



Rochester Hills

Minutes - Draft

City Council Regular Meeting

David J. Blair, Susan M. Bowyer Ph.D., Ryan Deel, Dale A. Hetrick, Stephanie Morita, Theresa Mungioli and David Walker

Vision Statement: *The Community of Choice for Families and Business*

Mission Statement: *"Our mission is to sustain the City of Rochester Hills as the premier community of choice to live, work and raise a family by enhancing our vibrant residential character complemented by an attractive business community."*

Monday, December 7, 2020

7:00 PM

1000 Rochester Hills Drive

CALL TO ORDER

President Deel called the Regular Rochester Hills City Council Meeting to order at 7:00 p.m. Michigan Time.

ROLL CALL

Present 7 - David Blair, Susan M. Bowyer, Ryan Deel, Dale Hetrick, Stephanie Morita, Theresa Mungioli and David Walker

Others Present:

*Tina Barton, City Clerk
Hannah Bennett, Rochester Hills Government Youth Council Representative
Sean Canto, Fire Chief/Emergency Services Director
Scott Cope, Building/Ordinance/Facilities Director
Paul Davis, Deputy Public Service Director/City Engineer
Pam Gordon, Human Resources Director
Tim Hollis, Deputy Building Director
Kristen Kapelanski, Planning Manager
Kevin Krajewski, Information Systems Director
Sarah Olson, Information Systems Administrator I
Sara Roediger, Planning & Economic Development Director
Leanne Scott, Deputy Clerk
Allan Schneck, Public Services Director
Joe Snyder, Chief Financial Officer
John Staran, City Attorney
Tom Talbert, Strategic Innovations Specialist
Maria Willett, Chief Assistant to the Mayor*

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

A motion was made by Walker, seconded by Bowyer, that the Agenda be Approved as Presented. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

COUNCIL AND YOUTH COMMITTEE REPORTS

Rochester Hills Government Youth Council (RHGYC):

President Deel introduced **Hannah Bennett**, Rochester Hills Government Youth Council (RHGYC) Representative.

Ms. Bennett stated that this is her fourth year on the RHGYC. She shared that at their November meeting the RHGYC decorated ornaments for the Rainbow Connection Foundation which were delivered to the Foundation last Thursday, December 3, 2020. She noted that this month the RHGYC is working with the New Day Foundation's Hope for the Holiday Project; they have adopted three (3) families that they will be providing gifts for. She announced that the next RHGYC meeting will be held on January 6, 2021.

Southeast Michigan Council of Governments (SEMCOG):

Mr. Hetrick stated that he attended the SEMCOG Executive Meeting last week. He reported that SEMCOG received their Certification from the Federal Government for their Planning Process which will give them access to federal grants related to transportation type initiatives. He pointed out that the City can apply for that federal grant money as it becomes available for projects that would qualify.

PRESENTATIONS

2020-0535 Legislative Update presented by State Representative Michael Webber

Attachments: [12072020 Agenda Summary.pdf](#)

State Representative Michael Webber stated that due to term limits, this will be his last legislative update for City Council. He stated that he has enjoyed serving the residents of the City of Rochester Hills and working with the elected officials on various issues throughout the last six (6) years. He reported that COVID-19 will be the focus of the lame duck session, and provided the following updates:

- HB 6207 is expected to pass with strong bipartisan support later this week and that will extend the ability to have these virtual Council meetings for another three (3) months through March 31, 2021.
- Negotiations are ongoing with Governor Whitmer's proposed \$100 million Supplemental Budget. He explained that due to the lack of movement at the Federal level, there is a push to do something at the State level to support small businesses, healthcare workers, and to extend unemployment benefits.
- He proposed legislation to exclude the sales and use tax on Personal Protection Equipment (PPE), citing that was a necessary expense that no one saw coming when they were putting their budgets together for 2020.

- The Legislature is working with the Administration to obtain the metrics being used to determine whether a business can reopen or not. He stated there is concern for both the businesses, as well as the employees, on a short- and long-term. He noted that the school districts, through the Return to Learn Plan, have different metrics that they are putting into place working with the local county health departments for transparency on how the decisions are being made.
- HB 6440 will be voted on this week. He stated there has been concern over the amount of money jurisdictions have to spend to publish notices in the newspaper when more and more people are getting their information via the web. He noted that there has been push back from the Michigan Press Association and others.
- The Storm Water Bill package will be taken back up by another Representative in January 2021.

President Deel thanked Representative Webber for his many years of service, both locally and at the State level. He pointed out that he has always been a responsive, helpful resource and expressed his appreciation for the leadership and service he has provided.

Vice-President Bowyer thanked Representative Webber for his service and for all that he has done for the residents.

Mr. Hetrick extended his appreciation for Representative Webber's service to the City of Rochester Hills and to the greater Rochester Area.

Presented.

2020-0529 Presentation of New City Website; Kevin Krajewski, Information Systems Director, Presenter

Attachments: [12072020 Agenda Summary.pdf](#)
[Presentation.pdf](#)

Kevin Krajewski, Information Systems Director, introduced, and stated they are here to give an update on the City's website redesign project. He stated he is very proud of the work his staff members, specifically Margaret Casey and Sarah Olson, have done on this project.

Tom Talbert, Strategic Innovations Specialist, stated if there was ever a time for a website redesign it is now. He stated he is pleased to report on the first significant redesign to rochesterhills.org in eight (8) years. He pointed out that changes have been made to the website functionality and accessibility. He explained that MIS began the migration from the old website to this new website on November 19, 2020. He noted that since that time, they have been working on a few refinements. He congratulated Margaret Casey and Sarah Olson on the great job they have done.

Mr. Talbert introduced **Sarah Olson**, Information Systems Administrator I, and stated she will be providing Council with some highlights of the website.

Ms. Olson stated the focus of the redesign was to make a website that was

modern, responsive and resident-focused. She highlighted the differences between the old and new website. She also pointed out that the website will look the same whether you log in on a mobile phone, a tablet or a PC. She explained the work that was done on the navigation system was to optimize resident focus, in addition to the search field and links to social platforms. The website can also be translated in over 70 different languages, and noted that it is a one-stop shop for everything our residents may be looking for.

Council Discussion:

President Deel stated the new website is an absolute change for the better. He congratulated Mr. Krajewski and his entire team for doing their homework on this project. He stated the website is much easier to navigate, is visually appealing, and has a consistent theme with other elements throughout the City.

Mr. Blair stated he really likes the new interface and pointed out that he noticed that all of the information that was on the old website has not been populated on this new website. He encouraged promoting the new website on the City's social media platforms.

Ms. Olson explained that they are still in the process of working with some departments to populate their information on the website.

Ms. Mungjoli thanked the entire MIS team for all of their work on the new website. She stated the payment process for water bills and such is much more user-friendly.

Vice-President Bowyer also congratulated the MIS team for the work they did on the new website.

Presented.

ORDINANCE FOR INTRODUCTION

2020-0511 Request for Acceptance for First Reading - An Ordinance to amend Sections 54-154, 54-196, 54-268 and 54-776 of Chapter 54, Fees, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to modify fees charged for plan review, cancellation of permits and municipal water department fees and to repeal conflicting or inconsistent ordinances

Attachments: [12072020 Agenda Summary.pdf](#)
[Ordinance.pdf](#)
[12072020 Resolution.pdf](#)

Joe Snyder, Chief Financial Officer, stated that as part of the 2021 Budget process each department was requested to review their respective Ordinances for any potential changes they may have. Presented tonight are four (4) Chapters of the City of Rochester Hills Code of Ordinances with changes recommended by City Departments.

He reviewed some of the changes proposed to Chapter 54, Fees noting that the Building Department added some language, and the Department of Public

Services implemented changes to meter fees and testing costs, as well as meter shut-off and turn-off fees.

A motion was made by Hetrick, seconded by Blair, that this matter be Accepted for First Reading by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0326-2020

Resolved, that an Ordinance to amend Sections 54-154, 54-196, 54-268 and 54-776 of Chapter 54, Fees, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to modify fees charged for plan review, cancellation of permits and municipal water department fees and to repeal conflicting or inconsistent ordinances is hereby Accepted for First Reading.

2020-0512 Request for Acceptance for First Reading - An Ordinance to amend Sections 102-26, 102-31, 102-32, 102-94, 102-122, 102-125, 102-126, 102-156, 102-157, 102-187, 102-188, 102-258, 102-259, 102-260, 102-261, 102-262, 102-263, 102-291, 102-293, 102-294, 102-295, 102-323, 102-325, 102-326, 102-328, 102-357, 102-358, 102-359, 102-386, 102-388, 102-390, 102-394, 102-480, 102-481, 102-511, 102-512, 102-513, 102-514, 102-515, 102-516, 102-518, 102-525, 102-527, 102-531, 102-538, 102-548, 102-549, 102-550 and 102-701 in Chapter 102, Utilities, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to update terminology relating to the municipal water and sewage disposal system, and to repeal conflicting or inconsistent ordinances

Attachments: [12072020 Agenda Summary.pdf](#)
[Ordinance.pdf](#)
[12072020 Resolution.pdf](#)

Joe Snyder, Chief Financial Officer, stated that the Chapter 102 Ordinance changes proposed this evening include definition changes and language updates recommended by the Department of Public Services.

Allan Schneck, Director of Public Services, mentioned that credit goes to Paul Davis, Deputy Director of Public Services/City Engineer for taking the time to review and update the language in this Ordinance.

A motion was made by Walker, seconded by Hetrick, that this matter be Accepted for First Reading by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0327-2020

Resolved, that an Ordinance to amend Sections 102-26, 102-31, 102-32, 102-94, 102-122, 102-125, 102-126, 102-156, 102-157, 102-187, 102-188, 102-258, 102-259, 102-260, 102-261, 102-262, 102-263, 102-291, 102-293, 102-294, 102-295, 102-323, 102-325, 102-326, 102-328, 102-357, 102-358, 102-359, 102-386, 102-388, 102-390, 102-394, 102-480, 102-481, 102-511, 102-512, 102-513, 102-514, 102-515, 102-516, 102-518, 102-525, 102-527, 102-531, 102-538, 102-548, 102-549, 102-550 and 102-701 in Chapter 102, Utilities, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to update terminology relating to the municipal water and sewage disposal system, and to repeal conflicting or inconsistent ordinances is hereby Accepted for First Reading.

2020-0513 Request for Acceptance for First Reading - An Ordinance to amend Sections 110-171, 110-203; 110-316 and 110-372 of Chapter 110, Fees, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to modify and supplement fees charged for various city services, and to repeal conflicting ordinances

Attachments: [12072020 Agenda Summary.pdf](#)
[Ordinance.pdf](#)
[12072020 Resolution.pdf](#)

Joe Snyder, Chief Financial Officer, stated that the Chapter 110 Ordinance changes being proposed this evening have been requested by the Department of Public Services and the Planning & Economic Development Department, to update and add language within the Ordinance, update the Site Plan Review fees and add language to the Wetland Permit fees.

Ms. Mungoli noted the updates to the fee schedule and questioned how those new fees were determined. She further questioned the last time changes were made to these fee schedules.

Mr. Snyder responded that the fee changes are a result of the cost of service, the hourly wage of City staff along with an administrative cost for Facilities and MIS to support that service. He stated that over the past three (3) years it has been part of the budget process for the departments to review these fee schedules and submit any changes.

A motion was made by Walker, seconded by Blair, that this matter be Accepted for First Reading by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungoli and Walker

Enactment No: RES0328-2020

Resolved, that an Ordinance to amend Sections 110-171, 110-203; 110-316 and 110-372 of Chapter 110, Fees, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to modify and supplement fees charged for various city services, and to repeal conflicting ordinances is hereby Accepted for First Reading.

2020-0514 Request for Acceptance for First Reading - An Ordinance to amend Sections 122-30, 122-31, 122-61, 122-65, 122-199, 122-266, 122-267, 122-272, 122-302 and 122-304 of Chapter 122, Land Division, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to update standards and to repeal conflicting or inconsistent ordinances

Attachments: [12072020 Agenda Summary.pdf](#)
[Ordinance.pdf](#)
[12072020 Resolution.pdf](#)

Joe Snyder, Chief Financial Officer, stated that Chapter 122 Ordinance changes being proposed this evening include language changes and additions requested by the Assessing Department, as well as language changes requested by the Department of Public Services.

A motion was made by Walker, seconded by Hetrick, that this matter be Accepted for First Reading by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0329-2020

Resolved, that an Ordinance to amend Sections 122-30, 122-31, 122-61, 122-65, 122-199, 122-266, 122-267, 122-272, 122-302 and 122-304 of Chapter 122, Land Division, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to update standards and to repeal conflicting or inconsistent ordinances is hereby Accepted for First Reading.

2020-0231 Request for Acceptance for First Reading - An Ordinance to amend Sections 138-1.203, 138-2.206.C.5, 138-5.200.A, 138-10.101.A.2, 138-10-308.2.e, 138-11.304 and 138-12.304 of Chapter 138, Zoning, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to require Public Hearing signs for planned unit developments, to require sidewalks on roads with a right-of-way of 120 feet or less, to clarify regulations for lot size variation, to clarify regulations for accessory structures, to remove regulations inconsistent with the sign ordinance, to modify parking lot striping requirements, to require street trees along private roads and to ensure consistency across various ordinance sections; to repeal conflicting or inconsistent ordinances, and prescribe a penalty for violations

Attachments: [12072020 Agenda Summary.pdf](#)
[Ordinance.pdf](#)
[Draft Amendments 11092020.pdf](#)
[Potential Amendments 07132020.pdf](#)
[Minutes PC 11172020.pdf](#)
[Public Hearing Notice.pdf](#)
[12072020 Resolution.pdf](#)

Sara Roediger, Planning & Economic Development Director, and Kristen Kapelanski, Planning Manager, were present to address the proposed amendments.

Ms. Kapelanski explained that both the Planning staff and the Planning Commission have been working on several Zoning Ordinance amendments over the past several months. The amendments proposed this evening include requiring on-site signage for PUD requests, to require five-foot concrete sidewalks on roads with a right-of-way of less than 120 feet, to require average lot widths equal to the minimum lot width for the lot size variation option, to clarify when an accessory structure is considered attached, to remove parking lot double striping standards, and to require street trees on private roads.

Vice-President Bowyer stated that she sits on the Planning Commission and the changes being proposed to this Ordinance are mostly housekeeping changes and for easier readability.

A motion was made by Bowyer, seconded by Walker, that this matter be Accepted for First Reading by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0330-2020

Resolved, that an Ordinance to amend Sections 138-1.203, 138-2.206.C.5, 138-5.200.A, 138-10.101.A.2, 138-10-308.2.e, 138-11.304 and 138-12.304 of Chapter 138, Zoning, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to require Public Hearing signs for planned unit developments, to require sidewalks on roads with a right-of-way of 120 feet or less, to clarify regulations for lot size variation, to clarify regulations for accessory structures, to remove regulations inconsistent with the sign ordinance, to modify parking lot striping requirements, to require street trees along private roads and to ensure consistency across various ordinance sections; to repeal conflicting or inconsistent ordinances, and prescribe a penalty for violations is hereby Accepted for First Reading.

2020-0446

Request for Acceptance for First Reading - An Ordinance to amend Sections 138-8.600.A, 138-8.604, 138-11.204, Table 14, and 138-11.302 of Chapter 138, Zoning, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to replace the reduced FB minimum parking requirements with a reference to the Article 11 minimum parking requirements, to delete minimum parking requirements as a modifiable standard in the FB district, to increase the multiple family visitor space requirement and to exclude garage, carport and driveway spaces from counting as required visitor spaces, to copy standards for tandem parking spaces from Section 138-6.406 to apply to all residential districts and to ensure consistency across various ordinance sections; to repeal conflicting or inconsistent ordinances, and prescribe a penalty for violations

Attachments: [12072020 Agenda Summary.pdf](#)
[Ordinance.pdf](#)
[Draft Amendments 11092020.pdf](#)
[Giffels Webster Memo 09012020.pdf](#)
[Minutes PC 11172020.pdf](#)
[12072020 Resolution.pdf](#)

Sara Roediger, Planning & Economic Development Director, and Kristen Kapelanski, Planning Manager, were present to address the proposed amendments.

Ms. Kapelanski stated that these proposed changes will address multiple family parking and were made in conjunction with the City's Planning consultant, Giffels Webster, as well as the Planning Commission. She explained that one multiple family parking standard will apply to multiple family and FB-multiple family developments, and visitor parking will be increased to 0.25 visitor spaces per unit for all types of units. She further explained that spaces located within garages, carports or driveways cannot be counted towards visitor spaces. She mentioned that they have also done some cleanup on tandem parking space regulations.

Vice-President Bowyer stated that she sits on the Planning Commission and the Planning Commissioners have noted that there has not been enough parking for visitors and wanted to correct that for future developments.

A motion was made by Bowyer, seconded by Walker, that this matter be Accepted for First Reading by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0331-2020

Resolved, that an Ordinance to amend Sections 138-8.600.A, 138-8.604, 138-11.204, Table 14, and 138-11.302 of Chapter 138, Zoning, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to replace the reduced FB minimum parking requirements with a reference to the Article 11 minimum parking requirements, to delete minimum parking requirements as a modifiable standard in the FB district, to increase the multiple family visitor space requirement and to exclude garage, carport and driveway spaces from counting as required visitor spaces, to copy standards for tandem parking spaces from Section 138-6.406 to apply to all residential districts and to ensure consistency across various ordinance sections; to repeal conflicting or inconsistent ordinances, and prescribe a penalty for violations is hereby Accepted for First Reading.

ORDINANCE FOR ADOPTION

2020-0396 Request for Acceptance for Second Reading and Adoption - An Ordinance to add Division 4, Portable Generators, to Chapter 70, Article IV of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to regulate the use of portable generators for power supply, repeal conflicting Ordinances, and prescribe a penalty for violations

Attachments: [12072020 Agenda Summary.pdf](#)
[Ordinance.pdf](#)
[11162020 Agenda Summary.pdf](#)
[11162020 Resolution.pdf](#)
[10192020 Agenda Summary.pdf](#)
[10192020 Ordinance.pdf](#)
[10192020 Resolution.pdf](#)
[Resolution \(Draft\).pdf](#)

Scott Cope, *Building/Ordinance, Facilities Director, thanked City Attorney John Staran for the work he has done on this Ordinance and stated he feels it will address many of the concerns that were expressed previously by City Council.*

President Deel thanked Mr. Cope and Attorney Staran for taking Council's suggestions and integrating that language into this Ordinance.

A motion was made by Bowyer, seconded by Hetrick, that this matter be Accepted for Second Reading and Adoption by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0284-2020

Resolved, that an Ordinance to add Division 4, Portable Generators, to Chapter 70, Article IV of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to regulate the use of portable generators for power supply, repeal conflicting Ordinances, and prescribe a penalty for violations is hereby Accepted for Second Reading and Adoption and shall become effective on Monday, December 14, 2020 following its publication in the Oakland Press on Sunday, December 13, 2020.

PLANNING AND ECONOMIC DEVELOPMENT

2020-0362 Request for Approval of a Wetland Use Permit for Rochester Hills Surgery Center, a proposed 60,000 s.f. medical building on 3.34 acres located on South Boulevard, west of Dequindre, zoned O-1 Office Business; Brad Chojnacki, The Alan Group Constructors, LLC, Applicant

Attachments: [12072020 Agenda Summary.pdf](#)
[Staff Report 11112020.pdf](#)
[ASTI Rev Ltr 08102020.pdf](#)
[ASTI Email 10072020.pdf](#)
[Staff Review.pdf](#)
[EIS.pdf](#)
[Public Hearing Notice.pdf](#)
[Minutes PC 9152020.pdf](#)
[Minutes PC 11172020.pdf](#)
[Site Plans Part 1.pdf](#)
[Site Plans Part 2.pdf](#)
[Site Plans Part 3.pdf](#)
[Site Plans Part 4.pdf](#)
[RHSC Exterior Renderings.pdf](#)
[Resolution \(Draft\).pdf](#)

Kristen Kapelanski, Planning Manager, stated this request is for a 60,000 square foot medical office that will employ approximately 60 people. She noted that this site is zoned O-1 which does permit medical offices and the applicant has indicated that the facility is geared mainly toward outpatient procedures and surgeries. She shared that the Planning Commission has approved the revised plans that the applicant has submitted, along with the natural features setback modification and the tree removal permit. She stated that the Planning Commission has also recommended approval of the Wetland Use Permit. She explained that ASTI is recommending approval of the Wetland Use Permit noting that the wetland to be impacted is of low ecological value.

Vice-President Bowyer shared that this is a nice development that is going to go on South Boulevard. She explained that the Wetland Permit is for approximately .33 of an acre and is not impinging on a lot of that area.

A motion was made by Bowyer, seconded by Blair, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0285-2020

Resolved, that the Rochester Hills City Council hereby approves a Wetland Use Permit for Rochester Hills Surgery Center, a proposed 60,000 s.f. medical building on 3.34 acres

located on South Boulevard, west of Dequindre, zoned O-1 Office Business, Parcel No. 15-36-376-014, Brad Chojnacki, Applicant, based on plans dated received by the Planning and Economic Development Department on October 16, 2020 with the following findings and conditions.

Findings:

1. Of the .33 acre of wetland area on site, the applicant is proposing to impact approximately .33 acre.
2. The wetland area is of low ecological quality and is only a semi-valuable natural resource, so the City's Wetland consultant, ASTI, recommends approval.

Conditions:

1. If required, that the applicant receives an applicable EGLE Part 303 Permit prior to issuance of a Land Improvement Permit.
2. That the applicant provides a detailed soil erosion plan with measures sufficient to ensure ample protection of wetlands areas, prior to issuance of a Land Improvement Permit.
3. That any temporary impact areas be restored to original grade with original soils or equivalent soils and seeded with a City approved wetland seed mix where possible and implement best management practices, prior to final approval by staff.

2020-0444 Request for Final Site Condominium Plan Approval for Cambridge Knoll, a proposed 16-unit site condo development on 4.72 acres located on the north side of Avon, east of Rochester Rd., zoned R-3 One Family Residential with an MR Mixed Residential Overlay; Cambridge Knoll, Applicant

Attachments: [12072020 Agenda Summary.pdf](#)
[Staff Report 11112020.pdf](#)
[Staff Review.pdf](#)
[Nunez Ltr 10052020.pdf](#)
[Thuja Plicata 'Green Giant'.pdf](#)
[Site Plans Part 1.pdf](#)
[Site Plans Part 2.pdf](#)
[Renderings-Floor Plans.pdf](#)
[Minutes PC 11172020.pdf](#)
[Resolution \(Draft\).pdf](#)

Kristen Kapelanski, Planning Manager, stated that this request is for the development of a 16-unit condo to be developed on the north side of Avon, east of Rochester Rd. using the MR Mixed Residential Overlay. She explained that this overlay allows some flexibility in design in order to protect natural features and allow for the creation of site amenities for some active open space, which the applicant has included. She stated that the Preliminary Site Condo was approved on September 14, 2020 by City Council with a few conditions that have all been addressed. She noted that the Planning Commission has recommended approval of the Final Site Condo Plan at their November meeting.

Ms. Kapelanski introduced Mark Gesuale and Jim Polyzois with Cambridge

Knoll, and Ralph Nunez of Nunez Design.

Council Discussion

President Deel questioned if the issue with the neighbor on the other side of Avon Road has been resolved to everyone's satisfaction.

Ms. Kapelanski responded that the applicant has been working very closely with the neighbor and has proposed planting 10 to 12 giant arborvitae which grow eight to 10 feet high. She explained that these arborvitae should screen the oncoming headlights as much as possible. She noted that staff is satisfied with that solution.

Mr. Nunez, Landscape Architect, stated that he has been working closely with **Sara Roediger**, Planning & Economic Development Director, who has been the contact person with the neighbor. He noted that they have come up with multiple concepts plans for the neighbor to choose from for the shading of oncoming headlights. He explained that the giant arborvitae are the fastest growing arborvitae and will grow up to five feet per season if properly watered and maintained. He mentioned that the neighbor has also requested additional screening closer to her house because some of the lights will continue to hit her home from cars traveling on Avon and they have agreed to alter two (2) of the large evergreen trees and place a hedge row of five (5) to six (6) plantings along the front at her discretion.

Ms. Roediger stated she has been working to facilitate an acceptable agreement between the neighbor and the applicant. She shared that they are still finalizing the details but the applicant has been very accommodating in trying to find reasonable solutions to address the issue. She stated she is confident they will come to an appropriate and agreeable solution.

Vice-President Bowyer thanked Ms. Roediger, Mr. Nunez and Mr. Polyzois for working with all of the neighbors surrounding the development. She acknowledged that the developers have agreed to put in more plantings to provide more privacy for all of the neighbors.

A motion was made by Bowyer, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0286-2020

Resolved, that the Rochester Hills City Council hereby approves the Final Site Condominium Plan for Cambridge Knoll, a 16-unit site condo development on 4.72 acres located on the north side of Avon, east of Rochester Rd., zoned R-3 One Family Residential with an MR Mixed Residential Overlay, Parcel Nos. 15-14-351-020 and -058, Cambridge Knoll Applicant, based on plans dated received by the Planning and Economic Development Department on October 9, 2020 with the following findings and conditions.

Findings

Jpon compliance with the following conditions, the proposed condominium plan meets all applicable requirements of the zoning ordinance and one-family residential

ched condominium.

Adequate utilities are available to properly serve the proposed development.

The final plan represents a reasonable and acceptable plan for developing the property.

The final plan is in conformance with the preliminary plan approved by City Council on September 14, 2020.

Conditions

Engineering approval of all permits and agreements prior to issuance of a land improvement permit.

Inspection and approval of tree protection and silt fencing by the City prior to issuance of a land improvement permit.

Post a landscape and irrigation bond in the amount of \$92,738.00 plus inspection fees, as adjusted as necessary by the City, prior to issuance of a land improvement permit.

Provide Master Deed with Exhibit B to the Department of Public Services/Engineering for review and approval prior to the Engineering Department issuing Preliminary Acceptance of any site improvements.

Compliance with all outstanding staff review comments, prior to final approval by staff.

PUBLIC COMMENT for Items not on the Agenda

None.

CONSENT AGENDA

All matters under Consent Agenda are considered to be routine and will be enacted by one motion, without discussion. If any Council Member or Citizen requests discussion of an item, it will be removed from Consent Agenda for separate discussion.

2020-0520 Approval of Minutes - City Council Special Meeting - August 17, 2020

Attachments: [CC Min 08172020.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0287-2020

Resolved, that the Minutes of a Rochester Hills City Council Special Meeting held on August 17, 2020 be approved as presented.

2020-0521 Approval of Minutes - City Council Regular Meeting - August 24, 2020

Attachments: [CC Min 08242020.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0288-2020

Resolved, that the Minutes of a Rochester Hills City Council Regular Meeting held on August 24, 2020 be approved as presented.

2019-0458 Request for Purchase Authorization - FACILITIES: Increase to Blanket Purchase Order/Contract for temporary trailers for exhibits at the Rochester Hills Museum at Van Hoosen Farms in the amount of \$12,486.00 for a new not-to-exceed amount of \$72,087.00; The George W. Auch Company, Pontiac, MI

Attachments: [12072020 Agenda Summary.pdf](#)
[Proposal.pdf](#)
[10212019 Agenda Summary.pdf](#)
[10212019 Temp Trailer Recommendation.pdf](#)
[10212019 Resolution.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0289-2020

Resolved, that the Rochester Hills City Council hereby authorizes an increase to the Blanket Purchase Order/Contract for temporary trailers for exhibits at the Rochester Hills Museum at Van Hoosen Farms to The George W. Auch Company, Pontiac, Michigan in the amount of \$12,486.00 for a new not-to-exceed amount of \$72,087.00 and further authorizes the Mayor to execute the Contract Amendment on behalf of the City.

2017-0549 Request for Purchase Authorization - BUILDING: Increase to Blanket Purchase Order/Contract for Third Party Website Hosting Services in the amount of \$2,054.00 for a new not-to-exceed amount of \$70,289.00 through December 30, 2020; BS&A Software, Bath, MI

Attachments: [12072020 Agenda Summary.pdf](#)
[12042017 Agenda Summary.pdf](#)
[Proposal Spreadsheet.pdf](#)
[12042017 Resolution.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0290-2020

Resolved, that the Rochester Hills City Council hereby authorizes an increase to the Blanket Purchase Order/Contract for Third Party Website Hosting Services to BS&A Software, Bath, Michigan in the amount of \$2,054.00 for a new not-to-exceed amount of \$70,289.00 though December 31, 2020.

2020-0453 Request for Purchase Authorization - BUILDING: Blanket Purchase Order/Contract for Third Party Website Hosting Services in the amount not-to-exceed \$81,000.00 through December 31, 2023; BS&A Software, Bath, MI

Attachments: [12072020 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0291-2020

Resolved, that the Rochester Hills City Council hereby authorizes a blanket purchase order/contract for Third Party Website Hosting Services to BS&A Software, Bath, Michigan in the amount-not-exceed \$81,000.00 through December 31, 2023 and further authorizes the Mayor to execute a contract on behalf of the City.

Further Resolved, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

(The following eight (8) Legislative Files pertain to The Groves)

2020-0503 Request for Acceptance of the Amended and Restated Watermain Easement granted by Rochester Church of Christ, Inc., a Michigan nonprofit corporation for Rochester University Townhomes (aka The Groves)

Attachments: [12072020 Agenda Summary.pdf](#)
[Amended Watermain Easement.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0292-2020

Resolved, that the Rochester Hills City Council, on behalf of the City of Rochester Hills hereby accepts an Amended and Restated Watermain Easement for the construction, operation, maintenance, repair and/or replacement of a watermain on, under, through and across land more particularly described as Parcel #15-15-451-007, granted by Rochester Church of Christ, Inc., a Michigan nonprofit corporation, whose address is 250 W. Avon Road, Rochester Hills, MI 48307, for Rochester University Townhomes (aka The Groves).

Further Resolved, that the City Clerk is directed to record the easement with the Oakland County Register of Deeds.

2020-0504 Request for Acceptance of the Amended and Restated Watermain Easement granted by Rochester University, a Michigan nonprofit corporation for Rochester University Townhomes (aka The Groves)

Attachments: [12072020 Agenda Summary.pdf](#)
[Amended Watermain Easement.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0293-2020

Resolved, that the Rochester Hills City Council, on behalf of the City of Rochester Hills hereby accepts an Amended and Restated Watermain Easement for the construction, operation, maintenance, repair and/or replacement of a watermain on, under, through and across land more particularly described as Parcel #15-15-451-011, granted by Rochester University, a Michigan nonprofit corporation, whose address is 800 W. Avon Road, Rochester Hills, MI 48307, for Rochester University Townhomes (aka The Groves).

Further Resolved, that the City Clerk is directed to record the easement with the Oakland County Register of Deeds.

2020-0505 Request for Acceptance of the Amended and Restated Watermain Easement granted by Pulte Homes of Michigan LLC, a Michigan limited liability company for Rochester University Townhomes (aka The Groves)

Attachments: [12072020 Agenda Summary.pdf](#)
[Amended Watermain Easement.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0294-2020

Resolved, that the Rochester Hills City Council, on behalf of the City of Rochester Hills hereby accepts an Amended and restated Watermain Easement for the construction, operation, maintenance, repair and/or replacement of a watermain on, under, through and across land more particularly described as Parcel #15-15-451-012, granted by Pulte Homes of Michigan LLC, a Michigan limited liability company, whose address is 2800 Livernois Road, Building D, Suite 320, Troy, MI 48083, for Rochester University Townhomes (aka The Groves).

Further Resolved, that the City Clerk is directed to record the easement with the Oakland County Register of Deeds.

2020-0506 Request for Acceptance of the Amended and Restated Pedestrian Pathway Easement granted by Rochester University, a Michigan nonprofit corporation for Rochester University Townhomes (aka The Groves)

Attachments: [12072020 Agenda Summary.pdf](#)
[Amended Pathway Easement.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0295-2020

Resolved, that the Rochester Hills City Council, on behalf of the City of Rochester Hills hereby accepts an Amended and Restated Pedestrian Pathway Easement for the construction, operation, maintenance, repair and/or replacement, and public use of the pedestrian pathway on, under, through and across land more particularly described as parcel #15-15-451-011, granted by Rochester University, a Michigan nonprofit corporation, whose address is 800 W. Avon Road, Rochester Hills, MI 48307, for Rochester University Townhomes (aka The Groves).

Further Resolved, that the City Clerk is directed to record the easement with the Oakland County Register of Deeds.

2020-0507 Request for Acceptance of the Amended Sanitary Sewer Easement granted by Rochester University, a Michigan nonprofit corporation and Pulte Homes of Michigan LLC, a Michigan limited liability company for Rochester University Townhomes (aka The Groves)

Attachments: [12072020 Agenda Summary.pdf](#)
[Amended San Sewer Easement.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0296-2020

Resolved, that the Rochester Hills City Council, on behalf of the City of Rochester Hills hereby accepts an Amended Sanitary Sewer Easement for the abandonment and relocation of a portion of the existing sanitary sewer, and for the construction, operation, maintenance, repair and/or replacement of a sanitary sewer on, under, through and across land more particularly described as Parcel #15-15-451-011 and #15-15-451-012, granted by Rochester University, a Michigan nonprofit corporation, whose address is 800 W. Avon Road, Rochester Hills, MI 48307 and Pulte Homes of Michigan LLC, a Michigan limited liability company, whose address is 2800 Livernois Road, Building D, Suite 320, Troy, MI 48083, for Rochester University Townhomes (aka The Groves).

Further Resolved, that the City Clerk is directed to record the easement with the Oakland County Register of Deeds.

2020-0508

Request for Approval of an Easement Agreement for Use and Maintenance of Private Roads between the City of Rochester Hills and Pulte Homes of Michigan LLC, a Michigan limited liability company, for Rochester University Townhomes (aka The Groves)

Attachments: [12072020 Agenda Summary.pdf](#)
[Private Road Easement Agrmnt.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0297-2020

Resolved, that the Rochester Hills City Council hereby approves the Easement Agreement for Use and Maintenance of Private Roads between the City of Rochester Hills and Pulte Homes of Michigan LLC, a Michigan limited liability company, whose address is 2800 Livernois Road, Building D, Suite 320, Troy, MI 48083 for Parcel #15-15-451-012.

Further Resolved, that the City Clerk is directed to record the agreement with the Oakland County Register of Deeds.

2020-0509

Request for Approval of a Storm Sewer System Maintenance Agreement between the City of Rochester Hills, Pulte Homes of Michigan LLC, a Michigan limited liability company and Rochester University, a Michigan nonprofit corporation, for Rochester University Townhomes (aka The Groves)

Attachments: [12072020 Agenda Summary.pdf](#)
[Storm System Maint Agrmnt.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0298-2020

Resolved, that the Rochester Hills City Council hereby approves the Storm Sewer System Maintenance Agreement between the City of Rochester Hills, Pulte Homes of Michigan LLC, a Michigan limited liability company, whose address is 2808 Livernois Road, Building D, Suite 320, Troy, MI 48083, and Rochester University, a Michigan nonprofit corporation, whose address is 800 West Avon Road, Rochester Hills, MI 48307, for Rochester University Townhomes (aka the Groves), Parcel #15-15-451-011 and #15-15-451-012.

Further Resolved, that the City Clerk is directed to record the agreement with the Oakland County Register of Deeds.

2020-0510 Request for Acceptance of the Woodland Conservation Easement granted by Rochester University, a Michigan nonprofit corporation for Rochester University Townhomes (aka The Groves)

Attachments: [12072020 Agenda Summary.pdf](#)
[Woodland Conserv Easement.pdf](#)
[Resolution \(Draft\).pdf](#)

This Matter was Adopted by Resolution on the Consent Agenda.

Enactment No: RES0299-2020

Resolved, that the Rochester Hills City Council, on behalf of the City of Rochester Hills hereby accepts a Woodland Conservation Easement for the protection of the existing regulated trees on land more particularly described as Parcel #15-15-451-011, granted by Rochester University, a Michigan nonprofit corporation, whose address is 800 W. Avon Road, Rochester Hills, MI 48307, for Rochester University Townhomes (aka The Groves).

Further Resolved, that the City Clerk is directed to record the easement with the Oakland County Register of Deeds.

Passed the Consent Agenda

A motion was made by Hetrick, seconded by Walker, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

The following Consent Agenda Items were discussed and adopted by separate Motions:

2020-0516 Approval of Minutes - City Council Regular Meeting - August 10, 2020

Attachments: [CC Min 08102020.pdf](#)
[Resolution \(Draft\).pdf](#)

Ms. Morita pointed out that on Pages 27 and 28 the word "decimal" should be changed to read "decibel."

A motion was made by Morita, seconded by Bowyer, that this matter be Adopted by Resolution as amended to change the word decimal to decibel on pages 27 and 28. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0300-2020

Resolved, that the Minutes of a Rochester Hills City Council Regular Meeting held on August 10, 2020 be approved as amended to replace the word decimal with the word decibel on pages 27 and 28.

LEGISLATIVE & ADMINISTRATIVE COMMENTS

Vice-President Bowyer stated she missed being able to attend the Rochester Hometown Christmas Parade this year due to COVID. She reminded everyone that the restaurants are also being hit hard due to COVID and encouraged individuals to show their support and order carryout.

Mr. Blair shared that Captain McLocklin was retiring from the Fire Department after 26 years of service. He thanked him for all his years of service and congratulated him on his retirement. He also extended his appreciation to all of the Firefighters for their service.

Maria Willett, Chief Assistant to the Mayor, provided the following updates on behalf of Mayor Barnett:

- The City is passing out washable/reusable face masks. Interested individuals can receive two (2) by emailing their request to mayorsoffice@rochesterhills.org or call 248.656.4664.
- Shipt shopping/delivery service is providing a free one (1) year membership for their service to Seniors 60 years or older through Oakland County. Sign up for this service at rochesterhill.org/shipt
- Neumetrics released their Top Ten Safest Cities in Michigan and Rochester Hills came in #1 on that list. She extended the City's gratitude to the Oakland County Sheriff's Office, the CERT Team, Rochester and Avondale School Districts, City Council, Public Safety, Non-Profits and all of the City's neighbors for their part in keeping the City of Rochester Hills safe.
- The City is participating in the Green Schools Program through Recyclebank. For every 250 points donated to rochesterhills.org/greenschools, one dollar gets donated to the schools. Single-stream recycling bins have been supplied to all 21 school buildings. She noted that the goal is to raise \$10,000.00 and shared that Recyclebank points can be donated until January 31, 2021.
- Each year, during the Holiday Season, Mayor Barnett encourages each department to find a way to give back. She shared that the departments have been finding creative ways to do so this year due to COVID, such as dropping off holiday cards for seniors, putting together emergency holiday baskets, making donations, delivering meals, cleaning up yards, and much more.
- During the month of November, the City has chosen to highlight a different non-profit in the community to make people aware of their services, as well as their needs during this pandemic.

ATTORNEY'S REPORT

City Attorney John Staran had nothing to report.

NOMINATIONS/APPOINTMENTS

2020-0557 Adoption of Resolution to Waive City Council Rules of Procedure to allow for Citizen Appointments to be made within a one-week period of their Nominations

A motion was made by Bowyer, seconded by Walker, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0301-2020

Resolved, that the Rochester Hills City Council waives the City Council Rules of Procedure, Article VII, Boards, Commissions and Committees, Section .01 (ii) to allow for Citizen Appointments to be made within a one-week period of their nominations.

2020-0515 Acceptance of Resignation of Andrea Merritt from the Green Space Advisory Board

Attachments: [12072020 Agenda Summary.pdf](#)
[Merritt Resignation.pdf](#)
[12072020 Resolution.pdf](#)

Vice-President Bowyer stated that she sits on the Green Space Advisory Board (GSAB) and shared that Ms. Merritt has moved out of the City of Rochester Hills and is no longer eligible to serve on the Board. She extended her appreciation to Ms. Merritt for her service and dedication.

President Deel thanked Ms. Merritt for her service to the City.

A motion was made by Bowyer, seconded by Mungioli, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0008-2021

Resolved, that the Rochester Hills City Council hereby accepts the resignation of Andrea Merritt as a member of the Green Space Advisory Board effected November 19, 2020.

2020-0501 Nomination/Appointment of Ken Elwert as Delegate and Chris Shepard as Alternate to the Trailways Commission, each for a one-year term expiring December 31, 2021

Attachments: [12072020 Agenda Summary.pdf](#)
[Elwert CQ.pdf](#)
[Shepard CQ.pdf](#)
[Resolution \(Draft\).pdf](#)

Mr. Walker explained that the trail runs through four (4) different communities and the Parks Department and the Department of Public Services is often called upon for their knowledge and resources. As such, it was determined that appointing a member of each of these departments, rather than residents, to serve on the Commission would be a step in the right direction.

Ms. Mungioli stated that having City staff serve on the Commission would allow them to better facilitate, address and resolve items. She thanked the resident-members for their service to the Commission.

President Deel stated it is his understanding that other communities also appoint professional staff as representatives on this Commission.

Ms. Mungioli concurred..

Public Comment:

Roche Blanchard, 2676 Stonebury, stated he is a Rochester Hills resident and has served on the Trailways Commission for 25 years. He shared that he does not agree with the change being proposed. He noted that although he can see an advantage to having staff members on the Commission, he feels it is important to have citizen members.

President Deel thanked Mr. Blanchard for his service to the Paint Creek Trailways Commission. He noted that the Council members appointed to the Commission do represent the citizens of Rochester Hills.

A motion was made by Walker, seconded by Mungioli, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0303-2020

Resolved, that the Rochester Hills City Council hereby appoints Ken Elwert as Delegate and Chris Shepard as Alternate to the Trailways Commission, each to serve a one-year term to expire December 31, 2021.

2020-0491 Nomination/Appointment of one (1) Citizen Representative to the Building Authority for a six-year term to expire on December 31, 2026

Attachments: [12072020 Agenda Summary.pdf](#)
[Nomination Form.pdf](#)
[Ivanaj CQ.pdf](#)
[McCracken CQ.pdf](#)
[Paille CQ.pdf](#)
[Vacancy Notice.pdf](#)
[Resolution \(Draft\).pdf](#)

President Deel stated that Council is requested to make one (1) appointment to the Building Authority for a six-year term ending December 31, 2026.

President Deel Opened the Floor for Nominations.

Vice-President Bowyer nominated David McCracken.
Ms. Morita nominated Zef Ivanaj.

Seeing No Further Nominations, President Deel Closed the Floor for Nominations.

President Deel announced that as there were more than one (1) nomination, this item would return to the December 14, 2020 Regular City Council Meeting for a vote.

Discussed.

2020-0492 Nomination/Appointment of seven (7) Citizen Representatives to the Deer Management Advisory Committee, each for a one-year term to expire December 31, 2021.

Attachments: [12072020 Agenda Summary.pdf](#)
[Nomination Form.pdf](#)
[Balaban CQ.pdf](#)
[Barno CQ.pdf](#)
[Braun III CQ.pdf](#)
[Donovan.pdf](#)
[Hunter CQ.pdf](#)
[Kaltz CQ.pdf](#)
[Kubicina CQ.pdf](#)
[Nachtmann CQ.pdf](#)
[Hauser CQ.pdf](#)
[McCracken CQ.pdf](#)
[Paille CQ.pdf](#)
[Vacancy Notice.pdf](#)
[Resolution \(Draft\).pdf](#)

President Deel stated that Council is requested to make seven (7) appointments to the Deer Management Advisory Committee, each for a one-year term ending December 31, 2021.

President Deel Opened the Floor for Nominations.

Mr. Blair nominated Dorothy Kaltz.

Vice-President Bowyer nominated Monique Balaban, Deborah Barno, Sean Donovan, Scott Hunter, Jim Kubicina and James Nachtmann.

Mr. Hetrick nominated Werner Richard ("Rick") Braun III.

Seeing No Further Nominations, President Deel Closed the Floor for Nominations.

President Deel announced that as there were more than seven (7) nominations, this item would return to the December 14, 2020 Regular City Council Meeting for a vote.

Public Comment:

Dorothy Kaltz, 1369 Barneswood Lane, introduced herself and thanked Council for nominating her to serve on the Deer Management Advisory Committee. She stated she has been a resident of Rochester Hills for 30 years. She shared that she is recently retired from a 40-year career with the Troy School District. She noted that this would provide a great opportunity for her to give back to the community she lives in.

Discussed.

2020-0493 Nomination/Appointment of two (2) Citizen Representatives to the Elections Commission, each for a three-year term to expire December 31, 2023

Attachments: [12072020 Agenda Summary.pdf](#)
[Nomination Form.pdf](#)
[Chambers CQ.pdf](#)
[Hauser CQ.pdf](#)
[Morlan CQ.pdf](#)
[Dow CQ.pdf](#)
[Ivanaj CQ.pdf](#)
[McCracken CQ.pdf](#)
[Tokarski CQ.pdf](#)
[Vacancy Notice.pdf](#)
[SUPP Rice CQ.pdf](#)
[Resolution \(Draft\).pdf](#)

President Deel stated that Council is requested to make two (2) appointments to the Elections Commission, each for a three-year term ending December 31, 2023.

President Deel Opened the Floor for Nominations.

Vice-President Bowyer nominated Denise Chambers and Daniel Hauser.
Ms. Morita nominated Carol Morlan.

Seeing No Further Nominations, President Deel Closed the Floor for Nominations.

President Deel announced that as there were more than two (2) nominations, this item would return to the December 14, 2020 Regular City Council Meeting for a vote.

Discussed.

2020-0494 Nomination/Appointment of three (3) Citizen Representatives to the Green Space Advisory Board, each for a three-year term to expire December 31, 2023

Attachments: [12072020 Agenda Summary.pdf](#)
[Nomination Form.pdf](#)
[Bante CQ.pdf](#)
[Braun III CQ.pdf](#)
[Carrio, Jr, CQ.pdf](#)
[Janulis CQ.pdf](#)
[Leach CQ.pdf](#)
[Long CQ.pdf](#)
[McCracken CQ.pdf](#)
[Vacancy Notice.pdf](#)
[Resolution \(Draft\).pdf](#)

President Deel stated that Council is requested to make three (3) appointments to the Green Space Advisory Board, each for a three-year term ending December 31, 2023.

President Deel Opened the Floor for Nominations.

Vice-President Bowyer nominated Darlene Janulis, Philip Leach and David

McCracken.

Seeing No Further Nominations, President Deel Closed the Floor for Nominations.

President Deel announced that Darlene Janulis, Philip Leach and David McCracken would be appointed to the Green Space Advisory Board.

A motion was made by Bowyer, seconded by Hetrick, that this matter be Adopted by Resolution to appoint Darlene Janulis, Philip Leach and David McCracken to the Green Space Advisory Board, each to serve a three-year term to expire December 31, 2023. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0304-2020

Resolved, that the Rochester Hills City Council hereby appoints Darlene Janulis, Philip Leach and David McCracken to the Green Space Advisory Board, each to serve a three-year term to expire December 31, 2023.

2020-0495 Nomination/Appointment of two (2) Citizen Representatives to the Historic Districts Commission, each for a three-year term to expire December 31, 2023

Attachments: [12072020 Agenda Summary.pdf](#)
[Nomination Form.pdf](#)
[HDC Appt Memo.pdf](#)
[Dow CQ.pdf](#)
[Janulis CQ.pdf](#)
[McCracken CQ.pdf](#)
[Morlan CQ.pdf](#)
[Vacancy Notice.pdf](#)
[Resolution \(Draft\).pdf](#)

President Deel stated that Council is requested to make two (2) appointments to the Historic Districts Commission, each for a three-year term ending December 31, 2023.

President Deel Opened the Floor for Nominations.

Vice-President Bowyer nominated Darlene Janulis and Carol Morlan.

Seeing No Further Nominations, President Deel Closed the Floor for Nominations.

President Deel announced that Darlene Janulis and Carol Morlan would be appointed to the Historic Districts Commission.

A motion was made by Bowyer, seconded by Mungioli, that this matter be Adopted by Resolution to appoint Darlene Janulis and Carol Morlan to the Historic Districts Commission, each to serve a three-year term to expire December 31, 2023. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0305-2020

Resolved, that the Rochester Hills City Council hereby appoints Darlene Janulis and Carol Morlan to the Historic Districts Commission, each to serve a three-year term to expire December 31, 2023.

2020-0496 Nomination/Appointment of three (3) Citizen Representatives to the Historic Districts Study Committee, each for a two-year term to expire December 31, 2022

Attachments: [12072020 Agenda Summary.pdf](#)
[Nomination Form.pdf](#)
[HDSC Appt Memo.pdf](#)
[Granthen CQ.pdf](#)
[Janulis CQ.pdf](#)
[McCracken CQ.pdf](#)
[Morlan CQ.pdf](#)
[Tischer CQ.pdf](#)
[Vacancy Notice.pdf](#)
[Resolution \(Draft\).pdf](#)

President Deel stated that Council is requested to make three (3) appointments to the Historic Districts Study Committee, each for a two-year term ending December 31, 2022.

President Deel Opened the Floor for Nominations.

Vice-President Bowyer nominated Julie Granthen, Darlene Janulis and Charles "Chip" Tischer.

Seeing No Further Nominations, President Deel Closed the Floor for Nominations.

President Deel announced that Julie Granthen, Darlene Janulis and Charles "Chip" Tischer would be appointed to the Historic Districts Study Committee.

A motion was made by Bowyer, seconded by Mungioli, that this matter be Adopted by Resolution to appoint Julie Granthen, Darlene Janulis and Charles ("Chip") Tischer to the Historic Districts Study Committee, each to serve a two-year term to expire December 31, 2023. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0306-2020

Resolved, that the Rochester Hills City Council hereby appoints Julie Granthen, Darlene Janulis and Charles (Chip) Tischer to the Historic Districts Study Committee, each to serve a two-year term to expire December 31, 2022.

2020-0497 Nomination/Appointment of two (2) Citizen Representatives to the Human Resources Technical Review Committee, each for a one-year term to expire December 31, 2021

Attachments: [12072020 Agenda Summary.pdf](#)
[Nomination Form.pdf](#)
[Dow CQ.pdf](#)
[Dzwik CQ.pdf](#)
[Hooper CQ.pdf](#)
[Gooden CQ.pdf](#)
[McCracken CQ.pdf](#)
[Vacancy Notice.pdf](#)
[Resolution \(Draft\).pdf](#)

President Deel stated that Council is requested to make two (2) appointments to the Human Resources Technical Review Committee, each for a one-year term ending December 31, 2021.

President Deel Opened the Floor for Nominations.

Ms. Morita nominated Greg Hooper and Sharon Dow.
Vice-President Bowyer nominated Leigh Dzwik.

Seeing No Further Nominations, President Deel Closed the Floor for Nominations.

President Deel announced that as there were more than two (2) nominations, this item would return to the December 14, 2020 Regular City Council Meeting for a vote.

Discussed.

2020-0498 Nomination/Appointment of two (2) Citizen Representatives to the Liquor License Technical Review Committee, each for a one-year term to expire December 31, 2021

Attachments: [12072020 Agenda Summary.pdf](#)
[Nomination Form.pdf](#)
[Blackstone CQ.pdf](#)
[Hauser CQ.pdf](#)
[Hooper CQ.pdf](#)
[McCracken CQ.pdf](#)
[Vacancy Notice.pdf](#)
[Resolution \(Draft\).pdf](#)

President Deel stated that Council is requested to make two (2) appointments to the Liquor License Technical Review Committee, each for a one-year term ending December 31, 2021.

President Deel Opened the Floor for Nominations.

Mr. Blair nominated Thomas Blackstone and Daniel Hauser.
Ms. Morita nominated Greg Hooper.

Seeing No Further Nominations, President Deel Closed the Floor for

Nominations.

President Deel announced that as there were more than two (2) nominations, this item would return to the December 14, 2020 Regular City Council Meeting for a vote.

Discussed.

2020-0499 Nomination/Appointment of seven (7) Citizen Representatives to the Public Safety and Infrastructure Technical Review Committee for one-year terms to expire December 31, 2021

Attachments: [12072020 Agenda Summary.pdf](#)

[Nomination Form.pdf](#)

[Dow, Sharon CQ.pdf](#)

[Graves CQ.pdf](#)

[Hooper CQ.pdf](#)

[McCracken CQ.pdf](#)

[Smith CQ.pdf](#)

[Stephens CQ.pdf](#)

[Struzik CQ.pdf](#)

[Tokarski CQ.pdf](#)

[Vacancy Notice.pdf](#)

[SUPP Jones CQ.pdf](#)

[Resolution \(Draft\).pdf](#)

President Deel stated that Council is requested to make seven (7) appointments to the Public Safety and Infrastructure Technical Review Committee, each for a one-year term ending December 31, 2021.

President Deel Opened the Floor for Nominations.

Mr. Hetrick nominated Sharon Dow, Jayson Graves, Greg Hooper, Ryan Smith, Tom Stephens, Scott Struzik and James Tokarski.

Seeing No Further Nominations, President Deel Closed the Floor for Nominations.

President Deel announced that Sharon Dow, Jayson Graves, Greg Hooper, Ryan Smith, Tom Stephens, Scott Struzik and James Tokarski would be appointed to the Public Safety and Infrastructure Technical Review Committee.

A motion was made by Hetrick, seconded by Mungioli, that this matter be Adopted by Resolution to appoint Sharon Dow, Jayson Graves, Greg Hooper, Ryan Smith, Tom Stephens, Scott Struzik and James Tokarski to the Public Safety and Infrastructure Technical Review Committee, each to serve a one-year term to expire December 31, 2021. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0307-2020

Resolved, that the Rochester Hills City Council hereby appoints Sharon Dow, Jayson Graves, Greg Hooper, Ryan Smith, Tom Stephens, Scott Struzik and James Tokarski to

the Public Safety and Infrastructure Technical Review Committee, each for a one-year term to expire December 31, 2021.

2020-0500 Nomination/Appointment of two (2) Citizen Representatives to the Rochester Hills Museum Foundation for a two-year term to expire December 31, 2022

Attachments: [12072020 Agenda Summary.pdf](#)
[Nomination Form.pdf](#)
[Dow CQ.pdf](#)
[Long CQ.pdf](#)
[McCracken CQ.pdf](#)
[Mallon CQ.pdf](#)
[Sellick CQ.pdf](#)
[Vacancy Notice.pdf](#)
[Resolution \(Draft\).pdf](#)

President Deel stated that Council is requested to make two (2) appointments to the Rochester Hills Museum Foundation, each for a two-year term ending December 31, 2022.

President Deel Opened the Floor for Nominations.

Ms. Morita nominated James Mallon and Heather Sellick.

Seeing No Further Nominations, President Deel Closed the Floor for Nominations.

President Deel announced that James Mallon and Heather Sellick would be appointed to the Rochester Hills Museum Foundation.

A motion was made by Morita, seconded by Hetrick, that this matter be Adopted by Resolution to appoint James Mallon and Heather Sellick to the Rochester Hills Museum Foundation, each to serve a two-year term to expire December 31, 2022. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0308-2020

Resolved, that the Rochester Hills City Council hereby appoints James Mallon and Heather Sellick to the Rochester Hills Museum Foundation, each for a two-year term to expire December 31, 2022.

2020-0502 Nomination/Appointment of five (5) Citizen Representatives to the Water System Advisory Council, each for a one-year term to expire December 31, 2021

Attachments: [12072020 Agenda Summary.pdf](#)
[Nomination Form.pdf](#)
[Hoksch, Jr. CQ.pdf](#)
[Hooper CQ.pdf](#)
[Hurst CQ.pdf](#)
[Ivanaj CQ.pdf](#)
[McCracken CQ.pdf](#)
[Paille CQ.pdf](#)
[Vacancy Notice.pdf](#)
[Resolution \(Draft\).pdf](#)

President Deel stated that Council is requested to make five (5) appointments to the Water System Advisory Council, each for a one-year term ending December 31, 2021.

President Deel Opened the Floor for Nominations.

Mr. Hetrick nominated Orville Hoksch, Jr., Greg Hooper, Philip Hurst, Zef Ivanaj and John Paille.

Seeing No Further Nominations, President Deel Closed the Floor for Nominations.

President Deel announced that Orville Hoksch, Jr., Greg Hooper, Philip Hurst, Zef Ivanaj and John Paille would be appointed to the Water System Advisory Council.

A motion was made by Hetrick, seconded by Walker, that this matter be Adopted by Resolution to appoint Orville Hoksch, Jr., Greg Hooper, Philip Hurst, Zef Ivanaj and John Paille to the Water System Advisory Council, each to serve a one-year term to expire December 31, 2021. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0309-2020

Resolved, that the Rochester Hills city Council hereby appoints Orville Hoksch, Greg Hooper, Philip Hurst, Zev Ivanaj and John Paille to the Water System Advisory Council, each to serve one-year terms to expire December 31, 2021.

2020-0518 Request to Confirm the Mayor's Reappointment of Eugene Mroz and Elisa Sboukis to the Board of Review for a three-year term to expire December 31, 2023

Attachments: [12072020 Agenda Summary.pdf](#)
[Mroz CQ.pdf](#)
[Sboukis CQ.pdf](#)
[Resolution \(Draft\).pdf](#)

A motion was made by Hetrick, seconded by Walker, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0310-2020

Resolved, that the Rochester Hills City Council hereby confirms the Mayor's reappointment of Eugene Mroz and Elisa Sboukis to the Board of Review for a three-year term to expire December 31, 2023.

2020-0519 Request to Confirm the Mayor's Reappointment of Kristin Bull, Michele Gage, Garry Gilbert and Darlene Janulis to the Naming Standing Committee for a one-year term to expire December 31, 2021

Attachments: [12072020 Agenda Summary.pdf](#)
[Bull CQ.pdf](#)
[Gage CQ.pdf](#)
[Gilbert CQ.pdf](#)
[Janulis CQ.pdf](#)
[Resolution \(Draft\).pdf](#)

A motion was made by Walker, seconded by Bowyer, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0311-2020

Resolved, that the Rochester Hills City Council hereby confirms the Mayor's reappointment of Kristin Bull, Michele Gage, Garry Gilbert and Darlene Janulis to the Naming Standing Committee for a one-year term to expire December 31, 2021.

2020-0522 Request to Confirm the Mayor's Reappointment of Kathie Altherr-Rogers and Suzanne Wiggins to the Rochester Hills Museum Foundation for a two-year term to expire on December 31, 2022

Attachments: [12072020 Agenda Summary.pdf](#)
[Altherr-Rogers CQ.pdf](#)
[Wiggins CQ.pdf](#)
[Resolution \(Draft\).pdf](#)

A motion was made by Morita, seconded by Mungioli, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0312-2020

Resolved, that the Rochester Hills City Council hereby confirms the Mayor's reappointment of Kathie Altherr-Rogers and Suzanne Wiggins to the Rochester Hills Museum Foundation for a two-year term to expire on December 31, 2022.

2020-0526 Request to Confirm the Mayor's Reappointment of LaVerne Farmer and Jon Strunk to the Construction/Fire Prevention Board of Appeals for a three-year term to expire December 31, 2023

Attachments: [12072020 Agenda Summary.pdf](#)
[Farmer CQ.pdf](#)
[Strunk CQ.pdf](#)
[Resolution \(Draft\).pdf](#)

A motion was made by Hetrick, seconded by Walker, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0313-2020

Resolved, that the Rochester Hills City Council hereby confirms the Mayor's reappointment of Laverne Farmer and Jon Strunk to the Construction/Fire Prevention Board of Appeals for a three-year term to expire December 31, 2023.

2020-0528 Request to Confirm the Mayor's Reappointment of Penny Brady, Anne Dieters-Williams, Chad Gietzen, Samantha Phillips, Klint Pleasant and Dr. Tate Vo to the Citizens Pathway Review Committee for a one-year term to expire December 31, 2021

Attachments: [12072020 Agenda Summary.pdf](#)
[Brady CQ.pdf](#)
[Dieters-Williams CQ.pdf](#)
[Gietzen CQ.pdf](#)
[Phillips CQ.pdf](#)
[Pleasant CQ.pdf](#)
[Vo CQ.pdf](#)
[Resolution \(Draft\).pdf](#)

A motion was made by Hetrick, seconded by Mungioli, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0314-2020

Resolved, that the Rochester Hills City Council hereby confirms the Mayor's reappointment of Penny Brady, Anne Dieters-Williams, Chad Gietzen, Samantha Phillips, Klint Pleasant and Dr. Tate Vo to the Citizens Pathway Review Committee for a one-year term to expire December 31, 2021.

Election of City Council President and Vice-President

2020-0457 Election of City Council President for a one-year term to expire December 6, 2021

Attachments: [12072020 Agenda Summary.pdf](#)
[Nomination Form.pdf](#)
[Election Procedure - Roberts Rules.pdf](#)
[Resolution \(Draft\).pdf](#)

President Deel Opened the Floor for Nominations.

Vice-President Bowyer nominated Ryan Deel.

Seeing No Further Nominations, President Deel Closed the Floor for Nominations.

President Deel announced that he will be appointed City Council President for 2021.

A motion was made by Bowyer, seconded by Walker, that this matter be Adopted by Resolution to appoint Ryan Deel as City Council President for a term to expire December 6, 2021. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0315-2020

Resolved, that the Rochester Hills City Council appoints Ryan Deel as City Council President for a term to expire December 6, 2021.

2020-0458 Election of City Council Vice-President for a one-year term to expire December 6, 2021

Attachments: [Nomination Form - Vice Pres.pdf](#)
[Resolution \(Draft\).pdf](#)

President Deel Opened the Floor for Nominations.

President Deel nominated Dr. Susan Bowyer.

Seeing No Further Nominations, President Deel Closed the Floor for Nominations.

President Deel announced that Dr. Susan Bowyer would be appointed City Council Vice-President for 2021.

A motion was made by Morita, seconded by Walker, that this matter be Adopted by Resolution to appoint Susan Bowyer as City Council Vice-President for a term to expire December 6, 2021. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0316-2020

Resolved, that the Rochester Hills City Council appoints Susan Bowyer as City Council Vice-President for a term to expire December 6, 2021.

Council Appointments to Independent Boards and Commissions

2020-0459 Appointment of one (1) City Council Member to the Advisory Traffic & Safety Board for a one-year term to expire December 6, 2021

Attachments: [Nomination Form - ATSB.pdf](#)

Appointed David Blair to the Advisory Traffic and Safety Board for a one-year term to expire December 6, 2021.

2020-0460 Appointment of one (1) City Council Member to the Avondale Youth Assistance for a one-year term to expire December 6, 2021

Attachments: [Nomination Form - AYA.pdf](#)

Appointed Stephanie Morita to the Avondale Youth Assistance for a one-year term to expire December 6, 2021.

2020-0461 Appointment of one (1) City Council Member to the Brownfield Redevelopment Authority for a one-year term to expire December 6, 2021

Attachments: [Nomination Form - Brownfield.pdf](#)

Appointed Stephanie Morita to the Brownfield Redevelopment Authority for a one-year term to expire December 6, 2021.

2020-0462 Appointment of one (1) City Council Member to the Board of Trustees to the Van Hoosen Jones Stoney Creek Cemetery Trust for a one-year term to expire December 6, 2021

Attachments: [Nomination Form - Cemetery Trust.pdf](#)

Appointed David Blair to the Board of Trustees to the Van Hoosen Jones Stoney Creek Cemetery Trust for a one-year term to expire December 6, 2021.

2020-0465 Appointment of one (1) City Council Member to the Mayor's Diversity and Inclusion Committee for a one-year term to expire December 6, 2021

Attachments: [Nomination Form - Diversity & Inclusion.pdf](#)

Appointed Stephanie Morita to the Mayor's Diversity and Inclusion Committee for a one-year term to expire December 6, 2021.

2020-0463 Appointment of one (1) City Council Member to the Green Space Advisory Board for a one-year term to expire December 6, 2021

Attachments: [Nomination Form - GSAB.pdf](#)

Appointed Susan Bowyer to the Green Space Advisory Board for a one-year term to expire December 6, 2021.

2020-0464 Appointment of one (1) City Council Member to the Board of Trustees to the Green Space Perpetual Care Trust for a one-year term to expire December 6, 2021

Attachments: [Nomination Form - Green Space Trust.pdf](#)

Appointed Susan Bowyer to the Board of Trustees to the Green Space Perpetual Care Trust for a one-year term to expire December 6, 2021.

2020-0466 Appointment of one (1) City Council Member to the Rochester Hills Museum Foundation for a one-year term to expire December 6, 2021

Attachments: [Nomination Form - Museum Foundation.pdf](#)

Appointed Stephanie Morita to the Rochester Hills Museum Foundation for a one-year term to expire December 6, 2021.

2020-0467 Appointment of one (1) City Council Member to the Naming Standing Committee for a one-year term to expire December 6, 2021

Attachments: [Nomination Form - Naming Cmte.pdf](#)

Appointed David Blair to the Naming Standing Committee for a one-year term to expire December 6, 2021.

2020-0468 Appointment of two (2) City Council Members to the Older Persons' Commission (OPC), each for a one-year term to expire December 6, 2021

Attachments: [Nomination Form - OPC.pdf](#)

Appointed Dale Hetrick and David Walker to the Older Persons' Commission (OPC), each for a one-year term to expire December 6, 2021.

2020-0470 Appointment of two (2) City Council Members to the Pine Trace Committee, each for a one-year term to expire December 6, 2021

Attachments: [Nomination Form - Pine Trace.pdf](#)

Appointed Susan Bowyer and David Walker to the Pine Trace Committee, each for a one-year term to expire December 6, 2021.

2020-0471 Appointment of one (1) City Council Member to the Planning Commission for a one-year term to expire December 6, 2021

Attachments: [Nomination Form - Planning Commission.pdf](#)

Appointed Susan Bowyer to the Planning Commission for a one-year term to expire December 6, 2021.

2020-0472 Appointment of one (1) City Council Member to the Board of Trustees to the Retiree Health Care Trust for a one-year term to expire December 6, 2021

Attachments: [Nomination Form - Retiree Health Care Trust.pdf](#)

Appointed Ryan Deel to the Board of Trustees to the Retiree Health Care Trust for a one-year term to expire December 6, 2021.

2020-0473 Appointment of one (1) City Council Member to the Rochester Area Youth Assistance for a one-year term to expire December 6, 2021

Attachments: [Nomination Form - RAYA.pdf](#)

Appointed Theresa Mungioli to the Rochester Area Youth Assistance for a one-year term to expire December 6, 2021.

2020-0474 Appointment of one (1) City Council Member to the Rochester/Auburn Hills Community Coalition for a one-year term to expire December 6, 2021

Attachments: [Nomination Form - RAHCC.pdf](#)

Appointed David Walker to the Rochester/Auburn Hills Community Coalition for a one-year term to expire December 6, 2021.

2020-0475 Appointment of one (1) City Council Member to the Rochester Avon Recreation Authority for a one-year term to expire December 6, 2021

Attachments: [Nomination Form - RARA.pdf](#)

Appointed Theresa Mungioli to the Rochester Avon Recreation Authority for a one-year term to expire December 6, 2021.

2020-0476 Appointment of three (3) City Council Members to the Sister City Committee/Auburn Hills, each for a one-year term to expire December 6, 2021

Attachments: [Nomination Form - Sister Cities Auburn Hills.pdf](#)

Appointed Susan Bowyer, Dale Hetrick and Stephanie Morita to the Sister City Committee/Auburn Hills, each for a one-year term to expire December 6, 2021.

2020-0477 Appointment of three (3) City Council Members to the Sister City Committee/Rochester, each for a one-year term to expire December 6, 2021

Attachments: [Nomination Form - Sister Cities Rochester.pdf](#)

Appointed David Blair, Theresa Mungioli and David Walker to the Sister City Committee/Rochester, each for a one-year term to expire December 6, 2021.

2020-0478 Appointment of two (2) City Council Members to the Southeastern Oakland County Resources Recovery Authority (SOCCRA), each for a one-year term to expire December 6, 2021

Attachments: [Nomination Form - SOCCRA.pdf](#)

Appointed Ryan Deel and Theresa Mungioli to the Southeastern Oakland County Resources Recovery Authority (SOCCRA), each for a one-year term to expire December 6, 2021.

2020-0479 Appointment of City Council Members as one (1) Delegate and one (1) Alternate to the Trailways Commission, each for a one-year term to expire December 6, 2021

Attachments: [Nomination Form - Trailways.pdf](#)

Appointed David Walker as Delegate and Theresa Mungioli as Alternate to the Trailways Commission, each for a one-year term to expire December 6, 2021.

2020-0480 Appointment of one (1) City Council Member to the Rochester Hills Government Youth Council for a one-year term to expire December 6, 2021

Attachments: [Nomination Form - RHGYC.pdf](#)

Appointed Ryan Deel to the Rochester Hills Government Youth Council for a one-year term to expire December 6, 2021.

2020-0481 Appointment of one (1) City Council Member to the Zoning/Sign Board of Appeals for a one-year term to expire December 6, 2021

Attachments: [Nomination Form - ZBA.pdf](#)

Appointed Dale Hetrick to the Zoning/Sign Board of Appeals for a one-year term to expire December 6, 2021.

Council Appointment to Technical Review Committees

2020-0482 Appointment of one (1) City Council Member to the Capital Improvement Project for a one-year term to expire December 6, 2021

Attachments: [Nomination Form - CIP.pdf](#)

Appointed Ryan Deel to the Capital Improvement Project for a one-year term to expire December 6, 2021.

2020-0483 Appointment of one (1) City Council Member to the Cemetery Citizens Advisory Technical Review Committee for a one-year term to expire December 6, 2021

Attachments: [Nomination Form - Cemetery.pdf](#)

Appointed David Blair to the Cemetery Citizens Advisory Technical Review Committee for a one-year term to expire December 6, 2021.

2020-0539 Appointment of three (3) City Council Members to the Citizen Appointment Process Technical Review Committee, each for a one-year term to expire December 6, 2021

Attachments: [Nomination Form - CAPTRC.pdf](#)

Appointed Susan Bowyer, Theresa Mungioli and David Walker to the Citizen Appointment Process Technical Review Committee, each for a one-year term to expire December 6, 2021.

2020-0484 Appointment of two (2) City Council Members to the Deer Management Advisory Committee (DMAC), each for a one-year term to expire December 6,

Attachments: [Nomination Form - DMAC.pdf](#)

Appointed Dale Hetrick and Theresa Mungioli to the Deer Management Advisory Committee (DMAC), each for a one-year term to expire December 6, 2021.

2020-0485 Appointment of two (2) to three (3) City Council Members to the Human Resources Technical Review Committee, each for a one-year term to expire December 6, 2021

Attachments: [Nomination Form - HRTRC.pdf](#)

Appointed Dale Hetrick, Stephanie Morita and Theresa Mungioli to the Human Resources Technical Review Committee, each for a one-year term to expire December 6, 2021.

2020-0486 Appointment of two (2) to three (3) City Council Members to the Liquor License Technical Review Committee, each for a one-year term to expire December 6, 2021

Attachments: [Nomination Form - LLTRC.pdf](#)

Appointed David Blair, Ryan Deel and David Walker to the Liquor License Technical Review Committee, each for a one-year term to expire December 6, 2021.

2020-0487 Appointment of two (2) City Council Members to the Public Safety and Infrastructure Technical Review Committee, each for a one-year term to expire December 6, 2021

Attachments: [Nomination Form - PSITRC.pdf](#)

Appointed David Blair and Dale Hetrick to the Public Safety and Infrastructure Technical Review Committee, each for a one-year term to expire December 6, 2021.

2020-0488 Appointment of three (3) City Council Members to the Strategic Planning and Policy Review Committee, each for a one-year term to expire December 6, 2021

Attachments: [Nomination Form - Strategic.pdf](#)

Appointed Susan Bowyer, Ryan Deel and Stephanie Morita to the Strategic Planning and Policy Review Committee, each for a one-year term to expire December 6, 2021.

2020-0489 Appointment of two (2) to three (3) City Council Members to the Water System Advisory Council, each for a one-year term to expire December 6, 2021

Attachments: [Nomination Form - WSAC.pdf](#)

Appointed Susan Bowyer, Dale Hetrick and David Walker to the Water System Advisory Council, each for a one-year term to expire December 6, 2021.

2020-0558 Resolution to Appoint City Council Members to Boards, Commissions and Technical Review Committees

A motion was made by Walker, seconded by Mungioli, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0317-2020

Resolved, that the Rochester Hills City Council Members are hereby appointed to the same Boards, Commissions and Technical Review Committees they were appointed to in 2020 and 2021.

NEW BUSINESS

2020-0209 Request for an extension of a temporary resolution for outdoor dining/seating standards

Attachments: [12072020 Agenda Summary.pdf](#)
[06012020 Agenda Summary.pdf](#)
[Temp Covid Outdr Ding-Seating Stds.pdf](#)
[06012020 Resolution.pdf](#)
[Resolution \(Draft\).pdf](#)

Sara Roediger, Planning & Economic Development Director, stated that City Council held a Special Meeting on June 1st to consider approving resolutions for temporary relaxation of regulations association with outdoor dining/seating standards, outdoor use regulations, and temporary sign standards for the City's business community in response to the COVID pandemic. She noted that those resolutions had a sunset date of December 31, 2020 and pointed out that due to the fact that we are still in the midst of the COVID pandemic, she is requesting an extension of these items through June 1, 2021. She explained that she has been working with the Building Department, the Fire Department and the Department of Public Services to ensure that any type of temporary operation is reviewed and vetted through staff.

Ms. Morita stated that local business owners realize how important extending these regulations are to the success of their businesses. She shared that she spoke to a local restaurant owner earlier today and was happy to be able to tell him that they would be considering extending the outdoor seating at least through June 2021.

President Deel shared that he had a similar conversation with a local business owner. He extended his appreciation to the Planning & Economic Development Department and the Building Department for looking for ways to accommodate local businesses; and to the business owners for being flexible during this time with the COVID pandemic.

Ms. Mungioli questioned why the extension only goes through June, rather than September. She requested a periodic update of those businesses applying for these permits.

Scott Cope, Building/Ordinance/Facilities Director, responded that there have been between 12 to 15 COVID Special Permits issued to date. He noted that there has been more recent interest expressed and are currently in the process of speaking to several business owners. He stated that there have been between 200 to 300 temporary signs installed throughout the business community for advertisement. He addressed question of the extension going through June versus September by stating that he would be fine with either.

Ms. Mungioli noted that when they discussed this item back in June, she questioned the effectiveness of the signs, their placement and which sign belonged to which business. She stated that she really has not seen that improve.

City Attorney John Staran clarified that these resolutions temporarily relax the Ordinances the City has in place. He explained that it has been the City's practice to not go out more than three (3) to six (6) months without actually amending the Ordinance. He noted that the primary reason these Ordinance requirements were relaxed in the first place was in response to the

State-ordered restrictions on occupancy levels. He mentioned that it was the City's desire to help the local business owners. He pointed out that no one knows how long those types of occupancy restrictions are going to last and cautioned against getting too far out in front of the State and Federal authorities. He suggested that as June 2021 approaches and it looks like these resolutions should be extended, the City always has the ability to revisit that.

A motion was made by Morita, seconded by Bowyer, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0318-2020

Whereas, in order to facilitate and promote restoration of economic activity and to assist local businesses adversely impacted by the Covid-19 pandemic and its associated business reduction and closures to reopen and resume operation while containing the spread of Covid-19 and observing applicable social distancing guidelines and requirements, the City Council, at its June 1, 2020 Special Meeting, adopted Resolution 0128-2020 to temporarily relax and suspend strict enforcement of certain City ordinances and regulations concerning outdoor dining and seating; and

Whereas, said resolution continues in effect through the end of this year, and taking into account the ongoing global pandemic and indoor business occupancy limitations, the City Council desires to extend the terms and conditions of said resolution through June 1, 2121.

Resolved, that the Rochester Hills City Council declares that effective immediately, and continuing through June 1, 2021 (unless sooner modified or terminated by further City Council resolution), all food and drink establishments lawfully in existence in the City will be temporarily permitted to have and to operate outdoor dining/seating areas in accordance with requirements, criteria, limits, standards and conditions to be established by the City Administration and further subject to the following:

1. Food and drink establishments may temporarily add or expand an outdoor dining/seating area with seating up to 75% of their current lawful interior seating capacity, if space permits;
2. Temporarily added or expanded outdoor dining/seating area must not encroach into or obstruct fire lanes and hydrants; handicap parking spaces; public rights-of-way and alleys; pedestrian and bicycle paths and sidewalks, or barrier-free access and ramps;
3. Appropriate noise and exterior lighting control measures must be implemented to prevent the outdoor dining/seating area from becoming a nuisance to nearby residents and businesses;
4. Temporary outdoor dining/seating areas may include temporary structures, enclosures or covers with or without lighting or heating elements to protect patrons and staff from inclement weather. Such temporary structures and any lighting or heating elements will require permits and inspections to ensure safety;
5. Any establishment seeking to temporarily add or expand outdoor dining/seating areas pursuant to this Council Resolution must electronically submit a Special Event Permit application to the City's Building Department and include a plan for the proposed outdoor dining/seating area depicting the location of the outdoor dining/seating area and all tables, chairs, fixtures and furnishings with dimensions and distances clearly marked for

pedestrian paths and between seating.

6. Temporary new or expanded outdoor dining/seating areas shall be designed and laid out to meet applicable social distancing guidelines and shall include: (i) Temporary signs to encourage compliance with social distancing guidelines; (ii) Hand sanitizing station(s) adjacent to the outdoor dining area; and (iii) Trash receptacles(s) and disinfecting wipes or other supplies for the cleaning of tables and chairs and high-touch points in the outdoor dining/seating area.

Be It Further Resolved, that review and permit fees for temporarily added or expanded outdoor dining/seating shall be waived.

Be It Further Resolved, that except to the extent temporarily relaxed or suspended herein and as necessary to give full effect to this Resolution and to the special event permit approvals to be granted hereunder, all City ordinances shall remain in full force and effect. Failure to comply with applicable ordinances, this Resolution and any requirements or conditions attached to any special event permit may result in enforcement action and termination of permission to have temporary outdoor dining/seating.

Be It Finally Resolved, that City Council reserves the authority to modify, shorten or lengthen the terms and provisions of this Resolution as the Council deems reasonable and appropriate under the circumstances.

2020-0212 Request for an extension of a temporary resolution for outdoor use regulations

Attachments: [12072020 Agenda Summary.pdf](#)
[06012020 Agenda Summary.pdf](#)
[Temp Covid Temp Uses.pdf](#)
[06012020 Resolution.pdf](#)
[Resolution \(Draft\).pdf](#)

(See discussion under Legislative File #2020-0209)

A motion was made by Morita, seconded by Bowyer, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0319-2020

Whereas, in order to facilitate and promote restoration of economic activity and to assist local businesses adversely impacted by the Covid-19 pandemic and its associated business reduction and closures to reopen and resume operation while containing the spread of Covid-19 and observing applicable social distancing guidelines and requirements, the City Council, at its June 1, 2020 Special Meeting, adopted Resolution 0129-2020 to temporarily relax and suspend strict enforcement of certain City ordinances and regulations concerning outdoor business operations and uses; and

Whereas, said resolution continues in effect through the end of this year, and taking into account the ongoing global pandemic and indoor business occupancy and social distancing limitations and guidelines, the City Council desires to extend the terms and conditions of said resolution through June 1, 2020.

Resolved, that the Rochester Hills City Council determines that effective immediately, and continuing through June 1, 2020 (unless sooner modified or terminated by further City Council resolution), all commercial and industrial business establishments lawfully in

existence in the City will be temporarily permitted to shift portions of their operations outdoors to accommodate social distancing guidelines in accordance with requirements, criteria, limits, standards and conditions to be established by the City Administration, and further subject to the following:

1. Establishments may provide a waiting area or hose, concierge or other point of sale services to patrons from a temporary station or location immediately adjacent to and outside of their establishment, as space permits;
2. Establishments may place temporary fixtures and furnishings immediately adjacent to and outside of their establishment for the purpose of displaying or offering goods or services for sale to the public, as space permits;
3. Temporary outdoor operations and uses must not encroach into or obstruct fire lanes and hydrants; handicap parking spaces; public rights-of-way and alleys; pedestrian and bicycle paths and sidewalks, or barrier-free access and ramps;
4. Appropriate noise and exterior lighting control measures must be implemented to prevent the temporary outdoor operation or use from becoming a nuisance to nearby residents and businesses;
5. Any establishments seeking to temporarily shift business operations or uses to outdoors in accordance with this resolution must submit a Special Event Permit application for approval to the City's Building Department, and include a plan for the temporary outdoor use, showing all existing elements (such as trees, parking meters, street lights, etc.), as well as all proposed temporary fixtures and furnishings, including dimensions clearly marked to show pedestrian pathways and to demonstrate compliance with social distancing guidelines;
6. Temporary outdoor operations and uses shall be designed and laid out to meet applicable social distancing guidelines and shall include (i) Temporary signs to encourage compliance with social distancing guidelines; (ii) Hand sanitizing station(s) in the outdoor use area; and (iii) Trash receptacle(s) and disinfecting wipes or other supplies for the cleaning of fixtures and furnishings and other high touch points in the outdoor area.

Be It Further Resolved, that review and permit fees for temporary outdoor operations and uses shall be waived.

Be It Further Resolved, that except to the extent temporarily relaxed or suspended herein and as necessary to give full effect to this resolution and to the special event permit approvals to be granted hereunder, all City ordinances shall remain in full force and effect. Failure to comply with applicable ordinances, this Resolution and any requirements or conditions attached to any permit approval may result in enforcement action and termination of permission to have a temporary outdoor operation and use.

Be It Finally Resolved, that City Council reserves the authority to modify, shorten or lengthen the term and provisions of this Resolution as the Council deems reasonable and appropriate under the circumstances.

Attachments: [12072020 Agenda Summary.pdf](#)
[06012020 Agenda Summary.pdf](#)
[Temp Covid Temp Signs Stds.pdf](#)
[06012020 Resolution.pdf](#)
[Resolution \(Draft\).pdf](#)

(See discussion under Legislative File #2020-0209)

A motion was made by Morita, seconded by Bowyer, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0320-2020

Whereas, in order to facilitate and promote restoration of economic activity and to assist local businesses impacted by the Covid-19 pandemic and its associated business reduction and closures to reopen and resume operation while containing the spread of Covid-19, the City Council, at its June 1, 2020 Special Meeting adopted Resolution 0130-2020 to temporarily relax and suspend enforcement of certain City ordinances and regulations concerning temporary signs; and

Whereas, said resolution continues in effect through the end of this year, and taking into account the ongoing global pandemic and its impact on local businesses, the City Council desires to extend the terms and conditions of said resolution through June 1, 2021.

Resolved, the Rochester Hills City Council determines that effective immediately, and continuing through June 1, 2021 (unless sooner modified or terminated by further City Council resolution), all retail and commercial businesses lawfully in existence in the City will be temporarily allowed to post, with a permit or fees or time limit, temporary signs relating to hours of operation, pick-up and delivery services and specials in accordance with requirements, criteria, limits, standards, and conditions to be established by the City Administration, and further subject to the following:

1. Any signs required by Federal, State or County public health agencies will not count toward the permitted temporary sign area;
2. Temporary signs may not be placed in the public rights-of-way or obstructing pedestrian and bicycle paths and sidewalks;
3. Temporary signs must meet any applicable corner clearance requirements and must not impede clear and unobstructed ingress and egress to all required entrances/exits.

Be It Further Resolved, that no permit shall be required and fees are waived for temporary signs that meet the requirements of this resolution and any additional requirements and conditions established by the City Administration pursuant hereto.

Be It Further Resolved, that except to the extent temporarily relaxed or suspended herein and as necessary to give full effect to this resolution and to the administrative approvals to be granted hereunder, all City ordinances shall remain in full force and effect. Failure to comply with applicable ordinances, this Resolution and any requirements or conditions attached to any administrative approval may result in enforcement action and termination of permission to have temporary signs.

Be It Finally Resolved, that City Council reserves the authority to modify, shorten or lengthen the term and provisions of this Resolution as the Council deems reasonable and appropriate under the circumstances.

2020-0349 Request for Purchase Authorization - FIRE: Purchase Authorization of purchase of additional equipment for Fire Department Mobile Data Computer Project in the amount of \$1401.00 for a new purchase authorization amount of \$72,267.76; CDW-G, Vernon Hills, IL

Attachments: [12072020 Agenda Summary.pdf](#)
[09142020 Agenda Summary.pdf](#)
[09142020 Tabulation.pdf](#)
[09142020 Resolution.pdf](#)
[Resolution \(Draft\).pdf](#)

Sean Canto, Fire Chief/Emergency Services Director, stated that in September 2020, Council was asked to authorize the replacement of the mobile data computers in all of the Fire apparatus. He explained that after receiving this authorization, the Fire Department realized that one of their new pumbers was not included in that original request. He noted that this request is for authorization to purchase the equipment needed for the new pumper.

A motion was made by Bowyer, seconded by Mungioli, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0321-2020

Resolved, that the Rochester Hills City Council hereby authorizes the purchase of additional equipment for Fire Department Mobile Data Computer Project to CDW-G, Vernon Hills, Illinois in the amount of \$1,401.00 for a new purchase authorization amount of \$72,267.76.

2020-0450 Request for Purchase Authorization - FACILITIES: Blanket Purchase order for the purchase of janitorial products for a not-to-exceed amount of \$100,000.00 through December 31, 2021; Nichols Paper & Supply Company/Member of Network Services Company, Schaumberg, IL

Attachments: [12072020 Agenda Summary.pdf](#)
[Resolution \(Draft\).pdf](#)

Scott Cope, Building/Ordinance/Facilities Director, stated that this request is for janitorial supplies and explained the increase over last year's blanket is due to additional supplies needed for the COVID pandemic.

A motion was made by Morita, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0322-2020

Resolved, that the Rochester Hills City Council hereby authorizes a blanket purchase order to Nichols Paper & Supply Company/Member of Network Services Company for the purchase of janitorial products for a not-to-exceed amount of \$100,000.00 through December 31, 2021.

Further Resolved, that the City's acceptance of the proposal and approval of the award of

a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

2020-0533 Adoption of the 2021 City Council Meeting Schedule

Attachments: [12072020 Agenda Summary.pdf](#)
[2021 DRAFT City Council Meeting Dates.pdf](#)
[Resolution \(Draft\).pdf](#)

Ms. Morita requested that the Clerk's Office notify Council of the date for the Special Budget Meeting.

A motion was made by Mungioli, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:

Aye 7 - Blair, Bowyer, Deel, Hetrick, Morita, Mungioli and Walker

Enactment No: RES0323-2020

Resolved, that the Rochester Hills City council establishes the Year 2021 Regular Meeting Schedule for City Council on Monday evenings as follows:

Regular Meetings

January 11, 25
February 8, 22
March 8, 22
April 12, 26
May 10, 24
June 7, 21
July 12, 26
August 16, 30
September 13, 27
October 11, 25
November 15
December 6, 13

Further Resolved, that the Rochester Hills City Council Meetings will begin at 7:00 p.m., Michigan Time, and will be held at the City of Rochester Hills Municipal Offices, 1000 Rochester Hills Drive, Rochester Hills, Michigan.

Further Resolved, that the City Clerk shall provide proper notice of the 2021 Meeting Schedule pursuant to 15.265, Section 5 (3) of the Michigan Open Meetings Act, Public Act No. 267 of 1976, as amended.

ANY OTHER BUSINESS

NEXT MEETING DATE

- Regular Meeting - Monday, December 14, 2020

ADJOURNMENT

There being no further business before Council, it was moved by Mungioli and seconded by Hetrick to adjourn the meeting at 9:42 p.m.

*RYAN DEEL, President
Rochester Hills City Council*

*TINA BARTON, MMC, Clerk
City of Rochester Hills*

*LEANNE SCOTT, MMC, Deputy Clerk
City of Rochester Hills*

Approved as presented at the (insert date, or dates) Regular City Council Meeting.