:

City Council is request to authorize a Blanket Purchase Order for Tree Maintenance Services to J. H. Hart Urban Forestry of Sterling Heights, Michigan, in the total amount not-to-exceed \$86,800 through October 31, 2008.

REASON FOR PURCHASE:

In September, 2003, Request for Proposals for Street Tree Maintenance were solicited. The J. H. Hart proposal provided the lowest rates to provide the services requested. The proposal called for mutually agreed upon options to renew after the initial two-year period. City Council has approved options to renew for subsequent years. Currently, J. H. Hart has agreed to extend the contract for an additional year at the same rate as 2005.

Although in 2005, a small price increase was negotiated, J. H. Hart remains, on average for all services rendered, forty percent lower than other bidders. In light of the current Ash Borer epidemic and the demand for this type of service, retaining a qualified, responsive firm is in the City's best interest.

J. H. Hart is performing well and is responsive to the City's tree maintenance needs at a low cost.

PROCESS:

Vendor Name and Address:

J. H. Hart Urban Forestry
6365 Millet Avenue
Sterling Heights, MI 48312

Reason for Selection:

Best Value.

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funds budgeted in the 2008 proposed budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Local Roads	464.807000	Contractual-Tree	\$50,000	\$46,750	\$3,250
Major Roads	462.807000	Contractual-Tree	\$15,000	\$14,025	\$975
Pathways	214.807000	Contractual- Tree	\$15,000	\$14,025	\$975
GF-Forestry	774.807000	Contractual Services	\$12,000	\$12,000	0

RECOMMENDATION:

It is recommended that City Council authorize a Blanket Purchase Order for Tree Maintenance Services to J. H. Hart Urban Forestry of Sterling Heights, Michigan, in the total amount not-to-exceed \$86,800 through October 31, 2008.

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		