



Rochester Hills Agenda Report

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File Number: 2006-0065

File Number: 2006-0065	File Type: Administration	Status: To Council
Version: 2	Reference:	Controlling Body: City Council Regular Meeting
Requester:	Cost:	Introduced: 01/13/2006
File Name: Bylaws - GSAB		Final Action:

Title: Approval of Green Space Advisory Board (GSAB) Bylaws

Notes:

Code Sections:

Agenda Date:

Indexes:

Agenda Number:

Sponsors:

Enactment Date:

Attachments: FINAL Draft Bylaws.pdf, 020806 Memo Galeczka Bylaws.pdf, Draft 2 Bylaws.pdf, 013006 Memo Galeczka Bylaws.pdf, Draft 1 Bylaws.pdf

Enactment Number:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Green Space Advisory Board	01/20/2006	Discussed				
	<p>Notes: <i>Mr. Hartner referenced Article 9 of the Bylaws noting that concerns with this section. He indicated that the Bylaws are the rules that the Board will be bound to and requested that the Board consider changing this section because of the impact on property prices that result from the City purchasing property in a public forum.</i></p> <p><i>It was noted that the Operating Procedures were taken directly from the Resolution of Council.</i></p> <p><i>Consensus of the Board was to have Mr. Windscheif work with Mr. Hartner and Mr. Dawson to provide alternative language to the Operating Procedures as outlined in Article 9 of the Bylaws.</i></p>						
1	Green Space Advisory Board	01/30/2006	Discussed				
	<p>Notes: Committee Members reviewed the proposed Bylaws. Consensus of the Committee was to make the following changes:</p> <p>Article V: OFFICERS AND THEIR DUTIES</p> <p><u>Section 2</u></p>						

* change *officer* to *replacement*

Section 3 - Chairperson

* Last sentence should read "The Chairperson *or his/her designee* shall make reports as needed to the City Council, Mayor and other boards, Commissions and Committees

ARTICLE VI: MEETINGS

Section 3

* Paragraph should read "All meetings shall be ~~open to the public and shall be preceded by notice~~ *held* in accordance with the Michigan Open Meetings Act, Act 267 of 1976, as amended

ARTICLE VII: ORDER OF BUSINESS

Section 1

* Add **PUBLIC COMMENTS** between Communications and Unfinished Business

ARTICLE VIII: QUORUM AND VOTING

* Add as the final sentence "*Any recommendation or report to City Council shall require the affirmative vote of at least four members*"

ARTICLE X: COMMITTEES

Section 1 - changes as follows:

a. The Board may create ~~ad-hoc~~ *sub* committees *and ad-hoc committees*, as it may deem necessary ...

b. If the Board... *a sub committee or* an ad-hoc committee, the Board...

1. Charge/responsibility of the *sub committee or* ad-hoc committee

The Board further requested that additional sections be added to address the following issues:

- * Absenteeism
- * Conflicts of Interest

Consensus of the Board was to have the Clerk's office prepare the necessary corrections to be presented for consideration at the next GSAB Meeting.

1	Green Space Advisory Board	02/14/2006	Recommended for Approval	City Council Regular Meeting	Pass
	Notes:	Committee Members reviewed the proposed Bylaws. Consensus of the Committee was			

to make the following changes:

ARTICLE II: MEMBERSHIP

Section 2 - ADD

c. A vacancy on the Board shall be filled City Council for the unexpired term.

d. Any member who is absent without prior notice from three (3) consecutive meetings, during the calendar year, which have not been otherwise cancelled, shall be considered by the Board to have resigned from the Board. The Chairperson will notify the individual of their absence and that individual of their absence and that individual will have a two (2) week period to inform the Chairperson their resignation. Upon failure to do so the Chairperson will notify City Council.

ARTICLE VII:

Section 3

All meetings shall be ~~open to the public and shall be preceded by notice~~ **held** in accordance with the Michigan Open Meetings Act, Act 267 of 1976, as amended.

ARTICLE VII: ORDER OF BUSINESS

Section 1

- * ADD **Presentations** following Approval of Minutes
- * MOVE Public Comment between Approval of Minutes and Presentations

ARTICLE VIII: QUORUM AND VOTING - ADD

Section 2

A member who has a direct interest in any matter before the Board shall disclose his interest prior to the Board taking any action with respect to the matter, which disclosure shall become part of the record of the Board's official proceedings. The interested member shall further refrain from participation in the Board's discussion relating to the matter

ARTICLE X: OPERATING PROCEDURE - CHANGE AS DESIGNATED:

Green Space Advisory Board Guidelines For Operating Procedure are as follows:

1. All recommendations regarding the expenditure of millage funds **to purchase the property interests** are to be brought forward in the form of a written report document with supporting documents. **All other expenditures from the Fund are to follow the established purchasing policies and procedures of the City of Rochester Hills**

2. No change

3. ~~Prior to, the purchase of property interest the City Council shall conduct a Public Hearing regarding the report document recommendation in order to obtain comments from residents of the community.~~

4.3 Input and recommendations from the public hearings *relevant to the GSAB activities* shall be reviewed by the Board and become a part of the final report document submitted for Council.

Aye: Carvey, Gauthier, McGoldrick, Robinson, Wallace and Windscheif
Absent: Funk

1 Green Space Advisory Board 03/28/2006 Recommended for Approval City Council Regular Meeting Pass

Notes: GSAB members recommended to City Council April 19, 2006 meeting date.

Aye: Funk, Carvey, Gauthier, McGoldrick, Robinson and Windscheif
Absent: Wallace

Text of Legislative File 2006-0065

..Title

Approval of Green Space Advisory Board (GSAB) Bylaws

..Body

Resolved: That the Rochester Hills City Council concurs with the recommendation of the Green Space Advisory Board and approves the *City of Rochester Hills Green Space Advisory Board Bylaws and Rules of Procedure* as presented.