



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2022-0366

TO: Mayor and City Council Members
FROM: Mike Viazanko, Director Building/Facilities/Ordinance
DATE: August 29, 2022
SUBJECT: HVAC Preventative Maintenance & Repair Services

REQUEST:

City Council is requested to authorize a contract/blanket purchase order to K & S Ventures, Inc., 2925 Waterview Drive, Rochester Hills, MI 48309 for HVAC Preventative Maintenance and Repair Services for eight (8) City owned buildings in the total amount not-to-exceed Seventy Thousand (\$70,000) Dollars through September 30, 2023.

REASON FOR PURCHASE:

The City of Rochester Hills owns several buildings throughout the City that require routine maintenance of the equipment in these facilities, including the heating, ventilation and air conditioning equipment (HVAC).

In 2020, the Purchasing Division solicited competitively sealed proposals for HVAC Preventative Maintenance & Repair Services and K & S Ventures, Inc. was selected as providing the best value and submitting the most responsive, responsible proposal for HVAC services. K & S Ventures, Inc. has performed the noted services in the past in a professional and satisfactory manner. The City of Rochester Hills wishes to exercise its option to renew for one year.

PROCESS:

Vendor Name and Address:

K & S Ventures, Inc.
2925 Waterview Drive
Rochester Hills, MI 48309

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2022 Adopted Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.807000	Contractual Services	\$24,000	\$24,000	\$0
Facilities	631.929000	Repairs & Maintenance	\$36,000	\$36,000	\$0
		Total	\$70,000	\$70,000	\$0

RECOMMENDATION:

It is recommended that City Council authorize blanket purchase order/contract to K & S Ventures, Inc., 2925 Waterview Drive, Rochester Hills, Michigan, for HVAC Preventative Maintenance and Repair Services for eight (8) City buildings for one year in the total not-to-exceed amount of Seventy Thousand (\$70,000) Dollars through September 30, 2023 and further authorize the Mayor to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A