



City of Rochester Hills
AGENDA SUMMARY
NON-FINANCIAL ITEMS

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Legislative File No: 2013-0019

TO: Mayor and City Council Members

FROM: Keith Sawdon, Director of Finance, ext 2535

DATE: December 10, 2012

SUBJECT: FY 2013 – 1st Quarter Budget Amendment

REQUEST:

We are requesting that City Council approve the Mayor's proposed amendments to the 2013 Budget for the following funds: General Fund, Major Road, Local Street, Perpetual Care, Water Resources, Water & Sewer Operating, Water & Sewer Capital, Water & Sewer Debt, Facilities, MIS, Fleet, Perpetual Care Trust, and SmartZone Funds.

BACKGROUND:

As required by the State's Uniform Budgeting and Accounting Act and by City Charter Section 3.7, the Mayor's Office has prepared the following recommended budget amendments to the original adopted FY 2013 Budget.

The FY 2013 1st Quarter Budget Amendment proposes an increase in total revenues of \$1,586,950 and an increase in total expenses of \$5,022,950. The increase in revenues less the increase in expenses will have a net impact on citywide fund balances and retained earnings of (\$3,436,000).

The primary reason for the increase in total expenses is due to capital projects which were not completed in FY 2012 and are requested to be carried forward into the FY 2013 budget. The requested amendment amounts are detailed in both the attached Overview Report and Line-Item Detail Summary Report.

The Budget Amendment Overview report presents the requested budget amendment at the total Citywide budget level as well as at the individual fund level. A description of requested changes is provided in the tables used throughout the attached report. The Line-Item Detail Summary report presents the specific individual requests which comprise this budget amendment.

In addition, the Uniform Budgeting and Accounting Act authorize City Council to permit the Mayor to execute *adjustments* to the budget within limits. Adjustments are intended to reduce the amount of insignificant budget amendments and to allow for more efficient and uninterrupted City operations. Administrative adjustments do not increase a fund's total revenue or expenditure budgets previously

approved by City Council, or changes any capital expenditure account. We have enclosed a list of administrative adjustments that were made in the 1st Quarter of FY 2013.

RECOMMENDATION:

We recommend that City Council approve the Mayor's 1st Quarter Budget Amendment to the FY 2013 Budget as proposed.

RESOLUTION:

Attached

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Mayor		
City Council Liaison		