



# Rochester Hills

## Minutes

### City Council Regular Meeting

1000 Rochester Hills Dr  
Rochester Hills, MI 48309  
(248) 656-4600  
Home Page:  
[www.rochesterhills.org](http://www.rochesterhills.org)

*David J. Blair, Susan M. Bowyer Ph.D., Ryan Deel, Dale A. Hetrick, Carol Morlan,  
Theresa Mungoli and David Walker*

**Vision Statement:** *The Community of Choice for Families and Business*

**Mission Statement:** *"Our mission is to sustain the City of Rochester Hills as the premier community of choice to live, work and raise a family by enhancing our vibrant residential character complemented by an attractive business community."*

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Monday, September 25, 2023

7:00 PM

1000 Rochester Hills Drive

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#### CALL TO ORDER

*President Deel called the Regular Rochester Hills City Council Meeting to order at 7:00 p.m. Michigan Time.*

#### ROLL CALL

**Present** 7 - David Blair, Susan M. Bowyer, Ryan Deel, Dale Hetrick, Carol Morlan, Theresa Mungoli and David Walker

#### Others Present:

*Bryan Barnett, Mayor  
Chief Sean Canto, Fire Chief/Emergency Services Director  
Paul Davis, Deputy Public Service Director/City Engineer  
Ken Elwert, Parks & Natural Resources Director  
Bill Fritz, Public Services Director  
Tim Hollis, Deputy Building/Ordinance/Facilities Director  
Rochelle Lyon, Information Systems Director  
Sean Repshas, Firefighter/Paramedic  
Sara Roediger, Planning & Economic Development Director  
Leanne Scott, City Clerk  
Joe Snyder, Chief Financial Officer  
John Staran, City Attorney  
Laurie Taylor, Assessing Director  
Philip Thomas, Lieutenant  
Leslie Turnbull, Interim Human Resources Director  
Mike Viazanko, Building/Ordinance/Facilities Director  
Maria Willett, Chief of Staff  
Captain Russ Yeiser, Oakland County Sheriff's Office*

## PLEDGE OF ALLEGIANCE

## APPROVAL OF AGENDA

A motion was made by Walker, seconded by Hetrick, that the Agenda be Approved as Presented. The motion carried by the following vote:

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

## COUNCIL AND YOUTH COMMITTEE REPORTS

### Rochester Hills Government Youth Council (RHGYC):

**President Deel** introduced RHGYC Representative, Eliza Pizzuti.

**Ms. Pizzuti** announced that at their last meeting the RHGYC elected their new Chairperson, Vice Chairperson, and Secretary for the 2023-2024 year. She shared that they will be taking a tour of the DPS Garage on October 4th and that there will be an Open House at the Fire Department on October 11th.

**Ms. Morlan** stated that she was able to tour some of the parks at Rochester Hills with Parks & Natural Resources Director, Ken Elwert. She added that there are many updates being done in the parks including maintenance and new metal roofing.

### Rochester Hills Museum Foundation:

**Ms. Morlan** shared that the Bicentennial Celebration for Stoney Creek Village was on September 17th at the Museum and that it was a fun event.

She presented information on the following two upcoming events at the Museum:

- Stone Wall Pumpkin Festival
  - October 14th from 10 a.m. to 9:00 p.m.
  - \$5.00 for Members, \$10.00 for Non-Members, Children Under 2 are Free
- Halloween Masquerade Ball
  - October 21st from 7:00 p.m. to 11:00 p.m.
  - \$100.00 per person

### Rochester Area Youth Assistance:

**Ms. Mungioli** stated that she attended the Rochester Adams High School Gold Rush event and that it was a fun event that will be happening again. She added that many nonprofit organizations were at the event.

### Rochester Avon Recreation Authority:

**Ms. Mungioli** commented that the Cornhole Tournament was this past

*Saturday and that it will start to become a regular event for RARA.*

## PRESENTATIONS

**2023-0449** Swearing-In Ceremony for Fire Staff Member and New Firefighter Candidate

**Attachments:** [092523 Agenda Summary.pdf](#)

*Chief Sean Canto, Fire Chief/Emergency Services Director, explained that the first employee being sworn-in is Philip Thomas, who is being promoted to the position of Lieutenant - Suppression. He added that this is an important position because he is one of the first point-of-contacts for people when they call with an emergency.*

*Clerk Scott administered the Oath of Office to Philip Thomas.*

*Chief Sean Canto continued that the second employee being sworn-in is Sean Repshas, who is a new candidate for the position of Firefighter Recruit. He added that he will receive his badge when he completes his probationary training.*

*Clerk Scott administered the Oath of Office to Sean Repshas.*

**Presented.**

## PUBLIC COMMENT for Items not on the Agenda

*None.*

## CONSENT AGENDA

All matters under Consent Agenda are considered to be routine and will be enacted by one motion, without discussion. If any Council Member or Citizen requests discussion of an item, it will be removed from Consent Agenda for separate discussion.

**2021-0211** Request for Purchase Authorization - PLANNING/DPS/ENG: Increase to the contract/blanket purchase order for the Landscape Design Services for the Avon, Dequindre, and 23 Mile Road Roundabouts to complete Phase II of the project in the amount of \$15,000.00 for a new not-to-exceed contract total of \$87,900.00; OHM Advisors, Livonia, MI

**Attachments:** [092523 Agenda Summary.pdf](#)  
[OHM Proposal Increase.pdf](#)  
[060721 Agenda Summary.pdf](#)  
[OHM Proposal.pdf](#)  
[060721 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0250-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes an increase to the contract/blanket purchase order for the Landscape Design Services for the Avon, Dequindre, and 23 Mile Road Roundabouts to complete Phase II of the project to OHM Advisors, Livonia, Michigan in the amount of \$15,000.00 for a new not-to-exceed contract total of \$87,900.00 and further authorizes the Mayor to execute the contract on behalf of the City.

**2023-0433** Request for Purchase Authorization - FIRE: Increase to the blanket purchase order for EZ-IO Needles and equipment in the amount of \$6,000.00 for a new not-to-exceed amount of \$31,000.00 through December 31, 2023; Teleflex LLC, Morrisville, NC

**Attachments:** [092523 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0251-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes an increase to the blanket purchase order for EZ-IO Needles and Equipment to Teleflex LLC, Morrisville, North Carolina in the amount of \$6,000.00 for a new total not-to-exceed amount of \$31,000.00 through December 31, 2023.

**2023-0441** Request for Purchase Authorization - FACILITIES: Contract/Blanket Purchase Order for Architectural/Engineering services for the City Hall Chiller Replacements Project in the amount not-to-exceed \$53,560; Niagara Murano LLC, Rochester, MI

**Attachments:** [092523 Agenda Summary.pdf](#)  
[Proposal.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0252-2023

**Resolved**, that the Rochester Hills City Council hereby authorize a contract/blanket purchase order for architectural/engineering services for the City Hall Chiller Replacements Project to Niagara Murano LLC, Rochester, Michigan in the amount not-to-exceed \$53,560.00 and further authorizes the Mayor to execute an agreement on behalf of the City.

**2023-0437** Request for Purchase Authorization - FACILITIES: Blanket Purchase Order/Contract for the demolition of one (1) residential property (Old Borden Park Office) located on Hamlin Road in the amount of \$30,600.00 with a 5% project contingency in the amount of \$1,530.00 for a total not-to-exceed project amount of \$32,130.00; Blue Star, Inc., Warren, MI

**Attachments:** [092523 Agenda Summary.pdf](#)  
[Proposal Tabulation.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0253-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order/contract for the demolition of one (1) residential property (Old Borden Park Office) located on Hamlin Road to Blue Star, Inc., Warren, Michigan in the amount of \$30,600.00 with a 5% project contingency in the amount of \$1,530.00 for a total not-to-exceed project amount of \$32,130.00 and further authorizes the Mayor to execute an agreement on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

- 2023-0442** Request for Purchase Authorization - FACILITIES: Contract/Blanket Purchase Order for Architectural/Engineering services for the Department of Public Services (DPS) Hooklift Storage Building in the amount not-to-exceed \$56,710.00; Niagara Murano, LLC., Rochester, Michigan

**Attachments:** [092523 Agenda Summary.pdf](#)  
[Proposal.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0254-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes a contract/blanket purchase order for architectural/engineering services for the Department of Public Services (DPS) Hooklift Storage Building to Niagara Murano LLC., in the amount not-to-exceed 56,710.00 and further authorizes the Mayor to execute a contract on behalf of the City.

- 2023-0443** Request for Approval of Winter Maintenance Agreement for Livernois Road between South Boulevard and Tienken Road between the Road Commission for Oakland County and the City of Rochester Hills for 2023-2024

**Attachments:** [092523 Agenda Summary.pdf](#)  
[Letter.pdf](#)  
[Agreement.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0255-2023

**Resolved**, that the Rochester Hills City Council hereby approves the 2022-2023 Winter Maintenance Agreement between the City of Rochester Hills and the Road Commission for Oakland County (RCOC) for Livernois Road between South Boulevard and Tienken Road and further authorizes the Mayor to execute an agreement on behalf of the City.

- 2023-0448** Request for Purchase Authorization - CITYWIDE: Increase to the blanket purchase order for Citywide Mailing Services in the amount of \$15,000.00 for a

new not-to-exceed amount of \$40,000.00 through September 30, 2023;  
Mail-Tek, Inc., Farmington Hills, MI

**Attachments:** [092523 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0256-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes an increase to the blanket purchase order for Citywide Mailing Services to Mail-Tek, Inc., in the amount of \$15,000.00 for a new not-to-exceed amount of \$40,000.00 through September 30, 2023.

## Passed the Consent Agenda

**A motion was made by Walker, seconded by Hetrick, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungiolli and Walker

## LEGISLATIVE & ADMINISTRATIVE COMMENTS

*Vice President Bowyer shared that the Oakland University 5k/10k Runs took place this past Saturday.*

*She shared information on the following upcoming events:*

- *Neighborhood House Scare Away Hunger 5k Run/Walk*
  - *October 8th at the Rochester Municipal Park*
  - *\$45.00 per person.*
  
- *Rochester Hills Fire Department Open House*
  - *October 11th from 4 p.m. to 7 p.m.*
  - *Demonstrations, doughnuts, and cider*
  
- *2023 Community Foundation Tailgate Party at Cherry Creek Golf Club*
  - *October 26th at 5:30 p.m.*
  - *\$100.00 per person*
  
- *Hoot N' Howl Hayride at Bloomer Park*
  - *October 20th at 7:30 p.m.*
  - *Cost starts at \$8.00*
  
- *Night Hike & Campfire - Animals at Spencer Park*
  - *November 2nd at 5:30 p.m.*
  - *Cost starts at \$7.00*
  
- *Night Hike & Campfire - S'mores and Stars at Spencer Park*
  - *November 9th at 5:30 p.m.*
  - *Cost starts at \$7.00*
  
- *Campfire Cookout at Spencer Park*

- November 12th at 3:30 p.m.
- Cost starts at \$7.00

**Mr. Hetrick** expressed that the 5k Run at Oakland University was terrific and that there was about 500 people in attendance.

He shared an informational postcard that was mailed to residents near the Drexelgate Parkway Project, providing them with a QR Code they can scan for updates.

**Mr. Blair** stated that he participated in a Candidates' Forum a couple of weeks ago, which provided an opportunity for residents to hear from all candidates that will be on the upcoming ballot.

He announced that his family's lost cat, Oscar Wildcat Blair, has been found.

**Mayor Barnett** provided the following City updates:

- The Senior Picnic at the Older Persons' Commission was a couple of weeks ago, where their new name and logo was unveiled. He announced that the new name is "OPC Social & Activity Center - The Place To Be 50+"
- Rochester University purchased a former church to the east of the University, and it now houses the School of Business and the School of Education
- Last week was an Open House Forum for Homeowner's Associations to get their questions answered and learn more about the City
- The Drexelgate Parkway Safety Path Project is in progress and a postcard was sent to residents with a QR Code to sign up for updates
- Concrete replacement is happening all over the City
- 1 Million Robots produced in the City, in large part due to Fanuc
- The Fire Department won the Silver Award, the highest recognition from the American Heart Association for an agency that takes care of stroke and cardiac care
- Betty Johnson at the American House turned 100-years-old

## ATTORNEY'S REPORT

City Attorney John Staran had nothing to report.

## NEW BUSINESS

- 2023-0440** Request for Purchase Authorization - DPS/ENG: Blanket Purchase Order/Contract for Geotechnical Engineering and Materials Testing Services in the amount not-to-exceed \$399,800.00 through August 30, 2024; Testing Engineers and Consultants, Inc., Troy, MI

**Attachments:** [092523 Agenda Summary.pdf](#)  
[Proposed Tabulation.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Bill Fritz**, Public Services Director, and **Paul Davis**, Deputy Public Services

*Director/City Engineer, were present.*

**Mr. Fritz** stated that this request is for Geotechnical Services, which is a specialized engineering field for soil boring, road design, and materials testing.

**A motion was made by Hetrick, seconded by Walker, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0257-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order/contract for geotechnical engineering and materials testing services to Testing Engineers and Consultants, Inc., Troy, Michigan in the amount of \$399,800.00 through August 30, 2024 and further authorizes the Mayor to execute an agreement on behalf of the City.

**2023-0447** Request for Adoption of Select Oakland County Water Resources Commissioner Stormwater Standards

**Attachments:** [092523 Agenda Summary.pdf](#)  
[OCWRC Stormwater Standards.pdf](#)  
[Chapter 4, Stormwater Management.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Bill Fritz, Public Services Director, and Paul Davis, Deputy Public Services Director/City Engineer, were present.**

**Mr. Davis** shared that this request is for the adoption of some sections of the Oakland County Water Resources Commissioner Stormwater Standards. He explained that in 2021, Oakland County adopted revised Standards and that the City had been using a prior version of Oakland County's Standards dating back to January 1990. He added that the City did not adopt Oakland County's revised Standards entirely, but rather made modifications to a few of the sections. He remarked that EGLE encouraged the City to adopt the same Standards as Oakland County. He stated that after reviewing the Standards, they believe the sections outlined in the Agenda Summary should be adopted.

**President Deel** commented that many of these are slight changes to the current Standards.

**Mr. Davis** expressed that some of the Standards are less demanding than the current Standards.

**Ms. Mungioli** questioned if any of the recommendations affect any of the City's current ordinances or zoning guidelines.

**Mr. Davis** responded that it does not affect any of the zoning guidelines, but that it does establish criteria for how stormwater is to be handled for sites. He added that these changes do encourage more infiltration on site.

**Ms. Mungioli** inquired if there is a red-lined version of the Standards to be able to see what is being changed.

*Mr. Davis stated there is no red-lined version, but that it is his job to make sure that the appropriate changes from the County's Standards to the City's Standards are made.*

*Vice President Bowyer questioned why all of the County's Standards are not being accepted.*

*Mr. Davis explained that a lot of the sections do not apply to the City because the County's Standards were created for all communities within the County, including those communities that may not have their own engineering departments.*

**A motion was made by Blair, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Munglioli and Walker

Enactment No: RES0258-2023

Whereas, The Department of Public Services requests that the City Council approve the adoption of the following portions of the Oakland County Water Resources Commissioner (OCWRC) Stormwater Engineering Standards, dated November 22, 2021, into the Rochester Hills Engineering Design Standards Chapter 4, Stormwater Management:

Section 1, Parts A, D, E, F and G  
Section 3  
Appendices A, C, E, F

**Resolved**, the City of Rochester Hills Department of Public Services recommends that the City Council approve amending the current City engineering design stormwater management section to incorporate the following OCWRC sections from their November 22, 2021 adopted stormwater standards:

Section 1, Parts A, D, E, F and G  
Section 3  
Appendices A, C, E, F

**2023-0290** Request for Purchase Authorization - CITYWIDE: Increase to Contract/Blanket Purchase Order for citywide printing services in the amount of \$10,000.00 for a new not-to-exceed amount of \$122,650.00 through May 31, 2024; Image Printing, Inc., Royal Oak, MI

**Attachments:** [092523 Agenda Summary.pdf](#)  
[071023 Agenda Summary.pdf](#)  
[071023 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Joe Snyder**, Chief Financial Officer, stated that at the July 10th City Council Meeting, the Special Police Millage language was approved to be placed on the November ballot and, included in the Agenda Summary for that request, was approval for up to \$25,000 for an educational mailer (\$10,000 for printing and \$15,000 for postage). He noted that the postage amount of \$15,000 was approved earlier this evening in the Consent Agenda. He explained that this request is for an increase to the City-wide printing blanket services in the

amount of \$10,000 to account for the printing of the Special Police Millage Renewal and combination educational mailer, which will be mailed out later this week.

**A motion was made by Mungioli, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0259-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes an increase to the contract/blanket purchase order for citywide printing services to Image Printing, Inc., Royal Oak, Michigan in the amount of \$10,000.00 for a new not-to-exceed amount of \$122,650.00 through May 31, 2024.

**2023-0334** Adoption of the Fiscal Year 2024 Budget

**Attachments:** [092523 Agenda Summary.pdf](#)  
[091123 Agenda Summary.pdf](#)  
[2024-26 Proposed Budget Q&A.pdf](#)  
[Public Hearing Notice.pdf](#)  
[082123 Agenda Summary.pdf](#)  
[082123 Budget Presentation Schedule.pdf](#)  
[SUPPL FY 2024-26 Budget Presentation.pdf](#)  
[081423 Agenda Summary.pdf](#)  
[081423 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Joe Snyder**, Chief Financial Officer, explained that this request is for the formal approval of the Fiscal Year 2024 City Budget. He stated that the first step in establishing the 2024 Budget was meeting with the City Council's Strategic Planning and Technical Review Committee in May to confirm the City's goals and objectives for the upcoming year. He continued that the Budget Plan was then developed by City Staff and a Seven-Year Forecast for years 2024-2030 was presented on July 24th. He shared that on August 14th, the 2024-2024 Proposed Budget Plan was presented to City Council and was followed by a Budget Workshop on August 21st. He added that on September 11th, a public hearing was held to allow an additional opportunity for public comments.

He shared the following highlights of the Fiscal Year 2024 City Budget:

- City Council Goal #1: Public Safety
  - Ten additional Firefighter/Paramedic positions
  - Two additional Oakland County Sheriff's Office Deputies
- City Council Goal #2: Fiscal Management
  - Lower millage rate than the previous year
  - Fund balances are maintained at the prescribed levels
  - Structural Operating Surplus of \$9 million is proposed for next year
- City Council Goal #3: Infrastructure
  - \$49 million in Capital Projects proposed

- \$17 million in road improvements
- \$15 million in water/sewer system improvements
- \$14 million in Facility/Park improvements

**Ms. Mungioli** thanked the Directors and Mr. Snyder for all of their hard work on preparing the Budget. She expressed that she is glad that the millage rate is being lowered and that the Budget reflects the strategic objectives of the City Council.

**Mr. Blair** shared that the City's Budgets, Seven-Year Forecasts, and Ten-Year Capital Improvement plans are well received by the public and demonstrate how excellent the budget process is.

**President Deel** explained that the budget process is ongoing and is model for any organization. He commended the staff, the Mayor, and the City Council for all of their work on the Budget.

**Mayor Barnett** remarked that having Council support the City Administration and the directors during the budget process is a tremendous honor and responsibility. He stated that this Budget addresses the values of the residents in the City. He added that the City's Directors care about the direction and reputation of the City.

**A motion was made by Mungioli, seconded by Blair, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0260-2023

Whereas, in accordance with the provisions of Public Act 2 of 1968, Public Act 621 of 1978, the Uniform Budgeting and Accounting Act for Local Government, the Special Appropriations Act pursuant to PA 493 of 2000, and Section III of the Charter for the City of Rochester Hills, the Mayor as the Chief Executive Officer prepared the proposed budget for the ensuing year and submitted it to the Council at its first meeting in August; and

Whereas, at its August 14, 2023 meeting City Council acknowledged receipt from the Mayor of the Proposed Fiscal Year 2024 Budget Plan and set a Public Hearing to be held September 11, 2023 at 7:00 p.m. to solicit comments on the proposed budget plan from the public; and

Whereas, at its September 11, 2023 meeting City Council held said Public Hearing on the proposed budget plan and the related millage rates to defray the Fiscal Year 2024 proposed budget expenditures; and

Whereas, subsequent to the City Council's review and comments, the Mayor adjusted the original proposed budget; and

**Resolved**, the following list of funds sets forth the general appropriations for the City and adopts the following City Budgets for Fiscal Year 2024.

**Be It Further Resolved**, the Mayor is hereby authorized to administratively adjust the operating budget line items up to \$25,000 per event, but in no case may total expenditures of a particular fund exceed that which is appropriated by the City Council without a budget amendment. Adjustments from capital accounts and fund balances shall be made only by further action of the City Council.

Fund 101 - General Fund	\$ 31,597,420
Fund 202 - Major Road Fund	12,909,600
Fund 203 - Local Street Fund	14,158,920
Fund 206 - Fire Fund	14,984,180
Fund 207 - Special Police Fund	11,553,570
Fund 208 - Parks Infrastructure Millage Fund	720,000
Fund 213 - RARA Millage Fund	808,150
Fund 214 - Pathway Millage Fund	785,520
Fund 232 - Tree Fund	194,000
Fund 244 - Water Resources Fund	741,730
Fund 265 - OPC Millage Fund	1,393,740
Fund 285 - ARPA Fund	350,000
Fund 299 - Green Space Operating Fund	323,030
Fund 331 - Drain Debt Fund	227,690
Fund 402 - Fire Capital Fund	4,530,000
Fund 403 - Pathway Construction Fund	305,450
Fund 420 - Capital Improvement Fund	11,275,500
Fund 510 - Sewer Operations	17,153,840
Fund 530 - Water Operations	23,566,790
Fund 593 - Water & Sewer Capital Fund	21,051,920
Fund 595 - Water & Sewer Debt Fund	1,161,010
Fund 596 - Solid Waste Fund	728,920
Fund 631 - Facilities Fund	25,548,390
Fund 636 - MIS Fund	3,210,970
Fund 661 - Fleet Fund	5,052,800
Fund 677 - Insurance Fund	477,000
Fund 736 - Retiree Health Care Trust	230,630
Fund 752 - Cemetery Perpetual Care Fund	5,000
Fund 760 - Green Space Perpetual Care Fund	326,420
Fund 243 - Brownfield Revolving Fund	-
Fund 844 - Brownfield Redevelopment Fund / Legacy	496,620
Fund 848 - LDFA Fund	3,234,880
Fund 870 - Museum Foundation Trust Fund	100
<b>Total</b>	<b>\$ 209,103,790</b>

2023-0444 Request for Approval of an Amendment to the City's Pension Plan Document

**Attachments:** [092523 Agenda Summary.pdf](#)  
[Updated Pension Plan Document.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Joe Snyder**, Chief Financial Officer, and **Cynthia Billings-Dunn**, AsherKelly Attorneys at Law, were present.

**Mr. Snyder** explained that the next three items (2023-0444, 2023-0445, and 2023-0446) are proposed amendments to the City's Pension, Retiree Healthcare, and 457(b) Plan documents. He continued that he has been working for over a year to get these documents up-to-date in accordance with current Union contracts, processes, and procedures. He added that on December 29, 2022, the Secure 2.0 Act was enacted, which contained 92 provisions including: Required Minimum Distributions (RMD's), catch-up contribution rules, Roth contributions, and hardship withdrawal rules. He stated that the City has until January 1, 2027 to amend their plan documents and incorporate these new provisions.

He introduced the City's Retirement Plan Attorney, Cynthia Billings-Dunn, and stated that she has been essential in helping the City make the proposed changes that are presented before Council.

**Ms. Billings-Dunn** shared that she has been practicing law for 27 years, with the last 15 years being focused on municipal employee benefit plans. She explained that the agreements have been updated to reflect the Union contracts and the IRS required amendments. She added that the plan documents are tax qualified, which means that the benefits are taxed when they are distributed, rather than when they are earned. She remarked that the biggest change was that the age one must withdraw the Required Minimum Distributions (RMD's) was increased.

**A motion was made by Blair, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0261-2023

**Resolved**, that the Rochester Hills City Council hereby adopts the \_\_\_\_\_, 2023 amendment to the City of Rochester Hills Group Pension Plan as presented, attached hereto and incorporated by reference.

2023-0445 Request for Approval of an Amendment to the City's Retiree Healthcare Plan Document

**Attachments:** [092523 Agenda Summary.pdf](#)  
[Revised Retiree Healthcare Plan Document.pdf](#)  
[Resolution \(Draft\).pdf](#)

**See Legislative File 2023-0444 for Council Discussion.**

**A motion was made by Walker, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0262-2023

**Resolved**, that the Rochester Hills City Council hereby approves the Amended Rochester Hills Retiree Healthcare Plan Document as presented.

**2023-0446** Request for Approval of an Amendment to the City's 457(b) Plan Document

**Attachments:** [092523 Agenda Summary.pdf](#)  
[Revised 457\(b\) Plan Document.pdf](#)  
[Resolution \(Draft\).pdf](#)

**See Legislative File 2023-0444 for Council Discussion.**

**A motion was made by Morlan, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0263-2023

**Resolved**, that the Rochester Hills City Council approves the Amended Rochester Hills 457(b) Plan Document as presented.

**2023-0451** Request for Approval of the County Early Voting Site Agreement between Oakland County, the Charter Township of Oakland, and the City of Rochester Hills

**Attachments:** [092523 Agenda Summary.pdf](#)  
[Oakland County EV Contract.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Clerk Scott** stated that with the passing of Proposal 2, the City is required to have nine days of early voting. She announced that the City has opted to partner with Oakland County and the Charter Township of Oakland to hold the early voting site at the Rochester Hills Public Library. She added that the agreement for this is included in the agenda packet.

**President Deel** requested clarification if the agreement is between the City of Rochester Hills, Oakland County, and the Charter Township of Oakland.

**Clerk Scott** responded that was correct.

**Ms. Mungioli** thanked Clerk Scott for the Special Meeting on June 26th regarding more information on the changes to elections. She expressed her gratefulness that the City will be able to be reimbursed for some of the election expenses.

**President Deel** expressed his thanks to Clerk Scott for developing solutions to the changes in election law.

**Clerk Scott** stated she appreciates the Council's support.

**A motion was made by Mungioli, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0264-2023

**Whereas**, Proposal 2 of 2022 was passed by the electors of Michigan at the November 8, 2022 General Election, and amended the Michigan Constitution to establish the right to early voting for all registered voters in Michigan; and

**Whereas**, Public Act 81 of 2023 was passed by the Michigan Legislature, and signed by the Governor, and enacts the legal requirements for counties and municipalities to follow relative to providing early voting access to Michigan voters, including the option for counties and municipalities to enter into early voting agreements; and

**Whereas**, the Oakland County Clerk's Office and Elections Division has offered to establish regional early voting sites throughout Oakland County, allowing local municipalities to partner with Oakland County to provide access to early voting, thus reducing costs substantially at the municipal level; and

**Whereas**, the Agreement for Election Services between Oakland County and the Charter Township of Oakland and the City of Rochester Hills establishes an Early Voting Site at the Rochester Hills Public Library for the voters of Rochester Hills and Oakland Township giving convenient access to early voting for the Constitutionally required nine (9) days of early voting, eight (8) hours per day, prior to each local, State and Federal election.

**Therefore, Be It Resolved**, that the Rochester Hills City Council hereby approves the Agreement for Election Services between Oakland County and the Charter Township of Oakland and the City of Rochester Hills, and authorizes the City Clerk to sign the agreement on behalf of the City of Rochester Hills.

## ANY OTHER BUSINESS

**NEXT MEETING DATE – Regular Meeting – October 9, 2023 – 7:00 p.m.**

## ADJOURNMENT

*There being no further business before Council, it was moved by Mungioli and seconded by Walker to adjourn the meeting at 8:08 p.m.*

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*RYAN DEEL, President  
Rochester Hills City Council*

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*LEANNE SCOTT, MMC, Clerk  
City of Rochester Hills*

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AARON GEER  
*Administrative Coordinator  
City Clerk's Office*

*Approved as presented at the February 12, 2024 Regular City Council Meeting.*