



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2023-0537

TO: Mayor and City Council Members

FROM: Sara Roediger, Planning and Economic Development Director

DATE: December 4, 2023

SUBJECT: Grant Administration and Oversight Assistance for EGLE Restoration and Remediation Grant

REQUEST:

City Council is requested to authorize a contract/blanket purchase order for grant administration and oversight assistance services related to the EGLE Restoration and Remediation Grant the City was awarded on September 29, 2023 to ASTI Environmental, Brighton, Michigan in the amount not-to-exceed \$1,900,000.00 through September 30, 2028 and further authorizes the Mayor to execute an agreement on behalf of the City.

City Council is requested to waive Section 2-273(b) the 3-year requirement for long term contracts, under Section 2-281, which allows City Council the authority to waive any regulation or procedure pertaining to purchasing, deeming it to be in the best interest of the City to allow a 5-year contract.

Tom Wackerman from ASTI will be present at the meeting to give an update on the work the City has done on this grant to date.

REASON FOR PURCHASE:

ASTI Environmental is the City's Environmental and Wetland Consulting Firm and was selected and awarded a contract through an RFP process. The City is recommending ASTI Environmental be retained to provide grant administration, oversight, and other services as needed to administer the EGLE Restoration and Remediation Grant received by the City in September. ASTI Environmental is qualified to assist the City with this project and it is the City's recommendation to retain their services for this project, based on their experience, qualifications of staff, and project approach.

PROCESS:

Vendor Name and Address:

ASTI Environmental
10448 Citation, Suite 100
Brighton, MI 48116

Reason for Selection:

Quality Based Selection

Method of Purchase:

Contract/Blanket Purchase Order

BUDGET:

Funding is not currently included in the FY 2023-2028 Budget, due to receiving notice being awarded the EGLE Restoration and Remediation Grant on October 1, 2023. Future Budget Amendments will be made to the FY 2023 and FY 2024 Revenue & Expenditure Budgets as needed.

Please note that any and all Grant Administration and Oversight Assistance Services related to the EGLE Restoration and Remediation Grant will be fully reimbursed through the EGLE Grant funding through September 30, 2027.

Fund Name	Department Account No	Account No. Description	2023-28 Budget Amount	2023-28 Revenue / (Cost)	2023-28 Remaining Budget
EGLE Grant Fund	286.546001	Revenue: State of MI Grant	\$0	+\$1,900,000	+\$1,900,000
EGLE Grant Fund	286.801000	Expenditure: Professional Services	\$0	(\$1,900,000)	(\$1,900,000)
GRAND TOTAL			\$0	\$0	\$0

RECOMMENDATION:

It is recommended that City Council authorize a contract/blanket purchase order for grant administration and oversight assistance services related to the EGLE Restoration and Remediation Grant the City was awarded on September 29, 2023 to ASTI Environmental, Brighton, Michigan in the amount not-to-exceed \$1,900,000.00 through September 30, 2028 and further authorizes the Mayor to execute an agreement on behalf of the City.

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A