



## FIRE DEPARTMENT

Sean Canto  
Chief of Fire and Emergency Services

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### **FIREWORKS DISPLAY APPLICATION REQUIREMENTS FOR THE 2017 VILLAGE OF ROCHESTER HILLS TREE LIGHTING EVENT**

Approval for the use of display fireworks shall meet the requirements of the International Fire Code, 2006 Edition and NFPA 1123, 2014 Edition. Please submit the following information to the Rochester Hills Community Risk Reduction Division for review and any further comments:

1. A permit shall be properly applied for (a blank application for permit is enclosed).
2. Before the fireworks display, the permit applicant shall submit a plan for the use of display fireworks. The plan shall include the following:
  - a. The name, address, email address, and phone number of the individual, group or organization sponsoring the outdoor fireworks display.
  - b. The name, address, email address, and phone number of the supplier of the fireworks, if different from that of the operator.
  - c. Evidence of financial responsibility by the sponsor of the event or festival and by the operator of the fireworks display. This could take the form of an insurance certificate or other document attesting to coverage or responsibility.
  - d. The date and time of day at which the outdoor fireworks display is to be held, with a proposed rain / wind date and time in the event of the display is postponed.
  - e. The exact location planned for the outdoor fireworks display.
  - f. Confirmation of the license of the operator and the number of assistants who are to be present.
  - g. The approximate number and kinds of fireworks to be discharged.
  - h. The manner and place of storage of such fireworks prior to delivery to the outdoor fireworks display site.
  - i. A diagram of the grounds on which the outdoor fireworks display is to be held, showing the point at which the fireworks are to be discharged; the location of all buildings, highways, and other lines of communication; the lines behind which the audience is to be restrained; and the location of other possible overhead obstructions.
3. Upon receipt of such application, the AHJ should make or initiate an investigation of the site of the proposed display for the purpose of determining compliance with these regulations in the case of the particular display.
  - a. Please submit all required documentation as soon as possible to provide adequate time for our review, recommendation and City Council approval.

4. All documentation shall be hand delivered or emailed to the following address:

**Rochester Hills Fire Department  
Community Risk Reduction Division  
1111 Horizon Ct.,  
Rochester Hills, MI 48309**

**or:**

**[fireprevention@rochesterhills.org](mailto:fireprevention@rochesterhills.org)**

If you should have any questions regarding this process, please contact Assistant Chief/Fire Marshal Bill Cooke of the Rochester Hills Fire Department Community Risk Reduction Division at 248-656-4717.