



MICHIGAN MUNICIPAL
RISK MANAGEMENT
A U T H O R I T Y

November 17, 2016

Accounting Division
City of Rochester Hills
1000 Rochester Hills Drive
Rochester Hills, MI 48309

The Member Financial Responsibilities Policy governing document requires that every Member's Retention Fund Balance equal, at a minimum, 50% of their Reported Reserves within the Member's Self Insured Retention at all times. Beginning July 1, 2013, the MMRMA Finance Department is performing a monthly and quarterly analysis to ensure member compliance with this policy.

As of November 17, 2016, the Member Retention Fund Balance for the City of Rochester Hills is not in compliance with the Member Financial Responsibilities Policy by \$68,704.02. Although the City of Rochester Hills, may have or will be making contributions to their Retention Fund due to a current renewal billing; those contributions are to cover anticipated losses for that policy year and not losses from previous policy years. Therefore, in order to be compliant with the Member Financial Responsibilities Policy, we are required to invoice you \$69,000.

Please find enclosed a copy of your most recent Statement of Changes in Member Retention Fund statement, a Deficit Calculation Worksheet and an invoice in the amount of \$69,000. Please contact your Regional Risk Manager or myself if you require any additional information regarding this matter.

Sincerely,

Bryan J. Anderson, CPA
Managing Director

enclosures

Michigan Municipal Risk Management Authority
Statement of Changes in Member Retention Fund
For 10/1/2016 to 11/17/2016

MEMBER: 01280-Rochester Hills, City of

Receipts:

Member Contributions Received - Regular	\$0.00
Member Contributions Received - Additional	\$0.00
Net Asset Distribution Transfer	\$0.00
Miscellaneous Revenue Received	\$0.00
State Pool Deductible Receipts	\$0.00
Interest Income	\$363.26
Total Receipts	\$363.26

Claims & Related Payments:

Claim Losses Paid	\$0.00
Net Claims, Adjustment Expenses, Recoveries - 7/1-9/30/12	\$0.00
Claim Adjustment Expenses Paid	(\$12,022.09)
Reinsurance Recoveries	\$0.00
Stop Loss Recoveries	\$0.00
Subrogation Recoveries	\$0.00
Net Claims and Claim Adjustment Expenses	(\$12,022.09)

Other Payments:

Interest Expense for Negative Balance	\$0.00
Special Legal Services	(\$8,775.00)
Direct Meeting Expenses of Member	\$0.00
Member General Fund Contribution Transfer	\$0.00
Member Withdrawals	\$0.00
Total Other Payments	(\$8,775.00)

Net Contribution to Retention Fund during Period	(\$20,433.83)
Beginning of Period Member Retention Fund Balance	\$157,852.82
End of Period Member Retention Fund Balance	\$137,418.99

Reported Reserves within Member's Self-Insured Retention	\$412,246.01
---	--------------

**Member Funds on Deposit
Deficit Calculation Worksheet**

Member Financial Responsibilities Policy, effective 4/1/2013.

City of Rochester Hills

Members Reported Reserves @	11/17/2016	412,246.01
50% of Reported Reserves		206,123.01
Current Balance of Funds on Deposit		137,418.99
+/Excess	-/Deficit	(68,704.02)

Invoice Date
11/17/2016



**MICHIGAN MUNICIPAL
RISK MANAGEMENT
A U T H O R I T Y**

Accounting Division
City of Rochester Hills
1000 Rochester Hills Drive
Rochester Hills, MI 48309

14001 Merriman
Livonia, MI 48154
734.513.0300 / 800.243.1324

POLICY SUMMARY	
Policy Number	R0001280
Policy Term	16
Policy Period	7/1/2016 - 7/1/2017
Retention Fund Contribution	\$69,000.00

ACCOUNT SUMMARY		
Policy Period Annual Contribution	Payments	Balance Due for Policy Period
\$69,000.00	\$0.00	\$69,000.00

BILLING SUMMARY	
Installment Due 12/17/2016	General Fund \$69,000.00
TOTAL	\$69,000.00

MEMBER FINANCIAL RESPONSIBILITY POLICY - ADDITIONAL BILLING

REMITTANCE ADVICE
Please detach and return with your payment



**MICHIGAN MUNICIPAL
RISK MANAGEMENT
A U T H O R I T Y**

Invoice Date
11/17/2016

City of Rochester Hills
1000 Rochester Hills Drive
Rochester Hills, MI 48309
Policy Number R0001280

	Amount	Due Date
Past Due	\$0.00	Due Now
Installment Due	\$69,000.00	12/17/16