



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
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Legislative File No: 2013-0148

TO: Mayor and City Council Members
FROM: Allan E. Schneck, P.E., DPS Director
DATE: April 22, 2013
SUBJECT: Water Meters and Equipment
Request for Blanket Purchase Order

REQUEST:

City Council is requested to authorize a one (1) year blanket purchase order for Water Meters and Equipment to Etna Supply Company of Grand Rapids, Michigan for a total amount not-to-exceed \$155,000.00 through December 31, 2013.

REASON FOR PURCHASE:

Due to a new federal law (ANSI/NSF Standard 61 Annex F and G) that all water equipment is produced lead free by 2014, the City issued a Request for Proposals (RFP) in May, 2012 for Water Meters and Equipment utilizing the MITN website. All proposed meters had to be NSF 61 Certified and be compatible with the City's current water meter reading software, hardware & technology. This compatibility included the handheld and vehicle unit and interface with both the City's current AutoRead Software and billing software. The only response received was from ETNA Supply Company which met all the requirements of the proposal.

Although only one bid was received, City staff evaluated two additional meters that were thought to be compatible with the City's Sensus Automated Meter Reading (AMR) system. The Elster Meter and the Badger E Series Meter were evaluated with the following deficiencies being observed:

- The meter read obtained electronically begins with a letter that isn't compatible with the current billing software, therefore, requiring program changes.
- The meter installations require a 3 wire connection. Approximately 1/3 of the City has a 3 wire connection, the remaining 2/3 has a 2 wire connection that is not compatible with their meters and would require an upgrade.

PROCESS:

Vendor Name and Address:

ETNA Supply Company
529 32nd Street S.E.
Grand Rapids, MI 49548

Method of Purchase:

RFP/Blanket Purchase Order

Reason for Selection:

All requirements satisfied

BUDGET:

There is \$155,000 provided in the 2013 Adopted budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Water	530.740005	Supplies- Meters Only	\$80,000.00	\$80,000.00	\$0
Sewer	510.740005	Supplies-Meters Only	\$75,000.00	\$75,000.00	\$0

RECOMMENDATION:

City Council is requested to authorize a one (1) year blanket purchase order for Water Meters and Equipment to Etna Supply Company of Grand Rapids, Michigan for a total amount not-to-exceed \$155,000.00 through December 31, 2013.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		