



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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www.rochesterhills.org

Legislative File No: 2022-0426

TO: Mayor and City Council Members
FROM: Bill Fritz, P.E., Director Department of Public Services
DATE: September 26, 2022
SUBJECT: Dirt and Debris Hauling

REQUEST:

City Council is requested to authorize a blanket purchase order for dirt and debris hauling to Jackie's Transport, Inc. Northville, Michigan in the amount not-to-exceed \$100,000.00 through September 30, 2024.

REASON FOR PURCHASE:

The City issued an Invitation to Bid for dirt and debris hauling utilizing the MITN system. The solicitation was distributed to one hundred and fifty potential vendors. Two (2) bid responses was received. The responses were reviewed by the Department of Public Services and Procurement. Jackie's Transport, Inc. submitted the low bid. The references provided were contacted and recommendation to utilize the vendor was given by each agency.

During the course of normal Department of Public Services (DPS) operations (ditching, road repairs, water repairs and water installations) approximately 2,000 yards of material is generated each year. DPS currently has approximately 1,500 yards of dirt and debris that needs to be removed and transported to a licensed landfill. A service contract for disposal is requested to remove waste fill going forward on an as-needed basis.

Award is recommended to Jackie's Transport, Inc. as the responsive, responsible low bidder.

PROCESS:

Vendor Name and Address:

Jackie's Transport, Inc.
7811 Chubb Road
Northville, MI 48168

Reason for Selection:

Low Bid

Method of Purchase:

Blanket Purchase Order

BUDGET:

Funding is included in the FY 2022 Adopted Budget and the FY 2023-2024 Proposed Budgets

Fund Name	Department Account No	Account No. Description	2-Year Budget Amount	2-Year Cost	Remaining Budget
Local Streets	464.807000	Contractual Services	\$100,000	\$100,000	\$0

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order for dirt and debris hauling to Jackie's Transport, Inc. Northville, Michigan in the amount not-to-exceed \$100,000.00 through September 30, 2024.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A