



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

Legislative File No: 2013-0435

**TO:** Mayor and City Council Members  
**FROM:** Allan Schneck, P.E., Director Department of Public Services  
**DATE:** December 2, 2013  
**SUBJECT:** Purchase Authorization - Parks Platform Truck

**REQUEST:**

City Council is requested to authorize the purchase of one (1) new four wheel drive Parks Platform Truck from Signature Ford Lincoln Mercury Jeep, Owosso, Michigan in the amount of \$30,381.40.

**REASON FOR PURCHASE:**

Bids for the purchase of one (1) new four wheel drive Parks Platform Truck were solicited and six (6) responses were received. After the bids were evaluated by DPS Fleet and Parks & Recreation personnel, it was determined that the lowest bidder did not meet specification.

A total of six bids were received as follows:

TRUCK VENDOR	EQUIPMENT SUPPLIER	TOTAL AMOUNT
Jefferson Chevrolet	Cannon Equipment	\$35,828.00
Signature Ford Lincoln	Monroe Truck Equipment	\$31,747.00
Red Holman Buick GMC	Knapheide Truck Equipment	\$31,068.00
Signature Ford Lincoln	NBC Truck Equipment	\$30,227.00
<b>Signature Ford Lincoln</b>	<b>Knapheide Truck Equipment</b>	<b>\$30,381.40</b>
Varsity Ford	Knapheide Truck Equipment	\$30,936.00

The Parks & Recreation Department's 1997 Chevrolet 5- yard dump truck, 39-116 has been fully depreciated since 2007. Since that time, the Departments operational needs have changed, consequentially developing a plan to replace the 5-yard dump truck, #39-116 with one (1) 2-yard dump truck (currently on order) and one (1) platform/liftgate truck (proposed).

This plan provides for more efficient operations and increased productivity. The platform/liftgate truck will be used on a daily basis for towing equipment trailers, transporting various materials, equipment and machinery, and other miscellaneous tasks within the Parks & Recreation Department.

Of the responses received Signature Ford Lincoln Mercury Jeep is the lowest, responsive, responsible bidder meeting all bid specifications.

**PROCESS:**

**Vendor Name and Address:**

Signature Ford Lincoln Mercury Jeep  
1960 E. Main  
Owosso, Michigan 48867

**Reason for Selection:**

Lowest responsive responsible bidder.

**Method of Purchase:**

Purchase Order

**BUDGET:**

Funds are included in the FY 2013 Adopted Budget

Fund Name	Department Account No	Account No. Description	Remaining Budget Amount	Cost	Remaining Budget
Fleet	661.981000	Capital - Equipment	\$34,062.00	\$30,381.40	\$3,680.60

**RECOMMENDATION:**

It is recommended that City Council award the purchase of one (1) four wheel drive Parks Platform Truck to Signature Ford Lincoln Mercury Jeep, Owosso, Michigan, with Knapheide Truck Equipment as the equipment supplier, in the amount of \$30,381.40 as the lowest responsible responsive bidder.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		