



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2021-0459

TO: Mayor and City Council Members

FROM: Bryan K. Barnett, Mayor

DATE: November 15, 2021

SUBJECT: Governmental Representation and Consulting Services

REQUEST:

City Council is requested to authorize a contract/blanket purchase order to Midwest Strategy Group, Lansing, Michigan for governmental representation and consulting services in the amount not-to-exceed \$162,000.00 for a three year term to expire November 30, 2024 and further authorizes the Mayor to execute a contract on behalf of the City.

REASON FOR PURCHASE:

The City issued a Request for Proposal utilizing the MITN system and received three (3) proposal responses. A committee consisting of representatives from the Mayor's Office, DPS/Engineering, and the Purchasing department reviewed the responses received. Based on the review, the committee determined and unanimously agreed that Midwest Strategy Group provides the best overall value to the City based on their experience and qualifications, work approach, comparable projects, and success in generating solutions for potential areas of concerns for their clients.

Midwest Strategy Group has represented the City over the past several years with legislation and policy level governmental decisions at a county, state and federal level. Midwest has demonstrated that they are able to advocate proactively on behalf of the City on legislative matters, funding opportunities and other issues as they relate to the City's unique governmental interests. Midwest has interacted professionally with City staff, and is always extremely responsive to their needs. The City has been satisfied with the services received. Based on these factors, the City is recommending that City Council authorize award of the Contract to Midwest Strategy Group for an initial three (3) year term, with the option to renew for an additional two (2) year period, with mutual agreement between both parties and all terms and conditions remaining unchanged.

PROCESS:

Vendor Name and Address:

Midwest Strategy Group of Michigan
101 S. Washington Square
Suite 620
Lansing, MI 48933

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2021 and FY 2022 Adopted Budgets and the FY 2023 and FY 2024 Projected Budgets

Fund Name	Department Account No	Account No. Description	3-Year Budget Amount	3-Year Cost	Remaining Budget
General Fund	171.801000	Professional Services	\$180,000	\$162,000	\$18,000

RECOMMENDATION:

It is recommended that City Council authorize the award of a contract/blanket purchase order to Midwest Strategy Group, Lansing, Michigan for governmental representation and consulting services in the amount not-to-exceed \$162,000.00 for a three year term to expire November 30, 2024 and further authorizes the Mayor to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A