



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2021-0575

**TO:** Mayor and City Council Members

**FROM:** Allan Schneck, PE Director of Department of Public Services

**DATE:** January 10, 2022

**SUBJECT:** As-Needed Professional Services for the Management, Integration, Upgrade and Repair of the City's SCADA System including Communications

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**REQUEST:**

City Council is requested to authorize a blanket purchase order/contract for as-needed professional services for the management, integration, upgrade and repair of the City's SCADA System including communications to Decima, LLC, Dearborn, Michigan in the amount not-to-exceed \$60,000.00 through December 31, 2022 and further authorizes the Mayor to execute a contract on behalf of the City.

**REASON FOR PURCHASE:**

The City issued Request for Proposals for as-needed professional services for the City's SCADA system utilizing the MITN system. Two proposal responses were received and evaluated by a committee consisting of staff from the DPS department. Decima was shortlisted and an interview was requested to hear more about their experience and qualifications working with systems similar to that of what the City has implemented into their SCADA system. After conducting the interview it was determined that Decima, LLC has the capacity, qualifications and experience to perform the services at the lowest cost and a contract was subsequently awarded to them. The Contract called for a one (1) year contract, with the option to renew for four (4) additional (1) one year periods. Decima LLC has agreed to hold all pricing, terms and conditions and extend the contract for an additional one year period. The City is requesting City Council authorization to exercise the first one-year renewal option of the contract.

The SCADA system technology gives City public services staff the ability to monitor and make remote adjustments to the operations of the public water and sewer utilities. The value of this system depends on the ability to keep current with software upgrades and programmed replacement of key hardware such as data collection servers. Approval of a professional services contract will assist the continued efforts to provide quality water and sewer service to City customers.

**PROCESS:**

**Vendor Name and Address:**

Decima LLC  
3200 Greenfield Road, Suite 300  
Dearborn, MI 48120

**Reason for Selection:**

Best Value

**Method of Purchase:**

Blanket Purchase Order/Contract

**BUDGET:**

Funding is included in the FY 2022 Adopted Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Sewer	510.801000	Professionals Services	\$30,000	\$30,000	\$0
Water	530.801000	Professionals Services	\$30,000	\$30,000	\$0
<b>Total</b>			<b>\$60,000</b>	<b>\$60,000</b>	<b>\$0</b>

**RECOMMENDATION:**

It is recommended that City Council authorize a blanket purchase order/contract for as-needed professional services for the management, integration, upgrade and repair of the City's SCADA System including communications to Decima, LLC, Dearborn, Michigan in the amount not-to-exceed \$60,000.00 through December 31, 2022 and further authorizes the Mayor to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney       Yes       N/A