



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org**

Legislative File No: 2007-0047

TO: Mayor and City Council Members
FROM: Roger Rouse, Director of Public Service
DATE: January 12, 2007
SUBJECT: 22A Road Gravel and 22X Slag

REQUEST:

City Council is requested to authorize a blanket purchase order to Richmond Transport, Inc., Lenox, Michigan for 22A Gravel and 22X Slag in the amount not-to-exceed \$40,000 through December 31, 2007.

REASON FOR PURCHASE:

The Department of Public Service purchases 22A Gravel and 22X Slag on an as-needed basis for routine road and ditching/shoulder repair and maintenance.

Sealed bids were solicited. The lowest responsive, responsible bid was Richmond Transport, Inc., Lenox, Michigan. Richmond Transport, Inc. has been a vendor for the City in the past and provided good product and services.

PROCESS:

Vendor Name and Address:

Richmond Transport, Inc.
4020 County Line
Lenox, Michigan 48050

Reason for Selection:

Lowest responsive responsible bid

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funds for 22A Gravel and 22X Slag are budgeted in various funds depending on the usage. Various other materials, not purchased on this blanket are also budgeted in these line items.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Water	530.781000	Materials	\$1,000	\$1,000	0
Sewer	510.781000	Materials	\$1,000	\$1,000	0
Local Roads	464.781000	Material-Rd Maint	\$35,000	\$35,000	0
Major Roads	462.781000	Material-Rd Maint	\$3,000	\$3,000	0

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order to Richmond Transport, Inc., Lenox, Michigan for 22A Gravel and 22X Slag in the amount not-to-exceed \$40,000 through December 31, 2007.

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		