



Rochester Hills

Minutes - Draft

City Council Regular Meeting

1000 Rochester Hills Dr
Rochester Hills, MI 48309
(248) 656-4600
Home Page:
www.rochesterhills.org

*David J. Blair, Susan M. Bowyer Ph.D., Ryan Deel, Dale A. Hetrick, Stephanie Morita,
Theresa Mungoli and David Walker*

Vision Statement: *The Community of Choice for Families and Business*

Mission Statement: *"Our mission is to sustain the City of Rochester Hills as the premier community of choice to live, work and raise a family by enhancing our vibrant residential character complemented by an attractive business community."*

Monday, December 14, 2020

7:00 PM

1000 Rochester Hills Drive

CALL TO ORDER

President Deel called the Regular Rochester Hills City Council Meeting to order at 7:00 p.m. Michigan Time.

ROLL CALL

Present 7 - David Blair, Susan M. Bowyer, Ryan Deel, Dale Hetrick, Stephanie Morita, Theresa Mungoli and David Walker

Others Present:

*Bryan Barnett, Mayor
Tina Barton, City Clerk
Dan Christ, City Attorney
Scott Cope, Building/Ordinance/Facilities Director
Kristen Kapelanski, Planning Manager
Kevin Krajewski, Information Systems Director
Sara Roediger, Planning & Economic Development Director
Allan Schneck, Public Services Director
Joe Snyder, Chief Financial Officer
Laurie Taylor, Assessing Director
Nick Watterson, Fleet Manager
Maria Willet, Chief Assistant to the Mayor*

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

A motion was made by Hetrick, seconded by Blair, that the Agenda be Approved as Presented. The motion CARRIED by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungoli and Walker

COUNCIL AND YOUTH COMMITTEE REPORTS

Rochester Hills Government Youth Council (RHGYC):

President Deel introduced **Maya Iyer**, Rochester Hills Government Youth Council (RHGYC) Representative.

Ms. Iyer stated she is a senior at Rochester High School. She shared that this is her fourth year on the RHGYC and currently serves as the RHGYC Representative on the Citizens Pathway Committee and the Diversity, Equity and Inclusion Board. She announced that in the month of December the Youth Council has painted and dropped off 85 ornaments to the Rainbow Connection and they are sponsoring three (3) families for the New Day Foundation's Hope for the Holiday Program. She stated the RHGYC is currently in the process of planning their projects for January.

PUBLIC HEARINGS

2020-0455 FY 2020 4th Quarter Budget Amendments

Attachments: [12142020 Agenda Summary.pdf](#)
[4th Qtr BA Overview.pdf](#)
[4th Qtr BA Detail.pdf](#)
[4th Qtr BA Adjustments .pdf](#)
[Public Hearing Notice.pdf](#)
[SUPPL Presentation.pdf](#)
[Resolution \(Draft\).pdf](#)

Joe Snyder, Chief Financial Officer, explained that the City received various Grants and Other Revenues in the form of reimbursements in 2020 for things such as election reimbursements, Personal Protection Equipment (PPE), disinfecting and administrative duties due to COVID, Museum operations, Fire Department and Oakland County Sheriff's Office payroll, low-income water and sewerage arrearages, Auburn Corridor, Livernois, Avon Creek, Innovation Hills and other various programs which totaled \$5,272,382.99.

Mr. Snyder presented the 4th Quarter Budget Amendments, noting the following financial highlights for FY 2020:

- Total Revenues are proposed to increase by \$6,900,000 (+5%) due to the various grants and reimbursements
- Total Expenditures are proposed to decrease by \$5,100,000 (-3%), encompassing
 - * \$4,900,000 in Operating Expenditures (-5%)
 - * \$3,500,000 in Capital Expenditures (-8%)
 - * \$3,300,000 in transfer-out expenditures (+13%)
- \$12,188,040 positive impact to Fund Balances City-wide; of this amount, \$3,300,000 is anticipated to be carried over to FY 2021 for projects not completed.

He mentioned that \$40,449,960 was undertaken in Capital Projects this year, with \$22,877,800 from Fund Balance. He noted that the \$17.6 million difference represents the City's structural surplus for the year.

He explained that approximately 31 percent (\$12.3 million) of the City's Capital Outlay was in water and sewer projects as the City begins to update the aging water and sewer system that was installed approximately fifty (50) years ago. Some of those projects included Bedford Square Apartments, the Tienken Road Court watermain, Glidewell Subdivision and the northeast pump station improvements through the Oakland-Macomb Interceptor District.

He broke down the remaining Capital Outlay for FY 2020, as follows:

- Facilities projects (\$10 million) included the Dairy Barn roof and truss replacement, work at Innovation Hills, Auburn Road Corridor Plaza, as well as the Museum Equipment Barn.
- Local Streets (\$6.8 million) including \$5 million local street asphalt and concrete programs, as well as the SAD paving of Michelson and Bolinger.
- Major Roads (\$5.7 million) includes major roadway work along Auburn Road Corridor, John R from Avon to Bloomer, Harding Rd. and Austin Ave.
- Fleet (\$2 million) purchased 12 vehicles and eight (8) pieces of equipment.
- Fire Capital (\$1.7 million) purchased two (2) Fire Engines along with the Fire Radio replacement program.
- Pathways (\$500,000.00) covers pathway on Crooks Road from Clinton River to Avon Road.

Mr. Snyder summed it up by announcing that approximately two-thirds of the City's Capital Outlay (\$27 million) was in projects delivered by the Department of Public Services in 2020. He noted that \$40 million is a record for Capital Outlay in a single year, and stressed that these projects were done with no debt being issued.

In 2021 \$30 million worth of Capital Projects are currently budgeted. The administration is anticipating another big year for infrastructure reinvestment and quality of life improvements.

He noted the following regarding the City's individual funds:

- General Fund - Revenues are anticipated to be up by \$1.2 million. Much of this is due to the CARES Act Funds and State Shared Revenue coming in better than anticipated. Corresponding expenditures are expected to balance out at also \$1.2 million higher. There is a decrease in operating expenditures of \$909,000, and an increase of \$2.1 million in transfers out contributed to the Capital Improvement Fund. No change in Fund Balance is anticipated. General Fund is kept at 70 to 80 percent of general operating expenses. Any overage is transferred to the Capital Improvement Fund.
- Capital Improvement Fund - Revenues are anticipated to be \$3.0 million higher due to the transfer-in from the General Fund. Expenditures are anticipated to be \$55,000 lower as less funding is needed for Capital Projects. Fund Balance for the Capital Improvement Fund is anticipated to be \$3.1 million higher, increasing the overall Capital Improvement Fund Fund Balance by \$1.5 million; for a total in the Fund Balance of \$11.4 million at year's end.
- Major Road Fund - Revenues are anticipated to be \$744,000 higher; Expenditures are anticipated to be \$885,000 lower, and the Major Road Fund Fund Balance is anticipated to be \$1.6 million higher. \$500,000 is anticipated to be carried over

to FY 2021. He pointed out that only \$1 million was needed from Fund Balance to accomplish \$5.8 million worth of projects.

- Local Street Fund - Revenues are anticipated to be \$335,000 lower; Expenditures are anticipated to be \$430,000 lower. No need for funding from Fund Balance.

Over \$40 million has been expended over the past seven years in improving Local Street infrastructure.

- Fire Department - Revenues are anticipated to be \$446,000 higher; Expenditures are anticipated to be \$446,000 higher, consisting of a decrease of \$422,000 in operating expenditures and an increase of \$869,000 in transfers-out to the Fire Capital Fund.

- Fire Capital Fund - Revenues are anticipated to be \$959,000 higher due to the transfer-in from the Fire Operating Fund; Expenditures are anticipated to be \$544,000 lower. \$617,000 is anticipated to be carried over to FY 2021 to complete some capital projects. Fund Balance is anticipated to be \$1.5 million higher, for an anticipated balance of \$12.6 million.

- Special Police - Revenues are anticipated to be \$625,000 higher; Expenditures are anticipated to be \$208,000 lower; with a net positive change to Fund Balance. He noted that the plan had been to draw down the Special Police Fund Balance to get closer to the 25 percent of annual operations in Fund Balance; however, the CARES Act funding contributed to the Fund Balance. He mentioned that over the next several years the Special Police Fund Balance will be brought down to the 25 percent target.

Mr. Snyder listed the projects to be carried over to 2021 by fund, and noted that they would be included in the 1st Quarter Budget Amendment in February 2021.

He summarized that 2020 has been one of the most challenging years the world has ever seen; however, it has also been one of the most unexpectedly best financial years the City has ever seen. Long-term strategic planning will keep the City operating with a structural surplus, with surpluses directed to the City's Capital needs. He thanked City Council for their support.

President Deel Opened the Public Hearing at 7:26 p.m.

Seeing No Public Comment, President Deel Closed the Public Hearing at 7:27 p.m.

Council Discussion:

Ms. Mungoli thanked Mr. Snyder for his presentation and expressed her appreciation to all of the City staff for the work they have done this past year.

Vice-President Bowyer congratulated City staff and the Fiscal Team on capturing the \$3.29 million in CARES funding for reimbursement.

Mr. Hetrick acknowledged Mr. Snyder's work toward maintaining a consistent favorable budget variance.

Mayor Barnett stated this 4th Quarter Budget Amendment reflects how well the City's finances are being managed. He reflected over the past year on the COVID pandemic and all of the uncertainty that came along with it. He congratulated Mr. Snyder and the entire City Team on the work they have done in pursuing grants,

public and private partnerships, as well as seeking reimbursement under the CARES Act funding. He celebrated the financial success the City has experienced during a year that presented so many tremendous financial challenges.

***President Deel** stated that he is appreciative of how hard the City Team works each year to ensure that the City's financial stability continues. He noted that it has never been more evident than this past year.*

A motion was made by Hetrick, seconded by Walker, that this matter be Adopted by Resolution. The motion CARRIED by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungoli and Walker

Enactment No: RES0324-2020

Whereas, in accordance with the provisions of Public Act 2 of 1968, the Uniform Budgeting and Accounting Act, and the Charter for the City of Rochester Hills, Chapter III, Section 3.7, the City Council may amend the budget during the fiscal year, either on its own initiative or upon recommendation of the Mayor; and

Whereas, the Public Hearing for the proposed FY 2020 4th Quarter Budget Amendments was noticed on November 24, 2020; and

Whereas, the proposed FY 2020 4th Quarter Budget Amendments were available for public viewing beginning on December 4, 2020; and

Whereas, at its December 14, 2020 meeting City Council held a Public Hearing on the proposed FY 2020 4th Quarter Budget Amendments.

Now, Therefore, Be It Resolved, that the Rochester Hills City Council hereby adopts the following FY 2020 fund totals as amended:

FUND	2020 Current Budget	Net Change	2020 Proposed Budget
Fund 101 – General Fund	\$ 26,148,180	\$ 1,289,890	\$ 27,438,070
Fund 202 – Major Road Fund	\$ 10,035,370	\$ (885,250)	\$ 9,150,120
Fund 203 – Local Street Fund	\$ 11,805,410	\$ (430,750)	\$ 11,374,660
Fund 206 – Fire Fund	\$ 12,966,060	\$ 446,640	\$ 13,412,700
Fund 207 – Special Police Fund	\$ 9,969,690	\$ (208,170)	\$ 9,761,520
Fund 213 – RARA Millage Fund	\$ 694,690	\$ -	\$ 694,690
Fund 214 – Pathway Millage Fund	\$ 701,190	\$ 930	\$ 702,120
Fund 226 - Solid Waste Fund	\$ 89,850	\$ -	\$ 89,850
Fund 232 – Tree Fund	\$ 157,000	\$ (1,000)	\$ 156,000
Fund 244 – Water Resources Fund	\$ 670,010	\$ 21,800	\$ 691,810
Fund 265 – OPC Millage Fund	\$ 1,212,880	\$ -	\$ 1,212,880
Fund 299 – Green Space Millage Fund	\$ 306,290	\$ (51,900)	\$ 254,390
Fund 331 – Drain Debt Fund	\$ 208,880	\$ -	\$ 208,880
Fund 369 – Older Persons Building Bond Refunding Fund	\$ 748,170	\$ -	\$ 748,170
Fund 393 – City Hall Building Bond Fund	\$ 830,850	\$ -	\$ 830,850
Fund 402 – Fire Capital Fund	\$ 2,817,680	\$ (544,300)	\$ 2,273,380
Fund 403 – Pathway Construction Fund	\$ 521,750	\$ (21,250)	\$ 500,500
Fund 420 – Capital Improvement Fund	\$ 6,047,400	\$ (55,000)	\$ 5,992,400
Fund 510 – Sewer Operations	\$ 16,449,610	\$ (1,088,570)	\$ 15,361,040
Fund 530 – Water Operations	\$ 20,338,530	\$ 89,920	\$ 20,428,450
Fund 593 – Water & Sewer Capital Fund	\$ 18,163,900	\$ (1,038,790)	\$ 17,125,110
Fund 595 – Water & Sewer Debt Fund	\$ 1,377,780	\$ -	\$ 1,377,780
Fund 596 - Solid Waste Fund	\$ 662,200	\$ (174,000)	\$ 488,200
Fund 631 – Facilities Fund	\$ 17,898,710	\$ (110,600)	\$ 17,788,110
Fund 636 – MIS Fund	\$ 4,070,990	\$ (548,360)	\$ 3,522,630
Fund 661 – Fleet Fund	\$ 6,576,220	\$ (1,432,970)	\$ 5,143,250
Fund 677 – Insurance Fund	\$ 415,000	\$ -	\$ 415,000
Fund 736 – Retiree Health Care Trust	\$ 179,180	\$ -	\$ 179,180
Fund 752 – Cemetery Perpetual Care Fund	\$ -	\$ -	\$ -
Fund 761 - Green Space Perpetual Care Trust	\$ 310,400	\$ (51,900)	\$ 258,500
Fund 844 – Brownfield Redevelopment Fund-Legacy	\$ 180,320	\$ (25,010)	\$ 155,310
Fund 848 – LDFA Fund	\$ 529,820	\$ (416,060)	\$ 113,760
Fund 870 – Museum Foundation Trust Fund	\$ 100	\$ 39,950	\$ 40,050
GRAND TOTAL	\$ 173,084,110	\$ (5,194,750)	\$ 167,889,360

2020-0456 Rochester Avon Recreation Authority (RARA) BY 2020 4th Quarter Amendment

Attachments: [12142020 Agenda Summary.pdf](#)
[4th Qtr BA Overview.pdf](#)
[4th Qtr BA Details.pdf](#)
[Public Hearing Notice.pdf](#)
[Resolution \(Draft\).pdf](#)

Joe Snyder, Chief Financial Officer, and **Ron Jewell**, Rochester Avon Recreation Authority (RARA) Executive Director, presented RARA's 4th Quarter Budget Amendments.

Mr. Snyder stated that RARA's budget amendments propose a decrease in total revenues of \$1.1 million and a decrease in total expenditures of \$900,000.00; resulting in a net revenue of \$1.643 million and expenditures of \$1.685 million. The net impact to RARA's Fund Balance for FY 2020 is a negative \$41,000, representing approximately two percent of RARA's annual expenditures. He noted that RARA came into 2020 with \$365,000 in Fund Balance, which was 14.5 percent of FY 2019 operating expenditures. He pointed out that due to the significant decrease in 2020 operating expenses, RARA's FY 2020 Fund Balance is projected to be 19.3 percent, very close to the 20 percent operation goal.

Mr. Snyder explained that at the beginning of 2020, RARA was positioned to have a very successful year. He noted, however, that the COVID pandemic utterly crippled RARA's programming this year. He commended Mr. Jewell and his team on the difficult decisions that had to be made relative to staffing, as well as the creative ways in which they offered programming. He stated that RARA has recently received approval for reimbursement in the amount of \$176,000 under the CARES Act funding, and pointed out that this reimbursement is not included in the proposed Revenue totals for the FY2020 4th Quarter Budget Amendment. He concluded that with the additional CARES Act funds, RARA's Fund Balance is projected to be approximately \$500,000 at the end of 2020, or 30 percent of 2020 operating expenditures.

Mr. Snyder stated that looking forward the RARA Board has approved a conservative revenue and expenditure balanced budget over the next three years, taking into account the lingering impact of COVID moving forward for some time to come.

Mr. Jewell thanked the entire RARA staff on a job well done. He noted that despite the challenges in 2020, they were laser focused on offering excellent programs safely. He stated that RARA will continue to evolve in 2021 as the communities premier recreation provider.

President Deel Opened the Public Hearing at 7:44 p.m.
Seeing No Public Comment, President Deel Closed the Public Hearing at 7:45 p.m.

Council Discussion:

President Deel congratulated Mr. Snyder and Mr. Jewell on the work they did to ensure that RARA will continue as we emerge from this pandemic.

Ms. Mungioli mentioned that she is Council's representative to the RARA Board. She expressed her appreciation to Mr. Snyder, Mr. Jewell and all of the RARA staff for their work and creativity over this past year.

A motion was made by Mungioli, seconded by Blair, that this matter be Adopted by Resolution. The motion CARRIED by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0325-2020

Whereas, the Public Hearing for the proposed RARA FY 2020 4th Quarter Budget Amendments was noticed on November 24, 2020; and

Whereas, the proposed RARA FY 2020 4th Quarter Budget Amendments were available for public viewing beginning on December 4, 2020; and

Whereas, at its December 14, 2020 meeting City Council held a Public Hearing on the proposed RARA FY 2020 4th Quarter Budget Amendments.

Now, Therefore, Be It Resolved, that the Rochester Hills City Council hereby approves the RARA FY 2020 fund total as amended in the amount of \$1,685,058,

ORDINANCE FOR ADOPTION

2020-0511 Request for Acceptance for Second Reading and Adoption - An Ordinance to amend Sections 54-154, 54-196, 54-268 and 54-776 of Chapter 54, Fees, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to modify fees charged for plan review, cancellation of permits and municipal water department fees and to repeal conflicting or inconsistent

Attachments: [12142020 Agenda Summary.pdf](#)
[Ordinance.pdf](#)
[12072020 Agenda Summary.pdf](#)
[12072020 Resolution.pdf](#)
[Resolution \(Draft\).pdf](#)

Joe Snyder, Chief Financial Officer, stated this is the Second and Final Reading to amend Chapter 54, Fees, of the City's Code of Ordinances. He mentioned that the changes proposed include requests for language additions from the Building Department and requests from the Department of Public Services for meter fees and testing costs, as well as water shut-off and turn-off fees. He noted that these changes have been reviewed by City Attorney John Staran.

A motion was made by Morita, seconded by Hetrick, that this matter be Accepted for Second Reading and Adoption by Resolution. The motion CARRIED by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0326-2020

Resolved, that an Ordinance to amend Sections 54-154, 54-196, 54-268 and 54-776 of Chapter 54, Fees, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to modify fees charged for plan review, cancellation of permits and municipal water department fees and to repeal conflicting or inconsistent ordinances is hereby Accepted for Second Reading and Adoption and shall become effective on Monday, December 21, 2020 following its publication in the Oakland Press on Sunday, December 20, 2020.

2020-0512 Request for Acceptance for Second Reading and Adoption - An Ordinance to amend Sections 102-26, 102-31, 102-32, 102-94, 102-122, 102-125, 102-126, 102-156, 102-157, 102-187, 102-188, 102-258, 102-259, 102-260, 102-261, 102-262, 102-263, 102-291, 102-293, 102-294, 102-295, 102-323, 102-325, 102-326, 102-328, 102-357, 102-358, 102-359, 102-386, 102-388, 102-390, 102-394, 102-480, 102-481, 102-511, 102-512, 102-513, 102-514, 102-515, 102-516, 102-518, 102-525, 102-527, 102-531, 102-538, 102-548, 102-549, 102-550 and 102-701 in Chapter 102, Utilities, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to update terminology relating to the municipal water and sewage disposal system, and to repeal conflicting or inconsistent ordinances

Attachments: [12142020 Agenda Summary.pdf](#)
[Ordinance.pdf](#)
[12072020 Agenda Summary.pdf](#)
[12072020 Resolution.pdf](#)
[Resolution \(Draft\).pdf](#)

Joe Snyder, Chief Financial Officer, stated this is the Second and Final Reading to amend Chapter 102, Utilities, of the City's Code of Ordinances. He mentioned that the changes proposed include requests from the Department of Public Services for definition changes and language updates. He noted that these changes have been reviewed by City Attorney John Staran.

A motion was made by Morita, seconded by Mungioli, that this matter be Accepted for Second Reading and Adoption by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0327-2020

Resolved, that an Ordinance to amend Sections 102-26, 102-31, 102-32, 102-94, 102-122, 102-125, 102-126, 102-156, 102-157, 102-187, 102-188, 102-258, 102-259, 102-260, 102-261, 102-262, 102-263, 102-291, 102-293, 102-294, 102-295, 102-323, 102-325, 102-326, 102-328, 102-357, 102-358, 102-359, 102-386, 102-388, 102-390, 102-394, 102-480, 102-481, 102-511, 102-512, 102-513, 102-514, 102-515, 102-516, 102-518, 102-525, 102-527, 102-531, 102-538, 102-548, 102-549, 102-550 and 102-701 in Chapter 102, Utilities, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to update terminology relating to the municipal water and sewage disposal system, and to repeal conflicting or inconsistent ordinances is hereby Accepted for Second Reading and Adoption and shall become effective on Monday, December 21, 2020 following its publication in the Oakland Press on Sunday, December 20, 2020.

2020-0513 Request for Acceptance for Second Reading and Adoption - An Ordinance to amend Sections 110-171, 110-203; 110-316 and 110-372 of Chapter 110, Fees, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to modify and supplement fees charged for various city services, and

to repeal conflicting ordinances

Attachments: [12142020 Agenda Summary.pdf](#)
[Ordinance.pdf](#)
[12072020 Agenda Summary.pdf](#)
[12072020 Resolution.pdf](#)
[Resolution \(Draft\).pdf](#)

Joe Snyder, Chief Financial Officer, stated this is the Second and Final Reading to amend Chapter 110, Fees, of the City's Code of Ordinances. He mentioned that the changes proposed include requests from the Department of Public Services for language updates and alteration to site plan review fees; and requests from the Department of Planning and Economic Development regarding wetland permit fees and some language additions. He noted that these changes have been reviewed by City Attorney John Staran.

A motion was made by Morita, seconded by Walker, that this matter be Accepted for Second Reading and Adoption by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0328-2020

Resolved, that an Ordinance to amend Sections 110-171, 110-203; 110-316 and 110-372 of Chapter 110, Fees, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to modify and supplement fees charged for various city services, and to repeal conflicting ordinances is hereby Accepted for Second Reading and Adoption and shall become effective on Monday, December 21, 2020 following its publication in the Oakland Press on Sunday, December 20, 2020.

2020-0514 Request for Acceptance for Second Reading and Adoption - An Ordinance to amend Sections 122-30, 122-31, 122-61, 122-65, 122-199, 122-266, 122-267, 122-272, 122-302 and 122-304 of Chapter 122, Land Division, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to update standards and to repeal conflicting or inconsistent ordinances

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[Ordinance.pdf](#)
[12072020 Agenda Summary.pdf](#)
[12072020 Resolution.pdf](#)
[Resolution \(Draft\).pdf](#)

Joe Snyder, Chief Financial Officer, stated this is the Second and Final Reading to amend Chapter 122, Land Division, of the City's Code of Ordinances. He mentioned that the changes proposed include requests from the Assessing Department for language updates and additions; and requests from the Department of Public Services for language updates. He noted that these changes have been reviewed by City Attorney John Staran.

A motion was made by Hetrick, seconded by Walker, that this matter be Accepted for Second Reading and Adoption by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0329-2020

Resolved, that an Ordinance to amend Sections 122-30, 122-31, 122-61, 122-65, 122-199, 122-266, 122-267, 122-272, 122-302 and 122-304 of Chapter 122, Land Division, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to update standards and to repeal conflicting or inconsistent ordinances is hereby Accepted for Second Reading and Adoption and shall become effective on Monday, December 21, 2020 following its publication in the Oakland Press on Sunday, December 20, 2020.

- 2020-0231** Request for Acceptance for Second Reading and Adoption - An Ordinance to amend Sections 138-1.203, 138-2.206.C.5, 138-5.200.A, 138-10.101.A.2, 138-10-308.2.e, 138-11.304 and 138-12.304 of Chapter 138, Zoning, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to require Public Hearing signs for planned unit developments, to require sidewalks on roads with a right-of-way of 120 feet or less, to clarify regulations for lot size variation, to clarify regulations for accessory structures, to remove regulations inconsistent with the sign ordinance, to modify parking lot striping requirements, to require street trees along private roads and to ensure consistency across various ordinance sections; to repeal conflicting or inconsistent ordinances, and prescribe a penalty for violations

Attachments: [12142020 Agenda Summary.pdf](#)
[Ordinance.pdf](#)
[12072020 Agenda Summary.pdf](#)
[Draft Amendments 11092020.pdf](#)
[Potential Amendments 07132020.pdf](#)
[Minutes PC 11172020.pdf](#)
[Public Hearing Notice.pdf](#)
[12072020 Resolution.pdf](#)
[Resolution \(Draft\).pdf](#)

Sara Roediger, Planning & Economic Development Director, stated there have been no changes to proposed amendments that were presented at the December 7, 2020 City Council meeting for First Reading.

A motion was made by Hetrick, seconded by Walker, that this matter be Accepted for Second Reading and Adoption by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0330-2020

Resolved, that an Ordinance to amend Sections 138-1.203, 138-2.206.C.5, 138-5.200.A, 138-10.101.A.2, 138-10-308.2.e, 138-11.304 and 138-12.304 of Chapter 138, Zoning, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to require Public Hearing signs for planned unit developments, to require sidewalks on roads with a right-of-way of 120 feet or less, to clarify regulations for lot size variation, to clarify regulations for accessory structures, to remove regulations inconsistent with the sign ordinance, to modify parking lot striping requirements, to require street trees along private roads and to ensure consistency across various ordinance sections; to repeal conflicting or inconsistent ordinances, and prescribe a penalty for violations is hereby Accepted for Second Reading and Adoption and shall become effective on Monday, December 21, 2020 following its publication in the Oakland Press on Sunday, December 20, 2020.

2020-0446 Request for Acceptance for Second Reading and Adoption - An Ordinance to amend Sections 138-8.600.A, 138-8.604, 138-11.204, Table 14, and 138-11.302 of Chapter 138, Zoning, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to replace the reduced FB minimum parking requirements with a reference to the Article 11 minimum parking requirements, to delete minimum parking requirements as a modifiable standard in the FB district, to increase the multiple family visitor space requirement and to exclude garage, carport and driveway spaces from counting as required visitor spaces, to copy standards for tandem parking spaces from Section 138-6.406 to apply to all residential districts and to ensure consistency across various ordinance sections; to repeal conflicting or inconsistent ordinances, and prescribe a penalty for violations

Attachments: [12142020 Agenda Summary.pdf](#)
[Ordinance.pdf](#)
[12072020 Agenda Summary.pdf](#)
[Draft Amendments 11092020.pdf](#)
[Giffels Webster Memo 09012020.pdf](#)
[Minutes PC 11172020.pdf](#)
[12072020 Resolution.pdf](#)
[Resolution \(Draft\).pdf](#)

Kristen Kapelanski, Planning Manager, stated this amendment was approved for First Reading at the December 7, 2020 City Council meeting. She noted that these amendments address multi-family parking and there have been no changes to the language approved for First Reading.

A motion was made by Hetrick, seconded by Blair, that this matter be Accepted for Second Reading and Adoption by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungoli and Walker

Enactment No: RES0331-2020

Resolved, that an Ordinance to amend Sections 138-8.600.A, 138-8.604, 138-11.204, Table 14, and 138-11.302 of Chapter 138, Zoning, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to replace the reduced FB minimum parking requirements with a reference to the Article 11 minimum parking requirements, to delete minimum parking requirements as a modifiable standard in the FB district, to increase the multiple family visitor space requirement and to exclude garage, carport and driveway spaces from counting as required visitor spaces, to copy standards for tandem parking spaces from Section 138-6.406 to apply to all residential districts and to ensure consistency across various ordinance sections; to repeal conflicting or inconsistent ordinances, and prescribe a penalty for violations is hereby Accepted for Second Reading and Adoption and shall become effective on Monday, December 21, 2020 following its publication in the Oakland Press on Sunday, December 20, 2020.

PLANNING AND ECONOMIC DEVELOPMENT

2020-0540 Request to delist the locally designated historic district located at 1021 Harding Avenue

Attachments: [12142020 Agenda Summary.pdf](#)
[Miller Ltr 11242020.pdf](#)
[Harding HDC Ltr 10042020.pdf](#)
[Location Map.pdf](#)
[Survey Sheets.pdf](#)
[Pic 1.pdf](#)
[Pic 2.pdf](#)
[Pic 3.pdf](#)
[Pic 4.pdf](#)
[Pic 5.pdf](#)
[Pic 6.pdf](#)
[Pic 7.pdf](#)
[Pic 8.pdf](#)
[Pic 9.pdf](#)
[Pic 10.pdf](#)
[Pic 11.pdf](#)
[Resolution \(Draft\).pdf](#)
[Outside 1.pdf](#)
[Outside 2.pdf](#)
[Outside 3.pdf](#)
[Outside 4.pdf](#)
[Outside 5.pdf](#)
[Economic Hardship Relieve Economic Properties.pdf](#)

Kristen Kapelanski, Planning Manager, stated that the applicant is requesting the property at 1021 Harding be delisted from the City's Historic Districts. She explained that the property is approximately two (2) acres and was designated Historic by the City in 1978. She mentioned that the property suffered an extensive fire approximately three years ago and the applicant has stated that the expense to repair it would far exceed the value of the property after the repairs effectively rendering it unsalvageable. She pointed out that the Building Department had inspected the house on the property and had expressed concern relative to its safety.

Ms. Kapelanski referenced Chapter 118, Historical Preservation, of the City's Code of Ordinances which identifies the process for the establishment, modification or elimination of historic districts. She pointed out that the ordinance establishes that the Historic District Study Committee (HDSC) review such requests and make recommendations to City Council. She explained that the ordinance also requires that the initial request be made to the City Council. She stated that if City Council chooses, the next step is for them to refer this request to the HDSC for review. She outlined the process and stated that it generally takes six months to complete. She stated the applicant, Paul Miller, and a representative from the realtor's office were available to answer any questions.

Council Discussion:

President Deel introduced **Kim Widiker** who stated she was filling in for the realtor, as she could not attend the meeting. Ms. Widiker mentioned that she is Mr. Miller's ex-wife, as well as an appraiser and the owner of two (2) homes listed on the National Historic Registry.

Ms. Widiker explained that Mr. Miller requested that she speak on his behalf. She commented that this is a very difficult situation as Mr. Miller and his family have owned this home for decades and were very proud to have a historic home. She noted that Mr. Miller has been a member of the Historic Districts Commission (HDC) and has dealt with the Historic Districts in both Rochester Hills and Oakland Township. She commented that it has been very difficult for Mr. Miller to request that this property be delisted. She stated that although they are aware that the process can take up to six months, they are requesting that City Council request the HDSC to move forward with this request as soon as possible. She commented that although the City, the neighbors and the community have been very understanding and helpful, they are being encouraged to address this issue. She explained that although it has been three years since the fire took place, Mr. Miller had been caring for his 101-year old mother who recently passed. She noted they understand the house needs to be taken care of and requested that the HDSC review it so that they can make a recommendation to Council.

President Deel stated that he recalled when the fire occurred and noted that it was a terrible event.

Mr. Hetrick noted that the request being made to the HDSC is to work as swiftly as possible to study and resolve this matter. He stated that he had previously been by the exterior of the home; however, after reviewing the photographs that have been provided of the interior, he does not believe the house is salvageable.

A motion was made by Bowyer, seconded by Hetrick, that this matter be Adopted by Resolution to refer the request to eliminate the locally designated historic district located at 1021 Harding Avenue, Rochester Hills, to the Historic Districts Study Committee for review and to conduct a study in conformance with the Ordinance and to report back to Council with a complete report of their findings and recommendations. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0332-2020

Resolved, that the Rochester Hills City Council hereby refers the request to eliminate the locally designated historic district located at 1021 Harding Avenue, Rochester Hills, to the Historic Districts Study Committee for review and to conduct a study in conformance with the Ordinance and to report back to Council with a complete report of their findings and recommendations.

PUBLIC COMMENT for Items not on the Agenda

None.

CONSENT AGENDA

All matters under Consent Agenda are considered to be routine and will be enacted by one motion, without discussion. If any Council Member or Citizen requests discussion of an item, it will be removed from Consent Agenda for separate discussion.

- 2020-0451** Request for Purchase Authorization - CITYWIDE: Blanket Purchase Order for the purchase of various maintenance, hardware, and building supplies in the not-to-exceed amount of \$80,000.00 through December 31, 2021; The Home Depot, Atlanta, GA

Attachments: [12142020 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0333-2020

Resolved, that the Rochester Hills City Council hereby authorizes a blanket purchase order for the purchase of various maintenance, hardware, and building supplies to The Home Depot, Atlanta, Georgia in the not-to-exceed amount of \$80,000.00 through December 31, 2021.

- 2020-0452** Request for Purchase Authorization - CITYWIDE: Blanket Purchase Order for office supplies in the not-to-exceed amount of \$55,000.00 through December 31, 2021; Office Depot, Inc., Boca Raton, FL and other office supply vendors as appropriate

Attachments: [12142020 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0334-2020

Resolved, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order for the purchase of office supplies in the not-to-exceed amount of \$55,000.00 through December 31, 2021 to Office Depot, Inc., Boca Raton, Florida and other office supply vendors as appropriate.

- 2020-0545** Request for Purchase Authorization - CITYWIDE: Blanket Purchase Order for the purchase of various products through an online marketplace in the amount not-to-exceed \$75,000.00 through December 31, 2021; Amazon.com Services LLC, Seattle, WA

Attachments: [12142020 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0335-2020

Resolved, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order for the purchase of various products through an online marketplace to Amazon.com Services LLC, Seattle Washington in the amount not-to-exceed \$75,000.00 through December 31, 2021.

- 2020-0534** Request for Purchase Authorization - DPS/FLEET: Blanket Purchase Order/Contract for AVL/GPS System Application Hosting Services and Equipment in the total amount not-to-exceed \$56,740.00 through December 31, 2023; TELUS Communications (U.S.) Inc., Wilmington, DE

Attachments: [12142020 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0336-2020

Resolved, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order/Contract for AVL/GPS System Application Hosting Services and Equipment to TELUS Communications (U.S.) Inc., Wilmington, Delaware in the total amount not-to-exceed \$56,740.00 through December 31, 2023.

- 2020-0547** Designation of City Depositories for Fiscal Year 2021

Attachments: [12142020 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0337-2020

Whereas, under the laws of Michigan and the City's Investment Policy, the Rochester Hills City Council is required to provide by resolution for the deposit of all public monies coming into the hands of the Treasurer of the City of Rochester Hills, in one (1) or more bank(s).

Now Therefore Be It Resolved, that the following financial institution(s) be added as depository institutions for City funds and other public monies coming into the hands of said Treasurer during the Fiscal Year beginning January 1, 2021 and ending December 31, 2021.

Broker/Dealers/Safekeeping:

Bank of America Merrill Lynch
Comerica Securities
Fifth Third Bank
J.P. Morgan Securities LLC/J.P. Morgan Clearing Corp.
Morgan Stanley
Multi-Bank Securities, Inc.
PNC Financial Services Group
Raymond James & Associates, Inc.
Trust Securities, Inc.
UBS Financial Services, Inc.

Pooled Accounts:

Michigan CLASS/Public Trust Advisors, LLC
Oakland County/Local Government Investment Pool (LGIP)

Banks:

Bank of America
Chief Financial Credit Union
CIBC Bank

Citizens Bank
Comerica Bank
Fifth Third Bank
Flagstar Bank
Huntington Bank
In Touch Credit Union
J.P. Morgan Chase Bank
Level One Bank
Michigan Insured Cash Holdings (MICH)
Michigan State University Federal Credit Union
Northstar Bank
PNC Bank, N.A.
The State Bank
TCF Bank
Waterford Bank, N.A.

Be It Further Resolved, that each of the above depositories designated are hereby requested, directed, and authorized to honor all checks for payment of monies drawn on the various accounts when bearing the actual or facsimile signature of persons authorized by the City of Rochester Hills to sign said checks and orders.

2020-0548 Adoption of a street resolution to decertify a recently closed portion of Eddington Boulevard for the purpose of obtaining correct funds under Act 51, P.A. 1951 as amended

Attachments: [12142020 Agenda Summary.pdf](#)
[Eddington Decert Closure Map.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0338-2020

Whereas, it is necessary to furnish information to the State of Michigan to place said street within the City Local Street System for the purpose of obtaining funds under Act 51, P.A. 1951 as amended.

Now, Therefore, Be It Resolved,

1. At a regular City Council of Rochester Hills meeting held at City Hall on December 14, 2020, this resolution is necessary to decertify a portion of Eddington Boulevard, as it is now closed to traffic.
2. Eddington Boulevard's new termination point is 150 feet east of S. Rochester Road.
3. 150 feet of local roadway has been removed from the City of Rochester Hills road system.

2020-0549 Adoption of a street resolution to place a recently constructed portion of Eddington Boulevard within the City Local Street System for the purpose of obtaining funds under Act 52, P.A. 1951 as amended

Attachments: [12142020 Agenda Summary.pdf](#)
[Exhibit A and B.pdf](#)
[Eddington Addition Map.pdf](#)
[Eddington Construction plans.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0339-2020

Whereas, it is necessary to furnish information to the State of Michigan to place said streets within the City Local Street System for the purpose of obtaining funds under Act 51, P.A. 1951 as amended.

Now, Therefore, Be It Resolved,

1. That the new portion of Eddington Boulevard was constructed according to the attached Construction Plans and within the area described within attached 'Exhibit A and B' documents. These documents are provided in lieu of a centerline road legal description.
2. That said streets are located within City right-of-way and are under the control of the City of Rochester Hills; and
3. That said streets are certified as public streets and are for public street purposes; and
4. That said streets are accepted into the City Local Street System; and
5. That said streets have been open for traffic on November 6, 2017 and have been constructed according to City standards.

Passed the Consent Agenda

A motion was made by Bowyer, seconded by Mungioli, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

LEGISLATIVE & ADMINISTRATIVE COMMENTS

President Deel stated that in spite of COVID 19, the City had a very busy year in 2020. He shared a presentation outlining some of the City's accomplishments. He highlighted the following:

- Channel 7 News report regarding the Rochester Hills Fire Department's use of Waze as an alert system for emergency vehicles.
- New Firefighters were sworn-in virtually.
- Innovation Hills ground breaking for the new playground.
- Signs of encouragement were placed on trails throughout the community.
- Park attendance increased by 300 percent.
- Invested \$6.8 million in local streets.
- Auburn Road Corridor Project and Innovation Hills were recognized and awarded for their exceptional designs.
- He noted the increase in property values to the homes along the Auburn Road Corridor as a result of the City's investment in the area.
- Completed construction of the City's first Splash Pad.
- Council passed resolutions in support of local businesses allowing for outdoor dining/seating and temporary signs. Council Members also personally financed the purchase of gift cards for the Rochester Hills Restaurant BINGO to support local restaurants.
- Safety measures put in place to protect the public and employees at City Hall, including providing Personal Protection Equipment (PPE).
- The Rochester Hills Government Youth Council (RHGYC) delivered cards to

the residents of some local senior facilities. They also provided ornaments and supported several families through the New Day Foundation and Rainbow Connection.

Ms. Mungoli shared resources available for addressing mental health concerns. She stated there are options available, some at no or low cost. She stressed the importance of talking about and addressing mental health and encouraged anyone in need to reach out and ask for help. She announced that she will post additional resources on her Council Facebook page.

Vice-President Bowyer listed all of the various parks, trails and nature areas where residents can get out and walk. She encouraged everyone to continue to wear their masks, practice social distancing and consider getting the vaccine once it is available. She wished everyone a Happy Holiday Season.

Mr. Hetrick wished everyone Happy Holidays.

Mayor Barnett stated he is proud of the entire City staff, Directors, the Fire Department and Oakland County Sheriff's Office for the work they did over this past year. He pointed out that they were challenged with finding ways to offer service in a safe and efficient manner and went above and beyond to do so. He provided the following updates:

- The new City website was launched last week.
- He was one of five mayors, five governors and leaders of some key organizations such as FedEx, UPS, Walgreens and CVS invited by President Trump to participate in the Vaccine Summit last week to talk about the vaccine distribution. He noted that Governor Whitmer has directed the number of vaccines requested and where they are to be delivered. In Rochester Hills those vaccines will go first to long-term healthcare facilities and then to first responders by the end of December 2020 or first week in January 2021.
- He thanked Council for the support they have shown to himself and the entire City team.

ATTORNEY'S REPORT

City Attorney Dan Christ wished everyone a safe and happy Holiday Season.

NOMINATIONS/APPOINTMENTS

- 2020-0491** Nomination/Appointment of one (1) Citizen Representative to the Building Authority for a six-year term to expire on December 31, 2026

Attachments: [12142020 Agenda Summary.pdf](#)
[Appointment Form.pdf](#)
[Ivanaj CQ.pdf](#)
[McCracken CQ.pdf](#)
[12072020 Agenda Summary.pdf](#)
[Nomination Form.pdf](#)
[Paille CQ.pdf](#)
[Vacancy Notice.pdf](#)
[Resolution \(Draft\).pdf](#)

President Deel noted that two individuals were nominated at the December 7, 2020 meeting.

He instructed Council Members to vote for one of the nominees. The nominees received the following votes:

David McCracken - Deel, Bowyer, Blair, Hetrick, Walker
Zef Ivanaj - Morita, Mungioli

President Deel announced that David McCracken is appointed to the Building Authority.

A motion was made by Bowyer, seconded by Blair, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0340-2020

Resolved, that the Rochester Hills City Council hereby appoints David McCracken to the Building Authority to serve a six-year term to expire December 31, 2026.

2020-0492 Nomination/Appointment of seven (7) Citizen Representatives to the Deer Management Advisory Committee, each for a one-year term to expire December 31, 2021.

Attachments: [12142020 Agenda Summary.pdf](#)
[Appointment Form.pdf](#)
[Balaban CQ.pdf](#)
[Barno CQ.pdf](#)
[Braun III CQ.pdf](#)
[Donovan.pdf](#)
[Hunter CQ.pdf](#)
[Kaltz CQ.pdf](#)
[Kubicina CQ.pdf](#)
[Nachtman CQ.pdf](#)
[12072020 Agenda Summary.pdf](#)
[Nomination Form.pdf](#)
[Hauser CQ.pdf](#)
[McCracken CQ.pdf](#)
[Paille CQ.pdf](#)
[Vacancy Notice.pdf](#)
[Resolution \(Draft\).pdf](#)

President Deel noted that eight individuals were nominated at the December 7, 2020 meeting.

He instructed Council Members to vote for seven of the nominees. The nominees received the following votes:

Monique Balaban - Bowyer

Deborah Barno - Bowyer, Blair, Hetrick, Morita, Mungioli, Walker, Deel

Werner Richard ("Rick") Braun III - Bowyer, Blair, Hetrick, Morita, Mungioli, Walker, Deel

Sean Donovan - Bowyer, Blair, Hetrick, Morita, Mungioli, Walker, Deel

Scott Hunter - Bowyer, Blair, Hetrick, Morita, Mungioli, Walker, Deel

Dorothy Kaltz - Blair, Hetrick, Morita, Mungioli, Walker, Deel

Jim Kubicina - Bowyer, Blair, Hetrick, Morita, Mungioli, Walker, Deel

James Nachtman - Bowyer, Blair, Hetrick, Morita, Mungioli, Walker, Deel

President Deel announced that Deborah Barno, Werner Richard ("Rick") Braun III, Sean Donovan, Scott Hunter, Dorothy Kaltz, Jim Kubicina and James Nachtman are appointed to the Deer Management Advisory Committee.

A motion was made by Mungioli, seconded by Blair, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0341-2020

Resolved, that the Rochester Hills City Council hereby appoints Deborah Barno, Werner Richard ("Rick") Braun III, Sean Donovan, Scott Hunter, Dorothy Kaltz, Jim Kubicina and James Nachtman, each to serve a one-year term to expire December 31, 2021.

2020-0493 Nomination/Appointment of two (2) Citizen Representatives to the Elections Commission, each for a three-year term to expire December 31, 2023

Attachments: [12142020 Agenda Summary.pdf](#)
[Appointment Form.pdf](#)
[Chambers CQ.pdf](#)
[Hauser CQ.pdf](#)
[Morlan CQ.pdf](#)
[12072020 Agenda Summary.pdf](#)
[Nomination Form.pdf](#)
[Dow CQ.pdf](#)
[Ivanaj CQ.pdf](#)
[McCracken CQ.pdf](#)
[Tokarski CQ.pdf](#)
[Vacancy Notice.pdf](#)
[SUPP Rice CQ.pdf](#)
[Resolution \(Draft\).pdf](#)

President Deel noted that three individuals were nominated at the December 7, 2020 meeting.

He instructed Council Members to vote for one of the nominees. The nominees received the following votes:

Denise Chambers - Blair, Hetrick, Morita, Mungioli, Walker, Deel, Bowyer

Daniel Hauser - Blair, Hetrick, Walker, Deel, Bowyer

Carol Morlan - Morita, Mungioli,

President Deel announced that Denise Chambers and Daniel Hauser are appointed to the Elections Commission.

A motion was made by Bowyer, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0342-2020

Resolved, that the Rochester Hills City Council hereby appoints Denise Chambers and Daniel Hauser to the Elections Commission, each to serve a three-year term to expire December 31, 2023.

2020-0497 Nomination/Appointment of two (2) Citizen Representatives to the Human Resources Technical Review Committee, each for a one-year term to expire December 31, 2021

Attachments: [12142020 Agenda Summary.pdf](#)
[Appointment.pdf](#)
[Dow CQ.pdf](#)
[Dzwik CQ.pdf](#)
[Hooper CQ.pdf](#)
[12072020 Agenda Summary.pdf](#)
[Nomination Form.pdf](#)
[Gooden CQ.pdf](#)
[McCracken CQ.pdf](#)
[Vacancy Notice.pdf](#)
[Resolution \(Draft\).pdf](#)

President Deel noted that three individuals were nominated at the December 7, 2020 meeting.

He instructed Council Members to vote for one of the nominees. The nominees received the following votes:

Sharon Dow - Hetrick, Morita, Mungioli, Deel, Blair

Leigh Dzwik - Walker, Bowyer

Greg Hooper - Hetrick, Morita, Mungioli, Walker, Deel, Bowyer, Blair

President Deel announced that Sharon Dow and Greg Hooper are appointed to the Human Resources Technical Review Committee.

A motion was made by Mungioli, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0343-2020

Resolved, that the Rochester Hills City Council hereby appoints Sharon Dow and Greg Hooper to the Human Resources Technical Review Committee, each to serve a one-year term to expire December 31, 2021.

2020-0498 Nomination/Appointment of two (2) Citizen Representatives to the Liquor

License Technical Review Committee, each for a one-year term to expire December 31, 2021

Attachments: [12142020 Agenda Summary.pdf](#)
[Appointment Form.pdf](#)
[Blackstone CQ.pdf](#)
[Hauser CQ.pdf](#)
[Hooper CQ.pdf](#)
[12072020 Agenda Summary.pdf](#)
[Nomination Form.pdf](#)
[McCracken CQ.pdf](#)
[Vacancy Notice.pdf](#)
[Resolution \(Draft\).pdf](#)

President Deel noted that three individuals were nominated at the December 7, 2020 meeting.

He instructed Council Members to vote for one of the nominees. The nominees received the following votes:

Thomas Blackstone - Morita, Mungioli, Walker, Deel, Bowyer, Hetrick

Daniel Hauser - Blair

Greg Hooper - Morita, Mungioli, Walker, Deel, Bowyer, Blair, Hetrick

President Deel announced that Thomas Blackstone and Greg Hooper are appointed to the Liquor License Technical Review Committee.

A motion was made by Mungioli, seconded by Walker, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0344-2020

Resolved, that the Rochester Hills City Council hereby appoints Thomas Blackstone and Greg Hooper to the Liquor License Technical Review Committee, each to serve a one-year term to expire December 31, 2021.

NEW BUSINESS

2020-0454 Request for Purchase Authorization - MIS: Project Budget for purchase of equipment, supplies and software in the amount not-to-exceed \$107,900.00 through December 31, 2021; State Contracts, National Cooperative Contracts and Other Supply Sources

Attachments: [12142020 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

Kevin Krajewski, Information Systems Director, stated this request encompasses all of the minor purchases for desktop computers, laptops, switches and other small items that are purchased each year. He explained when items are needed to be purchased they work with the Purchasing Department to obtain bids and quotes, or utilize cooperative contracts.

A motion was made by Morita, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungiolli and Walker

Enactment No: RES0345-2020

Resolved, that the Rochester Hills City Council hereby authorizes a Project Budget for the purchase of equipment, supplies and software utilizing State Contracts, National Cooperative Contracts and Other Supply Sources in the amount not-to-exceed \$107,900.00 through December 31, 2021.

2020-0546 Request for Purchase Authorization - FLEET: Purchase of two (2) Tandem Axle Dump Truck Chassis in the amount of \$102,581.00 and two (2) tandem axle hooklift trucks equipped with various snow and ice control systems for a not-to-exceed amount of \$483,326.00 for a total combined purchase for two (2) complete tandem axle hooklift trucks equipped with various snow and ice control systems for a not-to-exceed total purchase price of \$585,907.00; Wolverine Freightliner-Eastside, Inc., Mount Clemens, MI; Truck and Trailer Specialties, Dutton, MI

Attachments: [12142020 Agenda Summary.pdf](#)
[RH TA Swap Price Ldr.pdf](#)
[R H TA Swap Ldr Specs.pdf](#)
[RH TA Swap RFQ Quote 112520.pdf](#)
[Resolution \(Draft\).pdf](#)

Allan Schneck, Public Services Director, stated that this request is for very versatile vehicles. He explained that due to the fact that various bodies will be placed on these cabs and chassis, the bodies and attachments will last much longer than the design life of the trucks making the return on investment positive.

Mr. Walker stated he envisions these trucks to be modular, wherein the components on the back of the chassis can be changed. He requested clarification as to how that would be done.

Mr. Schneck responded that it is done utilizing the hydraulics on the truck. He explained there is a hook that travels down the chassis that will grab the body and/or accessory and pull the body and/or accessory into place. This also works in reverse. He pointed out that this process takes approximately ten minutes.

A motion was made by Morita, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungiolli and Walker

Enactment No: RES0346-2020

Resolved, that the Rochester Hills City Council hereby authorizes the purchase of two (2) Tandem Axle Dump Truck Chassis in the amount of \$102,581.00 to Wolverine Freightliner-Eastside, Inc., Mount Clemens, Michigan and the purchase of two (2) tandem axle hooklift trucks equipped with various snow and ice control systems to Truck and Trailer Specialties, Dutton, Michigan for a not-to-exceed amount of \$483,326.00. The combined purchase of the two (2) truck chassis and two (2) hooklift body systems will provide two (2) complete tandem axle hooklift trucks equipped with various snow and ice control systems for a total not-to-exceed purchase price of \$585,907.00.

- 2020-0555** Request for Approval of the Interlocal Agreement between the City of Rochester Hills and Oakland County to approve the Designated Assessor for the period January 1, 2021 through December 31, 2025

Attachments: [12142020 Agenda Summary.pdf](#)
[Designated Assessor Interlocal Agreement.pdf](#)
[Audit Proc Desig Assessor Overview.pdf](#)
[County Resolution.pdf](#)
[Resolution \(Draft\).pdf](#)

Laurie Taylor, Assessing Director, explained that on December 28, 2018 Governor Snyder approved PA 660 which amended the General Property Tax Act to provide statutory framework to ensure proper assessing in order to guarantee the highest quality of assessments for tax payers, as well as for the local units. Included in this amendment is a provision for local units to approve a designated assessor. She pointed out that the designated assessor serves as the assessor of record and assumes all duties and responsibilities should it be determined that the local unit is noncompliant based on an audit performed by the State Tax Commission. She noted that this request is for approval of the Interlocal Agreement between the City of Rochester Hills and Oakland County to approve the designated assessor for the period of January 1, 2021 through December 31, 2025.

A motion was made by Morita, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0347-2020

Resolved, that the Rochester Hills City Council approves the Interlocal Agreement between the City of Rochester Hills and Oakland County to approve the Designated Assessor for the period January 1, 2021 through December 31, 2025 and authorizes the Mayor to execute the agreement on behalf of the City.

- 2020-0556** Request for Approval of the Social Media Policy

Attachments: [12142020 Agenda Summary.pdf](#)
[RH Social Media Policy.pdf](#)
[Resolution \(Draft\).pdf](#)

Mayor Barnett explained that instituting a Social Media Policy has been highly recommended by the Michigan Municipal League (MML), SEMCOG and other organizations. He mentioned that **Maria Willet**, Chief Assistant to the Mayor, took the lead on drafting this policy along with **City Attorney John Staran**. He noted that the overall challenge is that the City has found that they need a policy in place that outlines what will be allowed on the City's social media. He stated that the City utilizes social media to communicate with the residents and business owners. He provided the statistics of the followers on each of the City's social media sites, and explained that all information posted on the City's social media sites is vetted through the Mayor's Office.

President Deel stated that he is always engaged by the City's social media and pointed out that it is a great way to communicate important information with the public.

Ms. Mungiola stated that she is an administrator on a couple of different Facebook pages and stressed that it is not an easy thing to find you need to remove someone. She mentioned that anytime she posts about the company she works for she is required to put a tagline with that posting so that the company can monitor what the employees are posting. She suggested that the City do something similar so they can address and/or respond to those comments.

A motion was made by Mungiola, seconded by Blair, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungiola and Walker

Enactment No: RES0348-2020

Resolved, that the Rochester Hills City Council hereby adopts the Social Media Policy as presented.

2020-0490 Request for Purchase Authorization - FISCAL: Blanket Purchase Order for 2021 City Attorney services in the amount not-to-exceed \$250,000.00 through December 31, 2021; Hafeli, Staran & Christ, P.C., Sylvan Lake, Michigan

Attachments: [12142020 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

Joe Snyder, Chief Financial Officer, stated this request is for a one-year contract for City Attorney services. He noted that there are no rate changes proposed in this contract.

Ms. Morita stated the Law Firm of Hafeli, Staran & Christ, P.C. does not charge the City enough and they should ask for a raise. She noted that the City is fortunate to have the institutional knowledge that Mr. Staran brings with him. She pointed out that Mr. Christ and Mrs. Christ are also welcomed additions to the team and she appreciates that they also attend Council meetings.

Mayor Barnett stated the Law Firm of Hafeli, Staran & Christ, P.C. does a tremendous job representing the City. He extended his appreciation to Mr. Christ, Mr. Staran and their whole team for the excellent work they do.

A motion was made by Morita, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungiola and Walker

Enactment No: RES0349-2020

Resolved, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order for 2021 City Attorney services to Hafeli, Staran & Christ, P.C., Sylvan Lake, Michigan in the amount not-to-exceed \$250,000.00 through December 31, 2021.

ANY OTHER BUSINESS

None.

NEXT MEETING DATE

- Regular Meeting - Monday, January 11, 2021 - 7:00 p.m.

ADJOURNMENT

There being no further business before Council, it was moved by Mungioli and seconded by Walker to adjourn the meeting at 9:11 p.m.

*RYAN DEEL, President
Rochester Hills City Council*

*TINA BARTON, MMC, Clerk
City of Rochester Hills*

*LEANNE SCOTT, MMC, Deputy Clerk
City Clerk's Office*

Approved as presented at the (insert date, or dates) Regular City Council Meeting.