

City Council Agenda Summary Sheet (Purchases)

Agenda No: 2004-0398
Date: April 22, 2004
Prepared By: Jean Farris
City File No:

Meeting Date: May 5, 2004

PURPOSE:

Approval of the purchase of a digital recording system for the dispatch center to DSS Corporation, Southfield, Michigan, in the amount of \$29,976.00.

DISCUSSION:

As part of the City's continued cooperative purchasing efforts sealed bids were solicited, publicly opened and read aloud on March 2, 2004, on behalf of the cities of Rochester Hills and Farmington Hills for a digital recording system for both dispatch centers.

In anticipation of the new Open Sky radio trunk system from Oakland County, updating our current radio system to digital format is required. The bid requires vendors to install the digital recording system after award and include any and all necessary upgrades when the Open Sky system is in place.

Specifications for the new recording system required a 32 channel (but expandable) recording system that is software driven, that would record in a digital format and capable of being listened to at each dispatch seat. This format will allow for such features as internal self-diagnostics, live monitoring by the supervisor of calls and quality assurance management. Additionally, since the new system will recording a .WAV format, dispatch calls can be stored on the network, search and queried for, emailed, burned to a CD or even imaged for long term storage.

Staff from both Rochester Hills and Farmington Hills evaluated all bids and shortlisted the two low bidders, of which demonstration of the product were viewed. Vendors were evaluated on product offering, price, experience and references. Staff determined that DSS Corporation is the most qualified bidder. Their product is user friendly and better geared for a public safety usage, meeting all bid specifications. Although the product from BIS is comprehensive, the product as proposed does not meet the minimum bid specifications. DSS Corporation has competitive pricing and has extensive experience with multiple local police and fire agencies (including Rochester Hills and Farmington Hills), they are knowledgeable regarding the Open Sky radio system's unique requirements and they have provided excellent customer service in the past.

A five (5) year 24/7 warranty and on-site maintenance agreement was included as part of the specification.

FISCAL INFORMATION:

The purchase of the digital recording system was budgeted in 2003. Purchase of the equipment not-to-exceed \$35,000 was approved by Council on December 10, 2003. At that time Farmington Hills had solicited and received bids, but had not awarded. Subsequently, Farmington Hills identified issues with the solicitation and re-bid, with Rochester Hills joining in the process.

A budget amendment is required.

Fund Name	Fund Account #	Description	Budget Amount	Cost	Remaining Budget
Fire Apparatus Fund	402.977000	Equipment Capitalized	0	\$29,976.00	(\$29,976)
		W/Budget Amendment	\$29,976	\$29,976	0

Vendor Name and Address:

DSS Corporation
25657 Southfield Road
Southfield, MI 48075

Reason for Selection:

Most qualified bidder meeting bid specifications

Method of Purchase:

Purchase Order

RECOMMENDATION:

It is recommended that the Rochester Hills City Council approve the purchase of a digital recording system for the dispatch center to DSS Corporation, Southfield, Michigan, in the amount of \$29,976.00.

ATTACHMENTS:

Bid Tabulation

Department Authorization: Gregory Waltherhouse, Fire Chief

Reviewed by:

Fiscal: *Jean Farris*

Clerks: *Susan Koliba-Galeczka*

Approved by: *Pat Somerville*

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA