



Rochester Hills

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Master

File Number: 2021-0010

File ID: 2021-0010

Type: Administration

Status: To Council

Version: 1

Reference: 2021-0010

Controlling Body: City Council
Regular Meeting

File Created Date : 01/20/2021

File Name: Request to Rescind the current approval of the Records Retention and Disposal Schedule referred to as Records Automation Management Program (RAMP) and Approve the Adoption of the Michigan State Administrative Board Approval General Record Retention and Di

Final Action:

Title label: Request to Rescind the current approval of the Records Retention and Disposal Schedule referred to as Records Automation Management Program (RAMP) and Approve the Adoption of the Michigan State Administrative Board Approval General Record Retention and Disposal Schedules, GS1, GS8, GS18, GS19, GS23, GS24, GS26, GS28, GS30, GS31 and GS32

Notes:

Sponsors:

Enactment Date:

Attachments: 012521 Agenda Summary.pdf, GS1_Nonrecords.pdf, GS8 Cities and Villages.pdf, GS18 Fire_Ambulance Depts.pdf, GS19 Prosecuting Attorneys.pdf, GS23 Elections Records.pdf, GS24 City and Village Clerks.pdf, GS26 Local Govt Human Resources.pdf, GS28 City and Village Treasurers.pdf, GS30 Local Govt Information Technology.pdf, GS31 Local Govt Financial Records.pdf, GS32 Local Govt Parks and Recreation Depts.pdf

Enactment Number:

Contact:

Hearing Date:

Drafter:

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 2021-0010

Title

Request to Rescind the current approval of the Records Retention and Disposal Schedule referred to as Records Automation Management Program (RAMP) and Approve the Adoption of the Michigan

State Administrative Board Approval General Record Retention and Disposal Schedules, GS1, GS8, GS18, GS19, GS23, GS24, GS26, GS28, GS30, GS31 and GS32

Body

Whereas, in 2008, the City of Rochester Hills adopted the Records Automation Management Program (RAMP), a records retention and disposal schedule that was specific to the City of Rochester Hills; and

Whereas, it is not in alignment with the updates of the Michigan General Record Retention and Disposal Schedules; and

Whereas, adoption of Michigan State Administrative Board Approval General Record Retention and Disposal Schedules GS1, GS8, GS18, GS19, GS23, GS24, GS26, GS28, GS30, GS31 and GS32 would ensure that we are consistent with the majority of the municipalities in the state.

Therefore, Be It Resolved, that the Rochester Hills City Council hereby rescinds the current approval of the Records Retention and Disposal Schedule referred to as Records Automation Management Program (RAMP) and approves the adoption of the Michigan State Administrative Board Approval General Record Retention and disposal Schedules GS1, GS8, GS18, GS19, GS23, GS24, GS26, GS28, GS30, GS31, GS32, and any future updates to these schedules.