



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2024-0165 (Revised)

**TO:** Mayor and City Council Members

**FROM:** Bill Fritz, P.E., Director, Department of Public Services

**DATE:** April 8, 2024

**SUBJECT:** Dutton Road Resurfacing, Brewster Road to Approximately 4,200-feet East  
City File #E24-011

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**REQUEST:**

The Department of Public Services recommends that the Rochester Hills City Council approves the Cost Participation Agreement between the Board of Road Commissioners (BOARD) for the County of Oakland and the City of Rochester Hills for the resurfacing of Dutton Road from Brewster Road to Approximately 4,200-feet East in the amount not to exceed \$38,333.00 and further authorize the Mayor to execute the Agreement on behalf of the City.

**REASON FOR PURCHASE:**

The BOARD, Oakland Township and the City of Rochester Hills desire to resurface the existing paved portion of Dutton Road from Brewster Road and continuing east for approximately 4,200-feet to the end of pavement.

The total project cost is estimated at \$460,000 and the Board agrees to cover any project costs that may exceed this amount per the attached Cost Participation Agreement. The City of Rochester Hills' share involves designated and approved Tri-Party Program funding in the amount of \$115,000.00, which shall be paid through equal contributions by the Board, Rochester Hills, and the Oakland County Board of Commissioners.

Upon execution of the agreement the BOARD shall submit an invoice to the City in the amount of \$38,333.00.

**PROCESS:**

**Vendor Name and Address:**

Manager of Fiscal Services  
Executive Office Building  
2100 Pontiac Lake Road, Building 41 West  
Waterford, MI 48328

**Reason for Selection:**

Cost Participation Agreement

**Method of Purchase:**

Contract/Purchase Order

**BUDGET:**

Funding is not currently included in the FY 2024 Adopted Budget for this specific project.

However, the RCOC Walton Boulevard Rehabilitation (Adams to Livernois) cost participation agreement approved by City Council on March 4, 2024 was approximately \$160,000 under budget. It is proposed to use the \$160,000 RCOC Walton Boulevard Rehabilitation cost participation agreement budget surplus to cover the cost of this \$38,333, City’s portion of the Tri-Party, RCOC Dutton Road Rehabilitation cost participation agreement.

If approved by City Council, a FY 2024 2<sup>nd</sup> Quarter Budget Amendment shall be presented to reallocate \$38,333 from the RCOC Walton Boulevard Rehabilitation project to the RCOC Dutton Road Rehabilitation project and will not require any additional funding from Major Road Fund Balance.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Major Road	452.970000	Construction & Improvements	\$0	\$38,333	(\$38,333)

**RECOMMENDATION:**

The Department of Public Services recommends that the Rochester Hills City Council approves the Cost Participation Agreement between the Board of Road Commissioners (BOARD) for the County of Oakland and the City of Rochester Hills for the resurfacing of Dutton Road from Brewster Road to Approximately 4,200-foot East in the amount not to exceed \$38,333.00 and further authorize the Mayor to execute the Agreement on behalf of the City.

Attachment(s): CP.57802 - Dutton Road, City of Rochester Hills.docx

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney       Yes       N/A