



**City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)**

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**Legislative File No: 2006-0237**

**TO:** Mayor and City Council Members  
**FROM:** Roger Rousse, Director of Public Service, 841-2497  
**DATE:** March 20, 2006  
**SUBJECT:** HVAC Preventive Maintenance Agreement

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**REQUEST:**

City Council is requested to authorize a Blanket Purchase Order to Johnson Controls, Inc. of Auburn Hills, Michigan, for the purchase of a HVAC Preventive Maintenance Agreement for four (4) City buildings in the total amount not-to-exceed Eighty Five Thousand Five Hundred (\$85,500) Dollars through April 1, 2008.

**REASON FOR PURCHASE:**

The City of Rochester Hills Purchasing Division solicited proposals from professional heating and cooling service companies to provide a preventive maintenance agreement for four (4) City buildings. After review and evaluation of the proposals, Johnson Controls, Inc. was selected as providing the best value and lowest cost proposed for HVAC Preventive Maintenance services for the City at four (4) City owned facilities. Johnson Controls, Inc. has performed the noted services in the past in a professional and satisfactory manner. Johnson Controls will be required to perform necessary on-call repairs and required maintenance as requested by the City for the below noted facilities. The four (4) City owned buildings that the Service Company will be responsible for are:

City of Rochester Hills Municipal Building  
1000 Rochester Hills Drive  
Rochester Hills MI 48309

City of Rochester Hills  
Department of Public Service Garage (DPS Garage)  
511 East Auburn  
Rochester Hills MI 48307

City of Rochester Hills  
Fire Department Headquarters (Fire Station # 1)  
1111 Horizon Court  
Rochester Hills MI 48309

Oakland County Sheriff Department Substation (OCSD Substation)  
750 Barclay Circle  
Rochester Hills MI 48307

**PROCESS:**

**Vendor Name and Address:**

Johnson Controls, Inc.  
2875 High Meadow Circle  
Auburn Hills, MI 48326

**Reason for Selection:**

Best value and lowest cost.

**Method of Purchase:**

2-year blanket purchase order.

**BUDGET:**

Funds for HVAC Maintenance are included in the 2006 Budget and balance in future proposed budgets.

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>Budget Amount</b>	<b>Cost</b>	<b>Remaining Budget</b>
631 Facilities Fund	631.807000	Contractual Services	\$42,750	\$42,750	-0-

**RECOMMENDATION:**

It is recommended that the Rochester Hills City Council authorize a Blanket Purchase Order to Johnson Controls, Inc, of Auburn Hills, Michigan, for the purchase of a HVAC Preventive Maintenance Agreement for four (4) City buildings in the total not-to-exceed amount of Eighty Five Thousand Five Hundred (\$85,500) Dollars through April 1, 2008.

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**RESOLUTION**

**NEXT AGENDA ITEM**

**RETURN TO AGENDA**

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<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
<b>Department Review</b>		
<b>Department Director</b>		
<b>Budget Content: Finance Director</b>		

<b>Purchasing Process: Supervisor of Procurement</b>		
<b>Mayor</b>		
<b>City Council Liaison</b>		

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