



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2022-0194

TO: Mayor and City Council Members
FROM: Mike Viazanko, Director Building/Facilities/Ordinance
DATE: April 25, 2022
SUBJECT: Irrigation System Maintenance & Repair Services

REQUEST:

City Council is requested to authorize the issuance of a contract / blanket purchase order to Techseven Company for Irrigation System Maintenance and Repair Services for City-owned properties in the amount not-to-exceed \$60,900.00 for a three year term through December 31, 2024.

REASON FOR PURCHASE:

City owned properties, boulevards and neighborhoods are a highly visible component of the suburban landscape. It is important for the City to maintain the quality of its outdoor environment and natural features for the benefit of its citizens and to further enhance property values. The general appearance of these properties requires a level of maintenance for the proper landscape environment including irrigation systems in order to preserve the citizens' investment in these properties.

The Purchasing Division solicited competitively sealed proposals for Irrigation System Maintenance and Repair Services on the MITN website. Two proposal responses were received and evaluated by a committee comprised of Facilities and Purchasing staff. Award is recommended to Techseven Company as providing the best value, responsive, responsible proposal for the spring startups, winterizations and repairs as needed during the term of the contract.

Techseven Company has performed the noted services in the past in a professional and satisfactory manner.

PROCESS:

Vendor Name and Address:

Techseven Company
PO Box 182247
Shelby Township, MI 48318

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding in included in the FY 2022 Adopted Budget and the FY 2023-2024 Projected Budgets

Fund Name	Department Account No	Account No. Description	3-Year Budget Amount	3-Year Cost	Remaining Budget
Facilities	631.807000	Contractual Services	\$60,900	\$60,900	\$0
		Total	\$60,900	\$60,900	\$0

RECOMMENDATION:

It is recommended that City Council authorize blanket purchase order/contract for Irrigation Systems Maintenance and Repair Services for City-owned properties to Techseven Company of Shelby Township, MI in the amount not-to-exceed \$60,900.00 for a three year term through December 31, 2024 and further authorize the Mayor to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A