



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2011-0478

**TO:** Mayor and City Council Members  
**FROM:** Allan Schneck, Director Department of Public Services  
**DATE:** November 1, 2011  
**SUBJECT:** Bituminous Cold Patching Materials

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**REQUEST:**

City Council is requested to authorize a blanket purchase order to Ajax Materials Corporation, Troy, Michigan for Bituminous Cold Patching Materials in the amount not-to-exceed \$21,250.00 through December 31, 2012.

**REASON FOR PURCHASE:**

The Department of Public Services purchases Bituminous Cold Patching Materials on an as-needed basis for driveway and road repairs due to water tap or water main repairs and routine maintenance.

Sealed bids were solicited in 2011. The lowest, responsive, responsible bidder was Ajax Materials Corporation. Ajax Materials Corporation has agreed to extend the existing contract. Pricing for 2012 was negotiated and resulted in a lower cost than that bid. The continuation of the contract through 2012 is recommended. Ajax Materials Corporation has been a vendor for the City in the past and has provided good product and services.

**PROCESS:**

**Vendor Name and Address:**

Ajax Materials Corporation  
830 Kirts Blvd, Ste 100  
Troy, MI 48084

**Reason for Selection:**

Lowest, responsive, responsible bid

**Method of Purchase:**

Blanket Purchase Order

**BUDGET:**

Funds for bituminous cold patching materials are budgeted in various funds depending on the usage. Funds are included in the 2012 budget.

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>Budget Amount</b>	<b>Cost</b>	<b>Remaining Budget</b>
Major Road	462.781000	Material	\$4,500	\$4,500	\$0
Local Roads	464.781000	Material	\$12,750	\$12,750	\$0
Sewer Fund	510.781000	Material	\$1,000	\$1,000	\$0
Water Fund	530.781000	Material	\$3,000	\$3,000	\$0
		TOTALS	\$21,250.00	\$21,250.00	\$0

**RECOMMENDATION:**

It is recommended that City Council authorize a blanket purchase order to Ajax Materials Corporation, Troy, Michigan for Bituminous Cold Patching Materials in the amount not-to-exceed \$21,250.00 through December 31, 2012.

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<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		