

City Council Agenda Summary Sheet (Purchases)

Agenda No: 2004-1163
Date: November 22, 2004
Prepared By: Alan Buckenmeyer
City File No:

Meeting Date: December 8, 2004

PURPOSE:

City Council authorization for a blanket purchase order to Michigan Playgrounds, Inc. of Holland, Michigan to supply and install playground equipment and safety surfacing in Spencer Parks for a not to exceed amount of \$90,000.

DISCUSSION:

A Capital Improvement Project was developed to replace and upgrade playgrounds within the City's parks. The project is identified as PK-17, Playground Upgrades and was expected to take several years to accomplish. The intent was to work with a single company for the entire project to standardize the City's playground equipment and to minimize the parts inventory necessary for maintenance. The City used a Request for Proposal to select a company that could provide a wide range of services including design and installation. A group consisting of City staff, community school staff and private citizens reviewed the proposals and selected Michigan Playgrounds, Inc. for the project. Michigan Playgrounds have installed six playgrounds for the City to date.

The playground development for 2005 is for Spencer Park and replaces equipment that does not meet current playground safety standards and guidelines of the American Society for Testing and Materials, (ASTM), and the Consumer Products Safety Commission, (CPSC). These two documents have been adopted as law in Michigan. The equipment to be replaced is also not accessible under the Americans with Disabilities Act, (ADA). We will also be able to upgrade the play features using new elements that will make the play area more exciting and challenging.

The funds for this project are in the 2005 budget. The purchase authorization is requested now to lock in the 2004 pricing. The cost for this equipment will increase in January by 6 – 8 % or from \$3,500 to \$5,000. By locking this year's price, better value for the City's money can be obtained. The equipment would not be delivered or installed until the spring of 2005.

FISCAL INFORMATION:

Funds for this project are in the 2005 Facilities Budget, line item 631-974000, Land Improvements, PK-17A, Playground ADA & CPSC Upgrades.

Fund Name	Fund Account #	Description	Budget Amount	Cost	Remaining Budget
Facilities	631.974000	Land Improvements PK-17A – Playground ADA & CPSC Upgrades	\$90,000	\$90,000	0

Vendor Name and Address:

Michigan Playgrounds, Inc.
102 Walnut Ave.
Holland, MI 49423

Reason for Selection:

Request for Proposals

Method of Purchase:

Blanket Purchase Order

RECOMMENDATION:

It is recommended that a blanket purchase order be issued to Michigan Playgrounds, Inc. of Holland, Michigan, to supply and install playground equipment and safety surfacing in Spencer Park for the not to exceed amount of \$90,000.

ATTACHMENTS:

Department Authorization: Roger Rouse, Director of Public Services

Reviewed by:

Fiscal: *Julie Jenuwine*

Purchasing: *Jean Farris*

Clerks: *Susan Koliba-Galeczka*

Approved by: *Pat Somerville*

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA

