

City of Rochester Hills
BROWNFIELD PROGRAM APPLICATION

This application form must be completed and signed by the applicant to initiate the project review process by the Rochester Hills Brownfield Redevelopment Authority (RHBRA). Eight (8) sets of the completed application form and any supplemental materials must be submitted to:

City of Rochester Hills Planning Department
1000 Rochester Hills Drive
Rochester Hills, MI 48309-3033.

Attach copies of proposed preliminary site plan development or concept plans to illustrate how the proposed redevelopment and land uses will be situated on the subject property, and documenting access to all necessary utilities and infrastructure.

The deadline for submittal of applications is two (2) weeks prior to the third Thursday of each month. A review fee of \$2,500.00 must be provided with the Brownfield Plan to start the review process.

For assistance in completing this application form, please contact Derek Delacourt at the Rochester Hills Planning Department at (248) 656-4660.

I hereby authorize the employees and representatives of the City of Rochester Hills to enter and conduct an investigation of the below referenced property.

(Signature of Property Owner)

(Date)

I certify that all of the below statements and those contained in documents submitted herewith are true and correct.

(Signature of Applicant)

(Date)

City of Rochester Hills
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For Official Use Only	
Date	
File No.	
Escrow No.	

**Section 1
Project Information**

Project Summary				
Project Name:	City: Rochester Hills			
No. of Parcels:	School District(s):			
<input type="checkbox"/> Attach Preliminary Site Plan				
Parcel	Street address	Parcel ID No.	Improvements	Taxable Value
1				\$
2				\$
3				\$
4				\$
5				\$
Current Use:		Proposed Future Use:		
Current Zoning:		Proposed Future Zoning:		
Applicant Information				
Company:		Contact Person:		
Street Address:		Cell Phone:		
City/State/Zip:		Email:		
Office Phone:				
Fax:				
Project Description				
Detailed Project Description (include description of project and benefits):				
Describe anticipated schedule, including critical dates				
Why does the project need incentives? Are there excess costs or market conditions that make investment difficult?				
Describe the status of permits and applications:				
Describe basis for Brownfield designation under Part 201:				

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Project Details: Provide Information About the Type of Project						
<i>Describe End Use</i>						
Manufacturing		Square Footage		Lease/Sale Price	\$	
Commercial/Retail		Square Footage		Lease/Sale Price	\$	
Office		Square Footage		Lease/Sale Price	\$	
Housing	<input type="checkbox"/> Rental <input type="checkbox"/> For Sale	Number of Units		Price of Unit	\$	
Other						
Job Creation						
		First Year	Second Year	Third Year	Fourth Year	Fifth Year
Manufacturing	Jobs Retained					
	Jobs Created					
Commercial/Retail	Jobs Retained					
	Jobs Created					
Office	Jobs Retained					
	Jobs Created					
Housing	Jobs Retained					
	Jobs Created					
Construction Description						
Manufacturing	Cost per square foot	\$	Construction Jobs			
Commercial/Retail	Cost per square foot	\$	Construction Jobs			
Office	Cost per square foot	\$	Construction Jobs			
Housing	Cost per square foot	\$	Construction Jobs			
Other:	Cost per square foot	\$	Construction Jobs			
Will the project promote.... <input type="checkbox"/> Mixed Use Development? <input type="checkbox"/> Walk able Communities? <input type="checkbox"/> Sustainable Development? <input type="checkbox"/> Increased Density? Is yes, described how:						
Will the project be LEED Certified or "Green"? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Describe: :						
Other Incentive or Overlay Districts <input type="checkbox"/> LDFA <input type="checkbox"/> Smart Zone <input type="checkbox"/> Tool and Die Recovery Zone <input type="checkbox"/> NEZ <input type="checkbox"/> Commercial Improvement District <input type="checkbox"/> PA198 <input type="checkbox"/> PA328 <input type="checkbox"/> Other (specify):						

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**Section 2
Investment Information**

Project Costs: Include the estimated costs of eligible activities and investments in the tables below. Include and estimated date when tasks in each category will be completed.

Cost Category	Estimated Costs	Estimated Date Completed
<i>General Activities</i>		
Land Purchase	\$	
Construction Costs (bricks and mortar)	\$	
Equipment and Fixtures	\$	
Soft Costs (professional costs and fees)	\$	
<i>Eligible Activities</i>		
Environmental Assessments	\$	
BEA/Due Care	\$	
Remediation Planning and Options Analysis	\$	
Remediation, Mitigation, Control	\$	
Additional Response Activities	\$	
Demolition (1)	\$	
Restoration	\$	
Lead or Asbestos Abatement (1)	\$	
Site Infrastructure Improvements	\$	
Site Preparation	\$	
Total	\$	
Requested Incentive		
Brownfield TIF	\$	
Brownfield Tax Credit (MBT)	\$	
Other:	\$	

Footnotes

(1) Additional requirements may apply

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For City Use Only	
	Site #
EVALUATION	
Does project incorporate a preference for source control, active remediation, or mitigation?	
Will the project create jobs?	
Will the project provide an increase in taxable value that would not have occurred without the incentives?	
Will the project use these incentives only after all other sources of funding for eligible activities have been exhausted?	