



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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Legislative File No: 2022-0194 Version 2

TO: Mayor and City Council Members

FROM: Mike Viazanko, Director Building/Facilities/Ordinance

DATE: July 10, 2023

SUBJECT: Increase to Blanket Purchase Order for Irrigation System Maintenance & Repair Services

REQUEST:

City Council is requested to authorize an increase to the blanket purchase order for Irrigation System Maintenance & Repair Services in the amount of \$35,000.00 for a new not-to-exceed amount of \$95,900.00 through December 31, 2024 to Techseven Company of Shelby Township, Michigan.

REASON FOR PURCHASE:

In 2022, the Procurement Division solicited competitively sealed proposals for Irrigation System Maintenance and Repair Services on the MITN website. Two proposal responses were received and evaluated by a committee comprised of Facilities and Purchasing staff. Award was recommended to Techseven Company as providing the best value, responsive, responsible proposal for the spring startups, winterizations and repairs as needed during the term of the contract. City Council approved the contract with Techseven Company in April 2022 for \$60,900.00 for three year term to expire December 31, 2024.

During the 2022 and 2023 irrigation seasons, the Facilities team completed the citywide irrigation startups with the Techseven Company and the contractor discovered numerous repairs that are essential to get the systems operating correctly. The reasons contributing to the repairs are curb hopping from vehicles, snowplowing, old or out of date materials, theft and vandalism. Due to the unanticipated extent of the damages to the irrigation systems, additional funds are needed and require Council approval.

PROCESS:

Vendor Name and Address:

Techseven Company
PO Box 182247
Shelby Township, MI 48318

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2022-2023 Adopted Budgets and FY 2024 Projected Budget

Fund Name	Department Account No	Account No. Description	3-Year Budget Amount	3-Year Cost	Remaining Budget
Facilities	631.807000	Contractual Services	\$95,900	\$95,900	\$0
		Total			

RECOMMENDATION:

It is recommended that the City Council authorize an increase to the blanket purchase order/contract to Techseven Company for Irrigation System Maintenance & Repair Services in the amount of \$35,000.00 for a new not-to-exceed amount of \$95,900.00 through December 31, 2024.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A