



Rochester Hills Minutes

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Home Page:
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City Council Regular Meeting

*Susan M. Bowyer Ph.D., Ryan Deel, Dale A. Hetrick, James Kubicina,
Jenny McCardell, Stephanie Morita and Mark A. Tisdell*

Vision Statement: *The Community of Choice for Families and Business*

Mission Statement: *"Our mission is to sustain the City of Rochester Hills as the premier community of choice to live, work and raise a family by enhancing our vibrant residential character complemented by an attractive business community."*

Monday, October 22, 2018

7:00 PM

1000 Rochester Hills Drive

CALL TO ORDER

President Tisdell called the Regular Rochester Hills City Council Meeting to order at 7:02 p.m. Michigan Time.

ROLL CALL

Present 6 - Susan M. Bowyer, Ryan Deel, Dale Hetrick, James Kubicina, Stephanie Morita and Mark A. Tisdell

Absent 1 - Jenny McCardell

Others Present:

*Tina Barton, City Clerk
Ann Christ, City Attorney
Captain Michael Johnson, Oakland County Sheriff's Office
Pam Lee, Accounting Manager
Sara Roediger, Planning and Economic Development Director
Allan Schneck, Public Services Director
Joe Snyder, Chief Financial Officer
Maria Willett, Chief Assistant to the Mayor
Dana Williams, Rochester Hills Government Youth Council Representative*

Ms. McCardell provided prior notice that she would be unable to attend the meeting.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

A motion was made by Bowyer, seconded by Hetrick, that the Agenda be Approved as Presented. The motion carried by the following vote:

Aye 6 - Bowyer, Deel, Hetrick, Kubicina, Morita and Tisdell

Absent 1 - McCardell

COUNCIL AND YOUTH COMMITTEE REPORTS

Rochester Hills Government Youth Council (RHGYC):

Mr. Deel introduced **Dana Williams**, RHGYC Representative, noting that she is a sophomore at Rochester High School, a Varsity tennis player, and is involved in National Honor Society and Rotary Interact.

Ms. Williams reported that the RHGYC helped at the Fire Department Open House and the City's Employee Fall Festival. She noted that the members will be volunteering for the Community Foundation's upcoming tailgating event at the Royal Park Hotel.

Green Space Advisory Board (GSAB):

Dr. Bowyer reported that the GSAB held its Second Saturday Green Space Hike at the Ruby Property on October 13. She noted that the hike was well-attended and showed the stewardship in progress on the property. She stated that a November Hike will be held on the City's nature area around City Hall. Interested individuals can register online at rochesterhills.org/outdoor. Attendance is free; however, advance registration is requested to get an idea of how many will be attending. She mentioned that Science360 reported the results of a study showing that urban areas protected by green spaces have an overall diversity of wildlife.

Rochester-Avon Recreation Authority (RARA):

Mr. Deel reported that RARA will host an open house for their 480 Fitness Center on December 6, 2018 from 7:00 p.m. to 10:00 p.m. Refreshments will be provided and there will be activities for all ages.

Older Persons' Commission (OPC):

Mr. Kubicina reported that the OPC will host an Artisan Market on November 3, 2018 from 9:00 a.m. to 4:00 p.m. A \$1 donation at the door is requested. The Market is open to the public. He mentioned that OPC will host a Monster Mash Halloween Party on October 26, 2018 from 6:00 p.m. to 10:00 p.m. Tickets are \$15 and the event is open to the public. Prizes will be given for the best costumes. He mentioned that Mark Tisdell will perform in concert on November 15, 2018 from 7:00 p.m. to 8:30 p.m. in the OPC Auditorium. Tickets are \$15 and include appetizers.

PUBLIC HEARINGS

2018-0431 FA 2018 3rd Quarter Budget Amendments

Attachments: [102218 Agenda Summary.pdf](#)
[3rd Qtr BA \(Overview\).pdf](#)
[2018 - 3rd Qtr BA - Worksheets.pdf](#)
[Public Hearing Notice.pdf](#)
[Resolution \(Draft\).pdf](#)

Joe Snyder, Chief Financial Officer, presented the 3rd Quarter Budget Amendments, noting that citywide revenues are proposed to increase by \$1.65 million and citywide expenditures are proposed to increase by \$1.79 million, resulting in a net use of Fund Balance of \$140,000. He explained that the 3rd Quarter Budget Amendments are related to the prior year look-backs and true-ups and reflect the true cost of services provided in 2017. He stated that the Amendments reflect a grand total true-up net reduction in operating expenses citywide of \$1.1 million.

He mentioned that capital outlay is proposed to increase by \$1.5 million, and noted that it encompasses additional funding required for Auburn Road and Innovation Hills' natural water features area. He stated that transfers out increase by \$1.3 million, with \$1.2 million from the General Fund to Facilities for Innovation Hills.

He explained that the General Fund is proposed to receive \$180,000 from General Fund Fund Balance through the 3rd Quarter; however, he is confident that this will flip to a positive contribution to Fund Balance for the 4th Quarter.

President Tisdell Opened the Public Hearing at 7:11 p.m.
Seeing No Public Comment, President Tisdell Closed the Public Hearing at 7:12 p.m.

A motion was made by Hetrick, seconded by Bowyer, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Bowyer, Deel, Hetrick, Kubicina, Morita and Tisdell

Absent 1 - McCardell

Enactment No: RES0281-2018

Whereas, in accordance with the provisions of Public Act 2 of 1968, the Uniform Budgeting and Accounting Act, and the Charter for the City of Rochester Hills, Chapter III Section 3.7, the City Council may amend the budget during the fiscal year, either on its own initiative or upon recommendation of the Mayor; and

Whereas, the Public Hearing for the proposed FY 2018 3rd Quarter Budget Amendments was noticed on October 4, 2018; and

Whereas, the proposed FY 2018 3rd Quarter Budget Amendments were available for public viewing beginning on October 12, 2018; and

Whereas, at its October 22, 2018 meeting City Council held a Public Hearing on the proposed FY 2018 3rd Quarter Budget Amendments.

Now, Therefore, Be It Resolved, that the Rochester Hills City Council hereby approves the following FY 2018 fund totals as amended:

TOTAL BUDGET SUMMARY	Current Budget	Change	Amended Budget
101 - General Fund	\$ 23,480,960	\$ 742,730	\$ 24,223,690
202 - Major Road Fund	11,576,050	214,560	11,790,610
203 - Local Street Fund	10,092,070	(83,360)	10,008,710
206 - Fire Department Fund	10,841,360	-	10,841,360
207 - Special Police Fund	9,758,090	(10,630)	9,747,460
213 - RARA Millage Fund	641,890	-	641,890
214 - Pathway Maintenance Fund	611,000	-	611,000
232 - Tree Fund	200,000	-	200,000
244 - Drain Maintenance Fund	1,467,090	18,170	1,485,260
265 - OPC Millage Fund	1,120,090	-	1,120,090
299 - Green Space Fund	286,220	-	286,220
331 - Drain Debt Fund	206,000	-	206,000
369 - OPC Building Refunding Debt Fund	782,200	-	782,200
393 - Municipal Building Refunding Debt Fund	805,020	-	805,020
402 - Fire Capital Fund	1,492,980	-	1,492,980
403 - Pathway Construction Fund	945,200	-	945,200
420 - Capital Improvement Fund	64,480	-	64,480
510 - Sewer Department	16,262,590	(65,900)	16,196,690
530 - Water Department	20,375,470	5,330	20,380,800
593 - Water & Sewer Capital Fund	8,429,860	-	8,429,860
595 - Water & Sewer Debt Fund	1,397,780	-	1,397,780
631 - Facilities Fund	14,889,310	1,135,600	16,024,910
636 - MIS Fund	2,764,950	(37,000)	2,727,950
661 - Fleet Fund	4,240,300	(127,370)	4,112,930
677 - Insurance Fund	395,000	-	395,000
736 - Retiree Healthcare Trust Fund	185,530	-	185,530
752 - Cemetery Perpetual Care Trust Fund	250,000	-	250,000
761 - Green Space Perpetual Care Trust Fund	286,090	-	286,090
848 - LDFA Fund	2,810,450	-	2,810,450
870 - RH Museum Foundation Fund	10,000	-	10,000
893 - EDC Fund	950	-	950
GRAND TOTAL - ALL FUNDS	\$ 146,668,980	\$ 1,792,130	\$ 148,461,110

ORDINANCE FOR INTRODUCTION

2018-0447 Acceptance for First Reading - An Ordinance to correct and amend Sections 102-26 and 102-124 of Chapter 102 Utilities, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to repeal and delete all references to the "Maine Formula," fire service fee and quarterly billing thereof, and to repeal conflicting ordinances

Attachments: [102218 Agenda Summary.pdf](#)
[Ordinance.pdf](#)
[Resolution \(Draft\).pdf](#)

***Ann Christ**, City Attorney, explained that prior to 2000, the City charged fire service fees for providing extra water system capacity available for fighting fires. In 2001, City Council elected to phase out fire service fees at 25 percent per year for four years. In 2009, after the fire service fee had been fully phased out, a resolution went into effect deleting the four-year phase-out of the fee. Due to a clerical oversight, the fire service fee and billing provisions in Chapter 102 Utilities were not deleted as they should have been. Because of that, this First Reading of the proposed Ordinance to Amend Chapter 102 would repeal and delete all references to the "Maine Formula", which is only defined in the definitions section, the fire service fee, and the quarterly billing.*

***President Tisdell** commented that this is a legislative and clerical adjustment from nine years ago.*

A motion was made by Deel, seconded by Hetrick, that this matter be Accepted for First Reading by Resolution. The motion carried by the following vote:

Aye 6 - Bowyer, Deel, Hetrick, Kubicina, Morita and Tisdell

Absent 1 - McCardell

Whereas, the City Council of the City of Rochester Hills desires to correct and amend Chapter 102 Utilities of the Code of Ordinances to repeal and delete references to the "Maine Formula," fire service fee and quarterly billing thereof;

Whereas, prior to 2000, the City paid a fire service fee;

Whereas, by Resolution No. 1999-0447, the City elected to phase out the fire service fee at a rate of twenty-five percent (25%) per year each year for four (4) years;

Whereas, on or about April 19, 2000, the City accordingly amended Section 6-09.04 of the City Code of Ordinances to provide, among other things, "Note: the fire service fee shall be phased out over four years, beginning in 2001, and shall be offset by a \$0.02 per 100 cubic feet increase in the commodity rate each year over those four years" (the "Note");

Whereas, in accordance with Resolution 1999-0447 and the 2000 amendment to Section 6-09.04 of the City Code, the City phased out the fire service fee over the course of four years, beginning in 2001;

Whereas, in November, 2009, after the City had fully phased out the fire service fee, the City amended Section 102-124 of the City Code (formerly Section 6-09.04) to, among other things, remove the Note;

Whereas, due to a clerical error, the corresponding provisions of the City Code numbered 102-124(b) (“Fire service fee”) and 102-124(c) (“Quarterly billing”) were also not removed in 2009 even though those provisions should have been removed along with the Note;

Whereas, due to a clerical error, the City Code also contains an obsolete definition for the “Maine Formula,” a term that is no longer used or referred to in Chapter 102; and

Whereas, the City Council desires to adopt this remedial ordinance to repeal and delete the definition of the “Maine Formula,” and delete subsections 102-124(b) and 102-124-(c) of the City Code to correct the clerical errors and conform Section 102-124 the City Code to its historical intent and practice.

Therefore, It Is Resolved, that the City Council accepts for first reading an ordinance to correct and amend Sections 102-26 and 102-124 of Chapter 102 Utilities of the Code of Ordinances to repeal and delete references to the Maine Formula, fire service fee and quarterly billing thereof.

PLANNING AND ECONOMIC DEVELOPMENT

2018-0095 Request for authorization to distribute the Draft 2018 Master Land Use Plan to neighboring communities and reviewing agencies as required by State Law

Attachments: [102218 Agenda Summary.pdf](#)
[Suppl Presentation 102218.pdf](#)
[Memo Giffels 101718.pdf](#)
[PC memo for 101618 mtg.pdf](#)
[Cover Memo 101118.pdf](#)
[Final Draft 100818.pdf](#)
[RH Master Plan Appendix 100518.pdf](#)
[FLU Map GW 100818.pdf](#)
[Minutes PC 101618.pdf](#)
[Resolution \(Draft\).pdf](#)

*In attendance were **Sara Roediger**, Planning and Economic Development Director, and **Jill Bahm** and **Eric Fazzini** from Giffels-Webster Engineers (GWE).*

***Ms. Roediger** noted that staff and the consultants have spent the better part of this year in preparing a Draft Master Plan. Council is requested to approve distributing the plan to neighboring communities for their review.*

***Ms. Bahm** stated that GWE was in attendance to provide a presentation highlighting an overview of the plan, the process for its development, the elements of the plan, and the next steps to be taken.*

Process:

- *Three primary visioning sessions were held, including sessions with staff, youth council members, and a joint session with Planning Commission and City Council to present an overview and hear concerns.*
- *The visioning meetings resulted in three general themes:*

- * The City wants to be an age-friendly community with a variety of housing options, transportation, business services, community facilities, and resources.
- * The City wants to direct growth, development, and redevelopment in ways that preserve natural features, reduce storm water runoff, and enhance non-motorized transportation.
- * The City wants to support connectivity throughout the city and anticipate how changing technology will impact mobility.
- Background information reviewed included the following:
 - * Demographics.
 - * Market Assessment Update.
 - * Previous Planning documents, including the Auburn Road Corridor Plan, Environmental Concerns Inventory, Natural Features Stewardship Program, and the M-59 Corridor Study.
- Public Input included the following:
 - * An online survey tool ran from January to April 2018, and was completed by 748 people.
 - * Picture This™ is an online platform to submit photos and comments about what people like about the city. Although this tool did not yield a high number of respondents, it was another way to tag photos with comments.
 - * Public Open House #1 was held April 23, 2018 at Rochester College. Stations allowed people to interact with both staff and consultants. Attendees were generally positive about the direction of the city in terms of land use; however, concerns were expressed over affordability of housing, traffic and the preservation of natural features.
 - * Following the open house, an additional story map was developed including posters and a summary of input received.
 - * Fourth Graders visiting City Hall were asked by Planning Department staff what their favorite places were in the city and what they wanted to see. Over 400 students provided feedback.
 - * An Art Contest for young people ages five to 18 asked people to consider what makes a great city. Four winners were selected. Winning entries were included in the Update.
 - * Public Open House #2 was held September 15, 2018 at the Village of Rochester Hills. Attendees were asked to consider the changes to the future land use map as well as weigh in on the concepts for the redevelopment of sites. Feedback at this Open House was positive and no changes were made to the Plan following that Open House.
 - * A second Open House Story Map incorporating information was shared.

Plan Components:

Plan Components included the following:

- Updates and refinements of the 2012 Master Plan Goals and Objectives, along with the big-picture steps needed to achieve them.
- A Future Land Use Map, where the 2012 Master Plan Land Use categories were refined for consistency with previous planning documents. Clarifications were made to the Flex categories, and a new residential land use category, R5, was added to accommodate additional housing types and densities.
- Redevelopment Sites included concepts for Bordine's, Suburban Softball/Landfill and the Hamlin Landfill areas.
- A Housing Assessment discusses built and planned density of residential

dwellings per acre throughout the city. Densities range from a low of 0.8 dwellings per acre for single-family residential to a high of 20 dwellings per acre for multiple-family residential. Generally, the built density is in alignment with the planned density throughout the city.

- The Plan discusses desirable housing strategies that aim to meet the needs of residents of all ages and abilities. Single family homes, missing middle housing (walkable, smaller footprint and blended densities), multiple-family housing, and mixed-use housing was included. Mixed-use housing is concentrated in areas where there is already development.

Timeline:

- The Planning Commission reviewed the final draft on October 16, 2018 and recommended distribution to adjacent communities and reviewing agencies as required by State Law.

- Council is requested to approve the distribution of the draft for a 42-day review period, encompassing October 23 through December 4.

- The Planning Commission will hold a Public Hearing on the Master Plan on December 18, 2018, with adoption of the Plan following.

- The Public Hearing provides one more opportunity for public input.

Council Discussion:

President Tisdell noted that he attended a breakout session at the Michigan Municipal League Conference in September which highlighted Rochester Hills' public input efforts for the Plan and how it was used statewide to generate more input.

Vice President Morita expressed her appreciation for the hard work and many hours it took to put the plan together. She noted that corrections generated from the Planning Commission meeting on October 16, 2018 were not yet incorporated. She questioned whether Council is being asked to approve the plan with corrections it had not yet seen.

Ms. Roediger noted that the corrections were summarized in an October 17, 2018 memo included in the packet.

Ms. Bahm stated that as the deadline for the Council Packet was the day after the Planning Commission meeting, clarifications were made internally and changes were not made to the document for the Council Packet.

President Tisdell requested that the changes be verbally summarized.

Ms. Bahm summarized the October 17, 2018 memo, reviewing the changes contained on Page 3 of the memo.

Vice President Morita noted that two items she addressed were not mentioned specifically, in particular that the southeast corner of Tienken and Rochester Road is shown as open space while it is actually commercial, and the north side of the Rochester Hills Museum property is shown as mixed-family residential while it is actually a park.

Ms. Bahm responded that those items are addressed as clarifications to the Future Land Use Map.

Ms. Roediger noted that the approval sought this evening is to distribute the plan to surrounding communities.

Vice President Morita questioned whether the communities would receive a corrected version.

Ms. Roediger responded that they will.

Ms. Bahm pointed out that the adjacent communities are not approving or disapproving the plan. She stated that they are reviewing it to determine whether anything in the plan will impact them.

Dr. Bowyer moved, and **Mr. Hetrick** supported the resolution in the packet to approve distribution of the plan.

Vice President Morita requested they consider amending the motion to include language referencing corrections as noted by the Planning Commission.

Dr. Bowyer and **Mr. Hetrick** were in agreement with amending the motion to include this language.

A motion was made by Bowyer, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Bowyer, Deel, Hetrick, Kubicina, Morita and Tisdell

Absent 1 - McCardell

Enactment No: RES0282-2018

Resolved, that the Rochester Hills City Council hereby approves distribution of the Draft 2018 Master Land Use Plan, presented at the October 16, 2018 Planning Commission Meeting, to neighboring communities and reviewing agencies for a 42-day period as required by State Law, with the corrections as noted by the Planning Commission.

2018-0034 Request for Final Site Condominium Plan Approval - Woodland Crossing, a proposed 15-unit site condominium development on five acres, located on Auburn Rd., east of John R, zoned R-4 One Family Residential; MJC Woodland Crossing, LLC, Applicant

Attachments: [102218 Agenda Summary.pdf](#)
[Suppl Presentation 102218.pdf](#)
[Map aerial.pdf](#)
[Staff Report 101618.pdf](#)
[Review Comments.pdf](#)
[Site Plans 101618.pdf](#)
[Colored Renderings.pdf](#)
[Minutes PC 022018.pdf](#)
[Minutes PC 101618.pdf](#)
[031218 Agenda Summary.pdf](#)
[EIS.pdf](#)
[Landscape Plan 020218.pdf](#)
[Staff Report 022018.pdf](#)
[Packet distributed to area homeowners.pdf](#)
[Suppl Presentation 031218.pdf](#)
[Review Comments.pdf](#)
[Response Letter 020218.pdf](#)
[Site Plans 2-20-18.pdf](#)
[PHN OP.pdf](#)
[031218 Resolution \(Draft\).pdf](#)
[Resolution \(Draft\).pdf](#)

In attendance were **Sara Roediger**, Planning and Economic Development Director, and **Mario Izzi** and **Andy Montelbano**, representing MJC Companies.

Ms. Roediger summarized the Woodland Crossing project, noting the following:

- Five acres on the north side of Auburn, east of John R.
- Zoned R-4, One Family Residential.
- Fifteen proposed single-family homes.
- Preliminary Site Condominium approval by City Council on March 12, 2018.
- Tree Removal Permit approved by the Planning Commission on February 20, 2018.
- Planning Commission recommended approval on October 16, 2018.
- All reviews recommend approval.

She explained that the Applicants are eager to begin construction activities, and noted that the submission meets all Ordinance requirements.

Vice President Morita expressed her appreciation to the Applicants for being in attendance this evening.

A motion was made by Deel, seconded by Morita, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Bowyer, Deel, Hetrick, Kubicina, Morita and Tisdell

Absent 1 - McCardell

Enactment No: RES0283-2018

Resolved, that the Rochester Hills City Council hereby approves the Final Site Condominium Plan for Woodland Crossing, a 15-unit site condominium development on five acres, located on the north side of Auburn Rd., east of John R, zoned R-4 One Family Residential, Parcel Nos. 15-25-352-017 and -018, based on plans dated received by the Planning and Economic Development Department on September 18, 2018, MJC Woodland

Crossing, Applicant with the following findings and conditions:

Findings:

1. Upon compliance with the following conditions, the proposed condominium plan meets all applicable requirements of the zoning ordinance and one-family residential detached condominium.
2. Adequate utilities are available to properly serve the proposed development.
3. The final plan represents a reasonable and acceptable plan for developing the property.
4. The final plan is in conformance with the preliminary plan approved by City Council on March 12, 2018.

Conditions:

1. Engineering approval of all permits and agreements prior to issuance of a land improvement permit.
2. Inspection and approval of tree protection and silt fencing by the City prior to issuance of a land improvement permit.
3. Post a landscape and irrigation bond in the amount of \$59,013 plus inspection fees, as adjusted as necessary by the City, prior to issuance of a land improvement permit.
4. Add a note to the irrigation plan specifying that watering will only occur between the hours of 12am and 5am prior to issuance of a land improvement permit.
5. Payment of \$3,000 into the tree fund for street trees prior to issuance of a land improvement permit.
6. Compliance with the Building Department memo dated October 2, 2018 and Engineering Department memo dated September 27, 2018, prior to building/construction plan approval

PUBLIC COMMENT for Items not on the Agenda

Lee Zendel, 1575 Dutton Road, stated that the country is in the midst of a political season, and noted that the New York Times commissioned a number of polls in various congressional races, including two in Michigan. He noted that the Times made over 55,000 phone calls in one District race in order to yield only 400 responses, and he stated that this is not representative of the area. He noted that green spaces are renewed with seeds generated within the spaces, and he commented that the deer are eating the saplings and bushes. He stated that the deer population needs to be managed or five, ten or 15 years from now the vegetation will die out. He stressed that deer culling needs to be done in Rochester Hills.

CONSENT AGENDA

All matters under Consent Agenda are considered to be routine and will be enacted by one motion, without discussion. If any Council Member or Citizen requests discussion of an item, it will be removed from Consent Agenda for separate discussion.

- 2018-0424** Request for Acceptance of the Watermain Easement granted by First State Bank, a Michigan Banking corporation, for First State Bank

Attachments: [102218 Agenda Summary.pdf](#)
[Watermain Easement.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0284-2018

Resolved, that the Rochester Hills City Council, on behalf of the City of Rochester Hills, hereby accepts the watermain easement First State Bank, a Michigan Banking corporation, whose address is 24300 Little Mack, Saint Clair Shores, MI 48080, for the construction, operation, maintenance, repair and/or replacement of a watermain over, on, under, through and across land more particularly described as Parcel No.15-23-300-039, for First State Bank.

Further Resolved, that the City Clerk is directed to record the easement with the Oakland County Register of Deeds.

- 2018-0425** Request for Approval of a Storm Water System Maintenance Agreement between the City of Rochester Hills and First State Bank

Attachments: [102218 Agenda Summary.pdf](#)
[Storm Sys Maint Agreement.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0285-2018

Resolved, that the Rochester Hills City Council, hereby approves the storm water system maintenance agreement, relative to the details of the development and use, repair and maintenance of the storm water system from First State Bank, a Michigan banking corporation, whose address is 24300 Little Mack, Saint Clair Shores, MI 48080, for First State Bank, Parcel No. 15-23-300-039.

Further Resolved, that the City Clerk is directed to record the agreement with the Oakland County Register of Deeds.

- 2018-0433** Request for Approval of the Amendment to the Storm Water Retention Agreement for the Industro-Plex Subdivision

Attachments: [102218 Agenda Summary.pdf](#)
[Storm Water Retention Agreement.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0286-2018

Resolved, that the Rochester Hills City Council hereby approves the Amended Agreement for the Storm Water Retention System, for Industro-Plex Subdivision, from Star-Batt, Inc.,

formerly known as Star-Batt Development, a division of Stolaruk Corporation, whose address is 1974 Star Batt Drive, Rochester Hills, MI 48309, for Parcel No. 15-28-177-006.

Further Resolved, that the City Clerk is directed to record the agreement with the Oakland County Register of Deeds.

Passed the Consent Agenda

A motion was made by Morita, seconded by Kubicina, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye 6 - Bowyer, Deel, Hetrick, Kubicina, Morita and Tisdell

Absent 1 - McCardell

LEGISLATIVE & ADMINISTRATIVE COMMENTS

Dr. Bowyer reported that she, Vice President Morita, and Mr. Hetrick participated in the Scare Away Hunger Walk/Run for Neighborhood House this past Sunday. She commented that Mr. Hetrick remains the fastest person on Council.

Mr. Deel thanked Administrative Coordinator Mary Jo Pachla for helping him obtain an email version of the packet he could access while he was out of town this past weekend.

Mr. Kubicina noted that the City's Veterans Day Service will be held on Sunday, November 11, 2018 at 11:00 a.m. at Veterans Memorial Pointe.

Maria Willett, Chief Assistant to the Mayor, reported the following:

- Rochester College is in the process of transitioning to become Rochester University. The two-year process should be complete in the Fall of 2020. This is Rochester College's 60-year anniversary. Information is available at www.rc2ru.com.
- Mayor Barnett received the 2018 Community Builder Pinnacle Award on behalf of Innovation Hills.
- The Building Department will host its biannual Homeowners' Association Forum on Thursday, October 25, 2018 at 6:30 p.m. in the City Hall Auditorium.
- This coming November 5, 2018 Mondays with the Mayor at the Older Persons' Commission will focus on ushering a new age of mobility. Dataspeed employees will accompany the Mayor and Ms. Willett to focus on a presentation on autonomous vehicles. AARP will provide driver safety information.
- Ordinance Inspector Jack Sage was named the 2018 Officer of the Year by the American Association of Code Enforcement.

City Clerk Tina Barton noted that Ms. Willett received a Sunrise Pinnacle Award being named an Outstanding Professional of the Year. She stated that the upcoming election is receiving much attention, and the 11th congressional race has attracted reporters from New York and Toronto who have done interviews regarding the election. She reminded residents that passport processing is currently suspended by the Clerk's Office until after the election due to the high counter

traffic. She noted that the Clerk's Office processed 200 absentee ballot requests today only, and 11,600 absentee ballots to date, 900 over the number processed in the last Presidential election year at the same time. She stated that this is unprecedented for a midterm election.

She noted that 47 percent of the ballots issued have been returned to date, as compared to 36 percent for the Presidential election year at the same time. She reminded residents that absentee ballots are still available. She noted that there is no straight-party option, and urged voters to look over the ballot and review both front and back. She stated that a turnout similar to a Presidential year is anticipated, and the Clerk's Office has done a few things to help with the expected lines at the polls. She explained that QR codes have been developed for every precinct, and voters can scan the QR code while waiting in line to review a sample ballot. She noted that line chasers have also been added in locations with multiple precincts to ensure that voters are in the proper precinct lines. Additional privacy booths will also be added, along with extra tables. She commented that precincts will be staffed similar to a Presidential year.

ATTORNEY'S REPORT

City Attorney Ann Christ had nothing to report.

NEW BUSINESS

2018-0432 Request for Approval of the 2018-2019 Police School Liaison Program between the Rochester Community School District, the City of Rochester, Oakland Township, and the City of Rochester Hills

Attachments: [102218 Agenda Summary.pdf](#)
[2018-19 Pol Liaison Calc.pdf](#)
[Resolution \(Draft\).pdf](#)

Captain Michael Johnson, Oakland County Sheriff's Office, and **Joe Snyder**, Chief Financial Officer, were in attendance.

Captain Johnson stated that the School Liaison Program has been in place for more than 40 years and has been a wonderful partnership between Rochester, Rochester Hills, Oakland Township, Rochester Community Schools, and the Oakland County Sheriff's Office. He explained that three Deputies and two Rochester Officers are assigned to the program. He noted that the objective of the program is to be proactive and go before the students to teach. He expressed appreciation for Council's support.

Mr. Snyder stated that Rochester Hills would contribute \$282,713, an increase of \$935 over last year, or one-third of a percent. He explained that Oakland Township's enrollment in the school system has increased by 24 percent, leading to their share increasing from 20 percent to 24 percent.

President Tisdell noted that funding for the program is included in the current law enforcement budget, and Council's approval identifies the portion of funding dedicated to the program.

A motion was made by Morita, seconded by Kubicina, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 6 - Bowyer, Deel, Hetrick, Kubicina, Morita and Tisdell

Absent 1 - McCardell

Enactment No: RES0287-2018

Resolved, that the City of Rochester Hills City Council hereby approves the Police Liaison 2018/2019 (school year) budget in the amount of \$608,260, of which as a participating party, the City of Rochester Hills' contribution is \$282,713, as presented,

Be It Further Resolved, that the Mayor is authorized to execute the documentation on behalf of the City.

2018-0416 Request for Purchase Authorization - MAYOR/FISCAL: Blanket Purchase Order/Contract for professional financial auditing services for the City's fiscal years ending December 31, 2018, 2019 and 2020 in the amount of \$168,012.00 with the right to exercise an option to renew for the years 2021 and 2022; Yeo & Yeo, PC, Auburn Hills, MI

Attachments: [102218 Agenda Summary.pdf](#)
[Proposal Tabulation.pdf](#)
[Resolution \(Draft\).pdf](#)

Joe Snyder, Chief Financial Officer, and **Pam Lee**, Accounting Manager, were in attendance.

Mr. Snyder stated that Council is requested to approve the award of a Blanket Purchase Order for professional auditing services to Yeo and Yeo, PC, of Auburn Hills. He explained that four members of the Financial and Accounting staff were involved in the auditing services request for proposal. Each proposal received was scored for five criteria, including mandatory items, quality and experience, comparable communities served, methodology, and a value-added component. Each staff member individually reviewed and compared the proposals, and three firms were interviewed. He stated that staff was very impressed with Yeo and Yeo, and the cities of Flint, St. Clair Shores, and Ann Arbor all highly recommended them. He noted that Ann Arbor moved to Yeo and Yeo last year and has been very happy. He mentioned that the Ann Arbor team will be assigned to Rochester Hills. He introduced Pam Lee, Accounting Manager.

He commented that the City has been very satisfied with Plante & Moran and has nothing bad to say about them; however, the decision toward Yeo and Yeo was driven by best value. He stated that in the end, Yeo and Yeo is excellent at less cost, and will be the best value for the City.

President Tisdell questioned whether there was any anticipated loss of institutional history that would result in a higher cost to catch the auditing team up to speed with the City.

Mr. Snyder responded that he did not believe so, and noted that each of these firms have cordial relationships and are willing to share their work papers as these transitions are made.

Dr. Bowyer noted that she and Mr. Snyder discussed the award of a three-year contract and wanted to ensure that the City would not be locked in and could return to Plante & Moran if it found it was not happy with the new firm coming up to speed with the City's information and staff. She expressed her appreciation for the fiscal responsibility of the decision, noting that there would be quite a cost savings in preparing any extra reports and services the City might need.

Vice President Morita expressed her appreciation for Plante & Moran, especially Lisa Manetta. She stated that she appreciates having a female partner come on board and be in charge of the City's account. She noted that in reviewing Yeo and Yeo's website, the firm appears to have one female lead in their government section and not much more. She stated that while she appreciates the cost savings, there is roughly only a ten percent difference between the two firms. She commented that Plante & Moran has done a really great job, and Lisa Manetta is outstanding. She stated that Ms. Manetta works for other organizations that she works with. She noted that for the sake of a ten percent difference under these circumstances without knowing more about the firm and understanding the exact personnel who will be involved in the City's account, she cannot support the request.

A motion was made by Bowyer, seconded by Deel, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 5 - Bowyer, Deel, Hetrick, Kubicina and Tisdell

Nay 1 - Morita

Absent 1 - McCardell

Enactment No: RES0288-2018

Resolved, that City Council hereby authorizes a Blanket Purchase Order/Contract for professional financial auditing services to Yeo & Yeo, PC, Auburn Hills, Michigan for the City's fiscal years ending December 31, 2018, 2019 and 2020 in the amount of \$168,012.00 with the right to exercise an option to renew for the years 2021 and 2022 and further authorizes the Mayor to execute the contract on behalf of the City.

Further Resolved, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

ANY OTHER BUSINESS

NEXT MEETING DATE

Regular Meeting - Monday, November 12, 2018 - 7:00 p.m.

ADJOURNMENT

There being no further business before Council, it was moved by Morita and seconded by Bowyer to adjourn the meeting at 8:05 p.m.

*MARK A. TISDEL, President
Rochester Hills City Council*

*TINA BARTON, MMC, Clerk
City of Rochester Hills*

*MARY JO PACHLA, CMMC
Administrative Coordinator - City Council
City Clerk's Office*

Approved as presented at the December 3, 2018 Regular City Council Meeting.