



# Rochester Hills Minutes City Council

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*Melinda Hill, Bryan K. Barnett, John L. Dalton, Jim Duistermars,  
Barbara L. Holder, Linda Raschke, Gerald Robbins*

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Wednesday, February 2, 2005

7:30 PM

1000 Rochester Hills Drive

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## CALL TO ORDER

*President Hill called the Regular Rochester Hills City Council Meeting to order at 7:35 p.m. Michigan Time.*

## ROLL CALL

**Present:** Melinda Hill, Bryan Barnett, John Dalton, Jim Duistermars and Barbara Holder

**Absent:** Linda Raschke and Gerald Robbins

Others Present:

*John Staran, City Attorney*

*Bev Jasinski, City Clerk*

*Ed Anzek, Director of Planning/Development*

*Scott Cope, Director of Building/Ordinance Enforcement*

*Paul Davis, City Engineer*

*Julie Jenuwine, Director of Finance*

*Deborah Millhouse, Deputy Director of Planning/Development*

*Council Member Raschke provided previous notice she would be unable to attend and asked to be excused.*

## PLEDGE OF ALLEGIANCE

## APPROVAL OF AGENDA

**Resolved that the Rochester Hills City Council approves the Agenda for the Regular February 2, 2005 City Council Meeting with the following amendment:**

**Add under "ATTORNEY MATTERS" Item No. 2005-0109 - Adoption of Resolution to convene to Closed Session at the conclusion of tonight's meeting (February 2, 2005) to discuss pending litigation.**

**A motion was made by Dalton, seconded by Duistermars, to Approve Agenda as Amended.**

**The motion carried by the following vote:**

**Aye:** Hill, Barnett, Dalton, Duistermars and Holder

**Absent:** Raschke and Robbins

## PUBLIC COMMENT

*Mr. Lee Zendel, 1575 Dutton, through the use of charts and graphs, demonstrated that Rochester Hills has the third lowest tax base in Oakland County. He challenged any residents who feel their tax dollars are not being spent properly to visit the City Library and review the City's Budget and to get involved in the process.*

## LEGISLATIVE & ADMINISTRATIVE COMMENTS

*Ms. Hill announced that City Clerk Bev Jasinski would be retiring as of March 18th after twenty-seven (27) years with the City. She noted that City Clerk is a Council-appointed position and she would provide Council with more information on the appointment process in the near future.*

*Ms. Hill indicated that an on-line survey is available at the City's website for residents to provide feedback with regards to the Master Land Use Plan Update. She also announced community stakeholder work shops for the same propose to be held February 28th at 2:00 p.m. and 7:00 p.m. at Rochester College.*

*Ms. Hill announced the following meetings of interest for her fellow Council members:*

- SEMCOG - Oakland county Outreach February 23rd at the Marriott Center Point
- Green Roof Forum March 31st in Troy
- Road Commission for Oakland County Strategic Planning meeting March 29th at 4:00 p.m. in the Rochester Hills City Hall Auditorium

*Ms. Holder asked that residents offer "kudos" to public servants such as postal workers and public works personnel for the difficult jobs they do.*

*Mr. Barnett announced that the Rochester-Auburn Hills Community Coalition was having an open house forum from 7:30 a.m. to 9:00 a.m. the next morning at the Rochester Community House.*

*Mr. Dalton and Mr. Duistermars congratulated Ms. Jasinski on her impending retirement and thanked her for her years of service to the City.*

## ATTORNEY MATTERS

*City Attorney John Staran had nothing to report.*

**2005-0109**

Adoption of a Resolution to adjourn to Closed Session at the conclusion of tonight's meeting (February 2, 2005) for the purpose of discussing pending litigation that could financially impact the City, namely Adams/Hamlin Development Co. v City of Rochester Hills.

**A motion was made by Duistermars, seconded by Dalton, that this matter be Adopted by Resolution.**

**Resolved that the Rochester Hills City Council hereby agrees to meet in Closed Session, as permitted by State Statute MCLA 15.268, at the close of business of tonight's Regular City Council Meeting (February 2, 2005) and will not return to Open Session at its conclusion. The purpose of the Closed Session is to discuss pending litigation that could financially impact the City, namely Adams/Hamlin Development Co. v City of Rochester Hills.**

**The motion carried by the following vote:**

**Aye:** Hill, Barnett, Dalton, Duistermars and Holder

**Absent:** Raschke and Robbins

**Enactment No:** RES0023-2005

## PRESENTATIONS

**2005-0087** Update from Oakland County Commissioners

**Attachments:** Agenda Summary.pdf; 0087 Master Report.pdf

***Sue Ann Douglas***, District 12 County Commissioner and ***Will Molnar***, District 13 County Commissioner, appeared before Council to provide an update of issues under consideration by the Oakland County Board of Commissioners.

***Mr. Molnar*** introduced himself and encouraged Council members to feel free to contact him with any issues they may have. He then praised Mr. Duistermars, his opponent in the November election, for running "a very positive campaign."

***Ms. Douglas*** updated Council on the following issues:

- State revenue sharing has stopped and tax payers are paying it through advance payment of property taxes, a program the County opposed.
- The Solid Waste Committee is working on a new plan to be completed by 2008.
- There is a new State law that requires municipalities to present their Master Land Use Plans to the Zoning Coordinating Committee of the County Board of Commissioners.
- The County day care center contract is up for renewal and RFPs are being reviewed.

**Discussed**

## CONSENT AGENDA

All matters under Consent Agenda are considered to be routine and will be enacted by one motion, without discussion. If any Council Member or Citizen requests discussion of an item, it will be removed from Consent Agenda for separate discussion.

**2005-0044** Approval of Minutes - Regular City Council Meeting - November 17, 2004

**Attachments:** Min CC Reg 111704.pdf; 0044 Resolution.pdf

**This Matter was Adopted by Resolution on the Consent Agenda.**

**Resolved that the Minutes of a Regular Rochester Hills City Council Meeting held on November 17, 2004 be approved as presented.**

**Enactment No:** RES0024-2005

**2005-0052** Approval of Minutes - Special City Council Meeting - November 23, 2004

**Attachments:** Min CC Spec 112304.pdf; 0052 Resolution.pdf

**This Matter was Adopted by Resolution on the Consent Agenda.**

**Resolved that the Minutes of a Special Rochester Hills City Council Meeting held on November 23, 2004 be approved as presented.**

**Enactment No:** RES0025-2005

**2005-0075** Request for Purchase Authorization - BUILDING DEPARTMENT: Blanket Purchase Order for 2005 lawn maintenance and weed mowing, in the amount not to exceed \$50,000.00 to Kleen Kut, Inc., Washington, MI

**Attachments:** Agenda Summary.pdf; Kleen Kut Letter.pdf; 0075 Resolution.pdf

**This Matter was Adopted by Resolution on the Consent Agenda.**

**Whereas, sealed bids for lawn maintenance and weed control were solicited and awarded to Kleen Kut Inc., and**

**Whereas, the contract with Kleen Kut Inc. offers value to the City through price and the quality of service; and**

**Whereas, the City wishes to exercise its option to renew through February 28, 2006.**

**Resolved that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order to Kleen Kut Inc., of Washington, Michigan, for lawn maintenance and weed mowing services, in the amount not-to-exceed \$50,000.00 through February 28, 2006.**

**Enactment No:** RES0026-2005

**2005-0077** Request for Purchase Authorization - DPS: Lawn maintenance and weed mowing services for right-of-ways and detention basins, blanket purchase order not-to-exceed \$47,200.00; Kleen Kut Inc., Washington, MI

**Attachments:** Agenda Summary.pdf; 1211504 Letter, Kleen Kut.pdf; 0077 Resolution.pdf

**This Matter was Adopted by Resolution on the Consent Agenda.**

**Whereas, sealed bids for weed control and lawn maintenance services were solicited and awarded to Kleen Kut; and**

**Whereas, the City wishes to exercise its option to renew.**

**Resolved that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order to Kleen Kut Inc., of Washington, Michigan, as the responsive, responsible bidder for the purchase of lawn maintenance and weed mowing services for right-of-ways and detention basins in the amount not-to-exceed \$47,200 through February 28, 2006.**

**Enactment No:** RES0027-2005

### **Passed The Consent Agenda**

**A motion was made by Barnett, seconded by Holder, including all the preceding items marked as having been adopted on the Consent Agenda. The motion**

carried by the following vote:

**Aye:** Hill, Barnett, Dalton, Duistermars and Holder

**Absent:** Raschke and Robbins

## UNFINISHED BUSINESS

**2004-0359** Adoption of Amendments to City Council Rules of Procedure - Article II, Section .04 Journal of Proceedings regarding Broadcasting City Council Work Session Meetings

**Attachments:** Agenda Summary.pdf; 011905 Agenda Summary.pdf; Rules of Procedures.pdf; 061604 Minutes Excerpt.pdf; 060404 Agenda Summary.pdf; CC WS Rules of Procedure.pdf; 060404 Resolution.pdf; Minutes AIS 040604 Draft Excerpt.pdf; 0359 Master Report.pdf; 0359 Resoluti

*Ms. Hill described the resolution under consideration.*

**A motion was made by Dalton, seconded by Barnett, that this matter be Adopted by Resolution.**

**Resolved, that the Rochester Hills City Council amends its City Council Rules of Procedure as follows:**

### **Article II. General Rules**

#### **Section. 04 Journal of Proceedings:**

**(a)(ii) Meetings open to the public may be broadcast over cable television subject to any cable casting policy adopted by the Council.**

- a. All Regular Council Meetings shall be broadcast over cable television.**
- b. The Council President shall determine if a regularly scheduled Work Session will be broadcast over cable television at the Work Session's respective Agenda Review meeting. If it is determined that a Work Session is to be broadcast, the meeting will be held in the City Hall Auditorium. If the Work Session is not to be broadcast, it may be held in the City Council Conference Room or other location deemed best to meet the needs of the meeting.**

**(iii) ~~Videotapes~~ Video recordings shall be made for each regularly scheduled Meeting, unless otherwise specified by the Council President pursuant to Section.01(i)(b) The tapes shall be retained for at least three (3) months.**

**Aye:** Hill, Barnett, Dalton, Duistermars and Holder

**Absent:** Raschke and Robbins

**Enactment No:** RES0028-2005

**2005-0051** Adoption of Amendments to City Council Rules of Procedure - Article III, Types of Meetings, Article V, Order of Business, and Article VII, City Council Communication Committees

**Attachments:** Agenda Summary.pdf; Amendments to Rules of Procedure.pdf; Supplemental information.pdf; 011905 Agenda Summary.pdf; Min CC-Terms of Service.pdf; 0051 Master Report.pdf; 0051 Resolution.pdf

***Ms. Hill*** described the resolution under consideration.

A motion was made by Dalton, seconded by Duistermars, that this matter be Adopted by Resolution.

Resolved, that the Rochester Hills City Council amends its City Council Rules of Procedure as follows:

### Article III. ~~Types of~~ Meetings of Council

#### Section.01 Meeting Schedule

- (a) At the first Regular Meeting in December of each year, the Council shall by resolution set the Regular Meeting Schedule of Council for the following calendar year. The Regular Meeting Schedule shall consist of Regular Meetings and Work Sessions.
  - (i) The Clerk shall post the following calendar year schedule within ten (10) days after the first meeting of the Council in each calendar year. A Public Notice shall state the dates, times and places of the Regular Meetings.
  - (ii) Changes in Meeting Schedules shall may be made by adoption of a resolution of City Council.
  - (iii) A meeting may be cancelled, due to lack of Agenda Items, by the Council President, with concurrence of the Vice President.
  - ~~(iii)~~(iv) If there is a change in the Regular Meeting Schedule of Regular Meetings of the Council, the Clerk shall post within three (3) days after the meeting at which the change is made, a Public Notice stating the new date(s), time(s) and place(s) of ~~its Regular~~ the Meeting(s).

#### Section.04.02 Regular Meetings:

- (a) Regular Meetings of the Council shall be held on the first and third Wednesdays of each month, except for the month of December where the Regular Meetings will be held on the first and second Wednesday of the month. No meeting shall be held on the Wednesday immediately preceding Thanksgiving in November or on the fourth Wednesday in December, or on any legal holiday.
- (b) Regular Meetings shall be held in the Rochester Hills City Hall, 1000 Rochester Hills Drive, commencing at 7:30 p.m. unless the time and/or place is changed by Council resolution or by the Council President pursuant to Section.01(iii) and notice of such change, as required by the Open Meetings Act, is given.
- ~~(c) At the first Regular Meeting in December of each year, the Council shall by resolution set the Regular Meeting Schedule for the following calendar year.~~
  - ~~(i) The Clerk shall post the following calendar year schedule within ten (10) days after the first meeting of the Council in each calendar year. A Public Notice shall state the dates, times and places of the Regular Meetings.~~

~~(ii) Changes in Meeting Schedules shall be made by adoption of a resolution of City Council.~~

~~(iii) If there is a change in the Schedule of Regular Meetings of the Council, the Clerk shall post within three (3) days after the meeting at which the change is made, a Public Notice stating the new dates, times and places of its Regular Meeting(s).~~

### Section.03 Work Sessions

- (a) Work Sessions shall be held on the fourth Wednesday of each month, except for the month of December when no Work Session will be scheduled. No meeting shall be held on the Wednesday immediately preceding Thanksgiving in November or on the fourth Wednesday in December, or on any legal holiday.
- (b) Work Sessions will be study meetings at which time Council will initially hear petitioner's requests, citizen's requests, administrative requests, review proposed ordinance changes, and such other items. No vote will be taken at Work Sessions, except if there is a need to adjourn to Closed Session at which time Council may consider a resolution at the beginning of the Work Session to adjourn to Closed Session at the conclusion of the Work Session.
- (c) Work Sessions shall be held in the Rochester Hills City Hall, 1000 Rochester Hills Drive, commencing at 7:30 P.M., unless the time and/or place is changed by Council resolution or by the Council President pursuant to Section.01(iii) and notice of such change, as required by the Open Meetings Act, is given
- (d) A Regular Work Session may be changed to a Regular Meeting by the Council President, with the concurrence of the Vice President, if the President deems it necessary.
- ~~(d)~~(e) Additional Work Sessions of the Council will be held as necessary and as scheduled by the Council.
- ~~(e)~~ (f) The Clerk will prepare and post an Agenda for these Meetings in accordance with the Open Meetings Act.

Section.04 Closed Sessions - no changes

Section.~~02~~.05 Special Meetings - renumber

Section.~~05~~.06 Emergency Meetings - renumber

Section.~~06~~.07 Joint Meetings: - renumber

Section.~~07~~.08 Media Attendance at Council Meetings - renumber

## Article V. Order of Business and Agenda

Section.01 Order of Business

Call to Order  
Roll Call  
Pledge of Allegiance  
Approval of Agenda  
Public Comment

Legislative and Administrative Comments  
 Attorney's Report  
 Presentations  
 Recognitions  
 Consent Agenda  
 Public Hearings  
 Ordinance for Introduction  
 Ordinance for Adoption  
 Nominations/Appointments  
 Unfinished Business  
 New Business  
 Committee Reports  
BUDGET DISCUSSIONS  
 Any Other Business  
 Next Meeting Date  
 Adjournment

**Article VII. City Council Communication Committees**

**Section.03: Boards, Commissions and Committees**

(a) The City Council establishes the following City Council Communications Committees:

(ii) Membership and Selection

- 2) Each Committee's membership shall consist of three (3) Members of the City Council to be appointed by City Council each year, two (2) citizen members to be appointed by City Council to ~~three (3)~~ one (1) year terms ~~except that, of the first two (2) appointments to the committee, one (1) member shall be appointed for a two-year term and one member shall be appointed to a three-year term to provide for staggered terms,~~ and members of the Administration, to be appointed by the Mayor. The three (3) Council Members and the two (2) citizen members shall be the only voting members of the Committees.
- 3) Council Members shall be appointed to Committees for one (1) year terms that expire on December 31 of the appropriate year; except, in the event a Member's term in office ends, the Committee Membership will expire when the Member leaves office.
- 4) Citizen members to the Committee shall be appointed by Council and shall serve for ~~three (3)~~ one (1) year terms expiring on December 31 of the appropriate year; ~~except that, of the first two (2) appointments to the committee, one (1) member shall be appointed for a two-year term and one (1) member shall be appointed to a three-year term to provide for staggered terms.~~ Appointments shall be made as provided in Article VII, Section 02.a (i) through (iv).

The motion carried by the following vote:

**Aye:** Hill, Barnett, Dalton, Duistermars and Holder

**Absent:** Raschke and Robbins

**Enactment No:** RES0029-2005

**NEW BUSINESS**

**2005-0082**

Approval of Final Plat - North Oaks Subdivision No. 3, an eight (8) lot subdivision on 7.05 acres, located south of Dutton, west of Livernois, zoned R-1,



One Family Residential, known as Parcel No. 15-04-201-003, Singh Development Company, applicant.

**Attachments:** Agenda Summary.pdf; Plat Map.pdf; Map aerial.pdf; Minutes PC 20020507.pdf; Minutes CC 20020619.pdf; 0082 Resolution.pdf

***Ms. Deborah Millhouse***, Deputy Director of Planning/Development, provided a brief description of the issue before Council, noting that all conditions were "addressed in a satisfactory manner."

***Mr. David Zaitchik***, Singh Development Company, 7125 Orchard Lake Road, West Bloomfield, was present to represent the developer and answer any questions.

**A motion was made by Dalton, seconded by Barnett, that this matter be Adopted by Resolution.**

**Resolved that the Rochester Hills City Council hereby grants Final Plat Approval for North Oaks - A Singh Development No. 3, City File No. 87-900.3, an eight (8) lot subdivision on approximately seven (7) acres, located south of Dutton and west of Livernois, zoned R-1, One Family Residential, identified as Parcel No. 15-04-201-003, subject to submittal of all required performance guarantees, fees and other requirements that must be met prior to release of the Mylar.**

**The motion carried by the following vote:**

**Aye:** Hill, Barnett, Dalton, Duistermars and Holder

**Absent:** Raschke and Robbins

**Enactment No:** RES0030-2005

**2005-0083**

Acceptance of Declaration of Easements, Covenants, and Restrictions for North Oaks - A Singh Development

**Attachments:** Agenda Summary.pdf; Revised deed restrictions 01 21 2005.pdf; 0083 Resolution.pdf

**A motion was made by Dalton, seconded by Barnett, that this matter be Adopted by Resolution.**

**Resolved that the Rochester Hills City Council hereby accepts the Declaration of Easements, Covenants, and Restrictions for North Oaks - A Singh Development No. 3, City File No. 87-900.3, an eight (8) lot subdivision on approximately seven (7) acres located south of Dutton and west of Livernois, zoned R-1, One Family Residential, identified as Parcel No. 15-04-201-003, in conformance with the Final Plat.**

**The motion carried by the following vote:**

**Aye:** Hill, Barnett, Dalton, Duistermars and Holder

**Absent:** Raschke and Robbins

**Enactment No:** RES0031-2005

**2005-0069**

Approval of the Agreement for Maintenance of Storm Water Detention System between Singh IV Limited Partnership, a Michigan Limited Partnership and the

City of Rochester Hills, for Parcel No. 15-04-204-003

**Attachments:** 0069 Agenda Summary.pdf; Agreement.pdf; Resolution.pdf

**A motion was made by Dalton, seconded by Barnett, that this matter be Adopted by Resolution.**

**Resolved that the Rochester Hills City Council, on behalf of the City of Rochester Hills, hereby approves an Agreement for Maintenance of a Storm Water Detention System between the City of Rochester Hills and Singh IV Limited Partnership, a Michigan Limited Partnership, 7125 Orchard Lake Road, Suite 200, West Bloomfield, Michigan 48322, to insure that the storm system is maintained for proper operation, for land more particularly described as Parcel No. 15-04-204-003.**

**Further Resolved that the Mayor and the City Clerk are authorized to execute and deliver the agreement on behalf of the City.**

**The motion carried by the following vote:**

**Aye:** Hill, Barnett, Dalton, Duistermars and Holder

**Absent:** Raschke and Robbins

**Enactment No:** RES0032-2005

**2004-1234**

Authorization to participate in the 2005 Tri-Party Program for road improvement funding with Oakland County

**Attachments:** Agenda Summary.pdf; RCOC attachment letter.pdf; 1234 Resolution.pdf

*Mr. Paul Davis, City Engineer, explained that Council approval was needed to expend the Tri-Party Funds on two (2) road improvement projects on Avon Road. Anticipating questions from Council regarding the Tienken Road Corridor project, Mr. Davis noted that the funds for the proposed Avon Road projects were quite minimal compared to the millions of dollars necessary to undertake the Tienken Road Corridor project. He stressed that smaller road improvement projects "are typical types of projects that are the reason why the Tri-Party Program was instituted."*

*Mr. Dalton and Mr. Barnett expressed their support for using the Tri-Party Funds for the two (2) Avon Road projects as described.*

*Ms. Hill disagreed, noting that five (5) years ago the Council had decided to commit these funds to be banked until they could be used for the Tienken Road Corridor. She stressed that such small projects could be funded using Major Road dollars.*

*Mr. Dalton respectfully disagreed with Ms. Hill noting that if all Tri-Party funds are diverted to the Tienken Road Corridor fund that project "isn't going to get done, nor are the minor improvements going to get done."*

**A motion was made by Dalton, seconded by Barnett, that this matter be Adopted by Resolution.**

**Whereas, the City of Rochester Hills has previously participated in the Tri-Party Program with the Oakland County Board of Commissioners and the Road Commission for Oakland County for road improvement projects; and**

**Whereas, the City desires to continue this joint participation for the 2005 fiscal**

year with the intent to undertake two (2) road improvement projects on Avon Road, (1) Eastbound to Livernois to Viewland Drive, and (2) Westbound Rochester Road to Rainier.

Now Therefore Be It Resolved that the City of Rochester Hills agrees to participate in the proposed fiscal year 2005 Tri-Party Program. The City's contribution shall equal \$104,116.00 toward the total proposed program allotment of \$312,347.00.

The motion carried by the following vote:

**Aye:** Barnett, Dalton and Duistermars

**Nay:** Hill and Holder

**Absent:** Raschke and Robbins

**Enactment No:** RES0033-2005

## COUNCIL COMMITTEE REPORTS

*Ms. Hill explained that, beginning this month, Council Committee Reports would be broken down as follows:*

- *First meeting of the month:*
  - \* *Community Development & Viability Committee*
  - \* *Financial Services Committee*
  - \* *Leisure Activities Committee*
- *Second meeting of the month:*
  - \* *Administration & Information Services Committee*
  - \* *Public Safety Committee*

### **Community Development & Viability (CDV) Committee**

*Mr. Barnett introduced two of the Youth Representatives serving on the CDV Committee before noting that the Committee is creating a citizen ad hoc committee to examine the open space issue. He encouraged interested citizens to submit applications to participate on this committee.*

*Youth Representatives **Katie Talbert** and **Mark Witte** briefly discussed the following topics:*

- *Local roads millage*
- *NO-HAZ program*
- *Roadside stand policy*

*They then suggested other topics they felt the CDV Committee should be addressing:*

- *Connection to the Amtrak rail station*
- *Solid waste issue*

### **Financial Services (FS) Committee**

*Mr. Dalton, Chair of the FS Committee, noted that water reservoirs and the*

proposed new meter reading system were discussed at the most recent committee meeting. He further noted that water and sewer rates would be addressed in upcoming meetings. He then introduced Ms. Jillian Rataj and Mr. David Byrne, the Youth Representatives serving on the FS Committee.

**Ms. Rataj and Mr. Byrne** discussed the complexities of the City's budget in connection with such issues as water rates, the need for stump grinding as a result of the Emerald Ash Borer problem, and winter maintenance of local roads.

### **Leisure Activities (LA) Committee**

**Mr. Duistermars** announced his reelection to Chair of the LA Committee and indicated that the committee's recent focus has been on the trailways. In addition, they are also monitoring the construction progress of the new concession stand at Spencer Park. He then introduced Youth Representatives Kelley Kosuda and Brenton Kinker.

**Ms. Kosuda** enthusiastically described her participation on the LA Committee and described the research she has done into the various surfacing materials for the trailways.

**Mr. Kinker** noted that, in addition to the surfacing issue, the bridge over the Clinton River has also been discussed along with park user fees. He thanked the City for the opportunity to serve on this committee, noting how much he has learned, in particular, the art of compromise.

**Ms. Hill** thanked all of the Youth Representatives who spoke before Council and praised them for their communication abilities.

**(Recess 8:59 p.m. - 9:18 p.m.)**

**(Mr. Robbins Entered at 9:18 p.m.)**

**Present:** Melinda Hill, Bryan Barnett, John Dalton, Jim Duistermars, Barbara Holder and Gerald Robbins

**Absent:** Linda Raschke

## **BUDGET DISCUSSIONS**

**2005-0098**

Adoption of Resolution to change the March 23, 2005 City Council Work Session to Wednesday, March 9, 2005

**Attachments:** Agenda Summary.pdf; 0098 Resolution.pdf

**A motion was made by Barnett, seconded by Dalton, that this matter be Adopted by Resolution.**

**Whereas, the Michigan Municipal League Legislative Conference is being held on Wednesday, March 23, 2005, the same day City Council has scheduled a Regular Work Session.**

**Resolved that the Rochester Hills City Council hereby agrees to change its Regular Work Session of Wednesday, March 23, 2005 to Wednesday, March 9,**

2005 at 7:30 p.m., at the Rochester Hills Municipal Offices, 1000 Rochester Hills Drive, Rochester Hills Michigan.

**Further Resolved that the City Clerk shall provide proper notice of the Meeting Schedule change pursuant to 15.265, Section 5(3) of the Michigan Open Meetings Act, Public Act No. 267 of 1976 as amended.**

**The motion carried by the following vote:**

**Aye:** Hill, Barnett, Dalton, Duistermars, Holder and Robbins

**Absent:** Raschke

**Enactment No:** RES0034-2005

**2005-0054**

Goals and Objectives for 2006

**Attachments:** Agenda Summary.pdf; 030905 presentation 2006 GO 1.pdf; 030905 GOs Council Prioritization 2.pdf; 030905 GOs Council & Staff Prioritization 3.pdf; 030205 Agenda Summary.pdf; 021605 Agenda Summary.pdf; 020205 Agenda Summary.pdf; 011905 Agenda Summary.pdf; Te

**Ms. Hill** explained her intention for Council to discuss the Council's Goals and Objectives for the 2006 budget during the next three (3) regular Council meetings (February 2nd, February 16th and March 2nd) in what she termed mini-work sessions.

**Mr. Ed Anzek**, Director of Planning/Development, explained that Finance Director **Julie Jenuwine** would provide "an overview to the finance and revenue issues" and he would discuss the goals and objectives Council set last year as well as the process for identifying them.

**Ms. Jenuwine** distributed graphs illustrating the following information in what was termed Budget 101:

**2005 All Funds - Budgeted Sources of Revenue/Budgeted Expenditures**

General Fund - \$23.4 million  
 Special Revenue - \$33.3 million  
 Debt Service - \$6.6 million  
 Capital Projects - \$2.5 million  
 Water & Sewer Fund - \$53.2 million  
 Internal Service Fund - \$11.4 million  
**Total Revenues - \$130.4 million**

**2005 All Funds - Budgeted Revenues**

Service Charges - 29%  
 Bond Proceeds - 21%  
 City Taxes - 21%  
 Retained Earnings - 10%  
 Intergovernmental - 8%  
 Transfer-In\* - 8%  
 Other Revenue - 3%

\* Transfers-In are transfers between funds; not money from outside sources.

### **2005 All Funds - Budgeted Expenditures**

Other Services - 33%  
 Capital Outlay - 32%  
 Personnel Services - 18%  
 Transfers-Out - 9%  
 Debt Service - 5%  
 Supplies - 1%  
 Retained Earnings - 1%

\* Transfers-Out are transfers between funds.

### **Historical & Projected Expenditures**

Actual 2002 - \$115.8 million (\$0.0\*)  
 Actual 2003 - \$104.3 million (\$2.5 million\*)  
 Amended - \$122.8 million (\$4.4 million\*)  
 Adopted 2005 - 128.7 million (\$10.7 million\*)

\* Amount taken from Fund Balance.

### **Fiscal Year 2005 / Tax Revenue Calculation**

Taxable Value - \$3.2 billion  
 Percent Collection - 99.5%  
 1.000 Mill = \$3.2 million

Millage Levy\* - 9.3681  
 Millage Collection - \$30.1 million

\* All but three (3) millages are at their Headlee cap: General, Fire and OPC Building Funds.

**Ms. Jenuwine, Mr. Anzek** and Council members discussed how, despite increased housing and housing values, the Headlee rollbacks have reduced the value of the various millages. It was specifically noted by **Ms. Hill** that the higher value "actually acts against us and rolls the millage back faster and further."

### **General Fund - Real Calculation**

Millage Levy - 3.1130  
 Millage Collection \$ 9.4 million

### **General Fund - Personal Property Calculation**

Millage Levy - 3.1130  
 Millage Collection - \$0.6 million

### **Breakdown of Fund Series'**

101 = General Fund  
 200 = Special Revenue Funds  
 300 = Debt Retirement Funds  
 400 = Capital Project Funds  
 592 = Water & Sewer Funds (stands alone)  
 600 = Facilities Fund  
 848 = LDFA Fund

*Ms. Jenuwine displayed a chart illustrating the current fiscal year's transfers between funds:*

**General Fund** transfers to:

- Capital Improvement Fund
- Special Police Fund
- Local Road Fund
- Major Road Fund
- Municipal Building Debt

**Fire Fund** transfers to:

- Fire Apparatus Fund

**Pathway Maintenance Fund** transfers to:

- Pathway Construction Fund

**Local Road Fund** transfers to:

- Local Road Debt 2001 Series
- Local Road (SAD) 2001 Series
- Local Road (SAD) 1994 Series
- Local Road (SAD) 1995 Series

**Major Road Fund** transfers to:

- Refunding MTF 1998 Series

**Drain Maintenance Fund** transfers to:

- Drain Debt

**GOALS & OBJECTIVES**

*Mr. Anzek described the process by which the City Council determines its Goals and Objectives for the coming year. He noted that Goals are issues that need addressing and Objectives are the identified solutions to those issues. He specifically noted the following Goals that Council identified during the previous year's budget discussions as well as some of their corresponding Objectives:*

- Improve Economic Development
  - \* Implementing tax incentives to attract more business
- Enhance and Maintain Infrastructure
- Enhance Quality of Life
  - \* Community Center
  - \* Green Space Preservation
  - \* Trail Development
  - \* Solid Waste
- Enhance Communication
- Improve Technology

- Enhance and Maintain Public Safety Levels
- Efficient Government
- Maintain Financial Stability

**Mr. Anzek** stressed that "these objectives become our milestones, our benchmarks that we check against in developing the various programs and projects we do." Following a great deal of debate, Council identifies their Goals and Objectives, as does the City Staff at a separate meeting. At that point, Council and Staff come together to compare their priorities and continue debate, resulting in the final list of the City's Goals and Objectives for that year.

**Discussed**

## **ANY OTHER BUSINESS**

*None.*

## **NEXT MEETING DATE**

- Joint Planning Commission Meeting - Tuesday, February 8, 2005 at 7:30 p.m.
- Regular Meeting - Wednesday, February 16, 2005 at 7:30 p.m.

## **ADJOURNMENT**

*There being no further business before Council, President Hill adjourned the meeting at 10:00 p.m.*

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*MELINDA HILL, President  
Rochester Hills City Council*

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*BEVERLY A. JASINSKI, Clerk  
City of Rochester Hills*

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*MARGARET A. STRATE  
Administrative Secretary  
City Clerk's Office*

*Approved as presented at the (insert date, or dates) Regular City Council Meeting.*

Complete proceedings recorded in the Official Minutes Book on file in the office of the City Clerk and by this reference is made a part hereof.