



**City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)**

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**Legislative File No: 2008-0078**

**TO:** Mayor and City Council Members

**FROM:** **Roger Rouse, Director of Department of Public Service**  
**Scott Cope, Director of Building**

**DATE:** February 15, 2008

**SUBJECT:** Weed Mowing  
Shoulder Right-of-Way, Detention Pond and Pathway Lawn Maintenance

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**REQUEST:**

City Council is requested to authorize blanket purchase orders to Kleen Kut of Washington, Michigan for weed mowing services for private vacant and occupied lots in the amount of \$35,000.00 and for shoulder right-of-way, detention basin and pathway mowing in the amount of \$50,750.00, for a total not-to-exceed amount of \$85,750.00.

**REASON FOR PURCHASE:**

Request for Proposals were solicited and evaluated by Building Department, DPS/Engineering and Purchasing staff with award recommended to Kleen Kut of Washington, Michigan based on best value to the City in terms of quality of work, experience and capacity of contractor and cost proposal.

The Department of Public Services utilizes the expertise and specialized equipment of a lawn maintenance and weed mowing contractor for boulevards, shoulders and detention basins mowing, as well as to maintain adequate site distances along roadways.

The Building Department Ordinance Enforcement contracts for weed mowing of private vacant and occupied lots for Ordinance compliance. Besides mowing, the contractor is responsible for identification of violations and providing documentation, including measurements and photographs. The costs for these services are billed to the property owner or ultimately added to property taxes.

**PROCESS:**

**Vendor Name and Address:**

Kleen Kut  
PO Box 528  
Washington, MI 48094

**Reason for Selection:**

Best Value

**Method of Purchase:**

Contract/Purchase Orders

**BUDGET:**

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>Budget Amount</b>	<b>Cost</b>	<b>Remaining Budget</b>
Detention Basin	244.807000	Contractual Services – Weed Cutting	\$5,750.00	\$5,750.00	0
Pathway	214.807000	Contractual Services – Pathway Mowing	\$30,000.00	\$30,000.00	0
Shoulder	462.807000	Contractual Services – Shoulder Lawn Mowing	\$15,000.00	\$15,000.00	0
Weed Control	535.807000	Contractual Services	\$50,000	\$35,000.00	\$15,000.00

**RECOMMENDATION:**

It is recommended that City Council authorize blanket purchase orders to Kleen Kut of Washington, Michigan for weed mowing services for private vacant and occupied lots in the amount of \$35,000.00 and for shoulder right-of-way, detention basin and pathway mowing in the amount of \$50,750.00, for a total not-to-exceed amount of \$85,750.00.

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**RESOLUTION**

**NEXT AGENDA ITEM**

**RETURN TO AGENDA**

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<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
<b>Department Review</b>		
<b>Department Director</b>		
<b>Budget Content: Finance Director</b>		
<b>Purchasing Process: Supervisor of Procurement</b>		
<b>Mayor</b>		
<b>City Council Liaison</b>		