



**City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)**

---

**Legislative File No:** 2005-0710

**TO:** Mayor and City Council Members

**FROM:** Mike Hartner, Parks & Forestry Director; Ext. 2552  
Roger H. Rouse, DPS Director; Ext. 2497

**DATE:** November 2, 2005

**SUBJECT:** Spencer Park Development – in coordination with the John R Road Widening & East Ferry Drain Improvements Project, City File #E05-004

---

**REQUEST:**

The Parks & Forestry Department and the Department of Public Service recommends approval of the proposal between Hubbell, Roth & Clark, Inc. (HRC) and the City of Rochester Hills to amend the Preliminary Engineering Services Agreement for the John R Road Widening and East Ferry Drain Improvements to include the Spencer Park Improvements in the new total amount not-to-exceed \$266,165.00 and to authorize the Mayor and Clerk to execute a contract on behalf of the City.

**REASON FOR PURCHASE:**

At its regular meeting of Wednesday, June 15, 2005, the Rochester Hills City Council approved the contract between Hubbell, Roth & Clark, Inc. and the City of Rochester Hills for Professional Engineering Services for the above referenced services for the total amount of \$230,800.00. It was subsequently requested by the Parks & Forestry Department to also use HRC for preliminary design of proposed Spencer Park Improvements and take advantage of a coordinated design with the John R Road Widening and East Ferry Drain project.

A copy of the HRC proposal in the amount of \$35,365.00 for adding seven tasks of Spencer Park Improvement design work is attached. The seven items are included in Table 2 of the proposal (on page 4). Please note that the attached HRC proposal is a final version and that the last sentence on page 2 does not apply. The HRC proposal would have been revised if the City chose not to include one of the seven proposed design tasks.

**PROCESS:**

**Vendor Name and Address:**

Hubbell, Roth & Clark, Inc.  
2001 Centerpoint Parkway, Suite 109  
Pontiac, Michigan 48341

**Reason for Selection:**

Quality-Based Selection

**Method of Purchase:**

Blanket Purchase Order Continuing Service Agreement

**BUDGET:**

The Rochester Hills 2005 Capital Improvement Plan (CIP) includes the Spencer Park – Parking Lot paving (PK-04A) and Development (PK-04B) projects but the scope of the improvements was redefined in the 2006 CIP to focus on increasing the size of the parking lot. The 2005 budget includes funding for the preliminary design services for the Spencer Park parking lot paving in the amount of \$20,000. Construction for the paving of Spencer Park project is identified in the 2006 budget in the amount of \$280,000 as project PK-04A. Construction costs are anticipated to be approximately \$210,000 (Table 1 - Items 1 through 4). Items 5, 6 & 7 cover the design services for the Spencer Park Development (PK-04B) and construction costs are anticipated to be \$110,000. Completion of the design services will not take place until 2006. It is anticipated that the construction costs for the parking lot paving and development will be lower than the budgeted amount, so the remainder of the design service fees could be deducted from the construction budget for the parking lot paving for the existing and new lot and the development project.

<b>Fund Name</b>	<b>Department Account No</b>	<b>Account No. Description</b>	<b>Budget Amount</b>	<b>Cost</b>	<b>Remaining Budget</b>
Facilities	631.974000	Land Improvements – 2005 PK-04A	\$20,000	\$20,285	(\$285)
Facilities	631.974000	Land Improvements – 2006 PK-04A	\$280,000	\$285	\$279,715
Facilities	631.974000	Land Improvements – 2006 PK-04B	\$200,000	\$15,080	\$184,920

**RECOMMENDATION:**

It is recommended that the Rochester Hills City Council approve an amended contract between Hubbell, Roth & Clark, Inc. (HRC) and the City of Rochester Hills for Preliminary Engineering Services for the John R Road Widening and East Ferry Drain Improvements to include the Spencer Park Improvements for a new total amount not-to-exceed \$266,165.00 and to authorize the Mayor and Clerk to execute a contract on behalf of the City.

---

**RESOLUTION**

**NEXT AGENDA ITEM**

**RETURN TO AGENDA**

---

<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
<b>Department Review</b>		
<b>Department Director</b>		
<b>Budget Content: Finance Director</b>		
<b>Purchasing Process: Supervisor of Procurement</b>		

<b>Mayor</b>		
<b>City Council Liaison</b>		

I:\Eng\Publ\E05004 John R Widening - Auburn to S. Blvd\Spencer Addon City Council Summary Sheet.doc