



# Rochester Hills

## Draft Minutes

### Green Space Advisory Board

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Rochester Hills, MI 48309  
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Home Page:  
[www.rochesterhills.org](http://www.rochesterhills.org)

*Gerald Carvey, Paul Funk, Tim Gauthier, Lorraine McGoldrick, Jack Robinson,  
Pamela Wallace, William Windscheif*

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Tuesday, May 9, 2006

7:00 PM

1000 Rochester Hills Drive

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## CALL TO ORDER

*Chairperson Carvey called the GSAB meeting to order at 7:00 p.m.*

## ROLL CALL

**Present:** Paul Funk, Gerald Carvey, Tim Gauthier, Lorraine McGoldrick, Jack Robinson and Pamela Wallace

**Absent:** William Windscheif

*Non-Voting Members Present: Kurt Dawson, Mike Hartner, Roger Moore and Ravi Yalamanchi*

*Non-Voting Members Absent: None*

*Others Present: None*

## APPROVAL OF MINUTES

*None presented.*

## PUBLIC COMMENT

*None.*

## UNFINISHED BUSINESS

**2006-0170** GSAB Recommendation to City Council regarding Approval of Natural Features Evaluation Criteria

**Attachments:** Agenda Summary.pdf; Final Draft Natural Features Evaluation Criteria [5].pdf; Criteria Draft 4.pdf; Criteria Draft 3.pdf; Criteria Draft 2.pdf; Criteria Draft 1.pdf; Natural Resouce Assessment.pdf; Natural Areas Ranking Criteria.pdf; CR Criteria Ranking.p

*The Board made the final changes to the Natural Features Evaluation Criteria that included the following:*

- \* Paragraph A.2.b. will reflect "less than 10 acres".*
- \* Paragraph C.2.b. will contain the word "trail" after Paint Creek and Clinton River.*
- \* Paragraph A.2. and B.2. will contain the word "does" at the beginning of the sentence.*
- \* Steep Slopes will become paragraph D.4.*

- \* *Size of Property will become paragraph D.5.*
- \* *Paragraph A.3. will include "no" as a option.*
- \* *Zero points will be added to questions where needed to reflect consistency throughout the document*

*Member Robinson will incorporate the above mentioned final changes into the document which will be presented to City Council at their May 17, 2006 meeting for their consideration.*

**A motion was made by Funk, seconded by Wallace, that this matter be Recommended for Approval to the City Council Regular Meeting.**

**Resolved: That the Green Space Advisory Board recommends City Council approve the Natural Features Evaluation Criteria as presented.**

**The motion carried by the following vote:**

**Aye:** Funk, Carvey, Gauthier, McGoldrick, Robinson and Wallace

**Absent:** Windscheif

**2006-0245**

GSAB Recommendation to City Council regarding Approval of City of Rochester Hills Green Space Advisory Board Property Interest Purchasing Process

**Attachments:** 0245 Agenda Summary.pdf; Final Draft Property Acquisition Process.pdf; Draft Flowchart.pdf; Purchasing Process.pdf; GASB Resolution.pdf; 0245 Resolution.pdf

*The Board discussed the Property Interest Acquisition Process and made final changes that included the following:*

- \* *Paragraph 1. will reflect "numerous parcels" instead of referring to a specific number of parcels.*
- \* *The word "acquisition" will replace the word "purchase" where appropriate in the document.*
- \* *A timeline will be added to include an "informational session" with qualified speakers to inform interested property owners of various options approximately 30 days or more prior to nominations being accepted by GSAB. An Information Session will become paragraph 3.*
- \* *Paragraph 5 will reflect the Clerk's Office as the contact for property owners to be placed on the GSAB agenda.*
- \* *Paragraph 6 will reflect the development of target parcels for further review instead of target tiers.*
- \* *The word "multiple" will be deleted from paragraph 3.*
- \* *Paragraph 3 will become paragraph 4 and other paragraphs will be renumbered accordingly.*
- \* *A sentence will be added to the new paragraph 8 that states "if favorably inclined a low or no cost option would be obtained". Paragraph 8 will also specify that a state*

*certified appraiser will be utilized for appraisals.*

*The members discussed the process in which the GSAB would come before City Council to seek approval for funds to perform appraisals on potential parcels that meet the Evaluation Criteria. The Board will make a final report to City Council recommending a property to acquire based on assessments, negotiations, closed sessions, and public hearings, etc. Two new paragraphs, 9 and 10 will explain GSAB's final recommendation and final report to City Council.*

*Chairperson Carvey and Mr. Hartner will incorporate the final changes into the document which will be presented to City Council at their May 17, 2006 meeting for their consideration.*

**A motion was made by Funk, seconded by Wallace, that this matter be Recommended for Approval to the City Council Regular Meeting.**

**Resolved: That the Green Space Advisory Board recommends City Council approve the City of Rochester Hills Green Space Advisory Board Property Interest Purchasing Process as presented.**

**The motion carried by the following vote:**

**Aye:** Funk, Carvey, Gauthier, McGoldrick, Robinson and Wallace

**Absent:** Windscheif

**2006-0214**

Communication Sub-Committee tasked with creating a Conservation Easement Brochure and Communications procedure for GSAB

**Attachments:** Draft 1 - Protocol for Media Relations.pdf

*Chairperson Carvey suggested that the Board review the draft Protocol for Media Relations document and forward any suggestions or changes to Member McGoldrick prior to the next meeting for discussion.*

**Discussed**

## **ANY OTHER BUSINESS**

*Members briefly discussed other contacts received regarding different communities and their "green space" efforts.*

## **NEXT MEETING DATE**

*Tuesday, May 23, 2006 - 7:00 PM*

## **ADJOURNMENT**

*There being no further business to discuss, Chairperson Carvey adjourned the meeting at 9:02 PM.*

*Minutes prepared by Denise Mertz.*

*Minutes were approved as presented/amended at the \_\_\_\_\_, 2007 Regular GSAB Committee.*