



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2021-0255

TO: Mayor and City Council Members

FROM: Allan E. Schneck, P.E., Director of Public Services

DATE: July 12, 2021

SUBJECT: 2021 DPS Vactor Pad and Washbay Projects
City File No. E-21-006

REQUEST:

City Council is requested to approve a blanket purchase order/contract for the DPS Vactor Pad and Washbay Projects to Warren Contractors & Development in the amount of \$286,676.00 with a 10% project contingency of \$28,667.60 for a total not-to-exceed project amount of \$315,343.60 and further authorizes the Mayor to execute a contract on behalf of the City.

REASON FOR PURCHASE:

On Thursday, June 8, 2021, the City received three sealed bids for the 2021 DPS Vactor Pad and Washbay Projects (bid tabs attached). In review of the lowest as-read bid submitted, DPS questioned some of the prices bid due to discrepancies they found between their market analysis and the lowest as read vendors bid submission. The City requested verification from the lowest as-read bidder that the bid pricing they submitted was correct, and that the vendor would perform the work as indicated and at the prices bid. The apparent low bidder, provided written verification that there was errors in some of their bid pricing. Based on that verification, the as-read lowest bid, was deemed non-responsive and non-responsible and their bid was removed from further consideration.

Based on the above, the lowest, responsive, responsible bidder is Warren Contractors & Development and award is recommended to them

PROCESS:

Vendor Name and Address:

Warren Contractors & Development
14979 Technology Drive
Shelby Twp., MI 48315

Reason for Selection:

Lowest, responsive, responsible bidder

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

It was determined to be advantageous to the City to combine these two (2) similar scope projects into one (1) combined project to achieve greater efficiencies and economies of scale.

Funding in the amount of \$259,000 is included in the FY 2021 Adopted Budget for the Sanitary Sewer Truck Dewatering/Disposal Pad project.

Total funding in the amount of \$72,000 is included in the FY 2021 Adopted Budget [\$6,000 for Preliminary Engineering] and the FY 2022 Projected Budget [\$66,000 for Construction] for the Catch Basin Washbay project.

If approved by City Council, Fiscal shall “pull forward” the FY 2022 funding for the Catch Basin Washbay project into FY 2021, and shall reallocate the remaining FY 2021 project budget from the Sanitary Sewer Truck Dewatering/Disposal Pad to the Catch Basin Washbay project.

Fund Name	Department Account No	Account No. Description	Total Budget Amount	Total Cost	Total Remaining Budget
W&S Capital Fund	593.974000	SS-14: Sewer Truck Dewatering/Disposal Pad	\$259,000.00	\$215,353.60	\$43,646.40
W&S Capital Fund	593.976000	FA-04F: Catch Basin in DPS Washbay	\$72,000.00	\$99,990.00	(\$27,990.00)
TOTAL			\$331,000.00	\$315,343.60	\$15,656.40

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order/contract for the DPS Vactor Pad and Washbay Projects to Warren Contractors & Development in the amount of \$286,676.00 with a 10% project contingency of \$28,667.60 for a total not-to-exceed project amount of \$315,343.60 and further authorizes the Mayor to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A

Attachments: Itemized Bid Tab