



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org**

Legislative File No: 2007-0880 Ver 3

TO: Mayor and City Council Members

FROM: Roger H. Rousse, Director of Public Service

DATE: August 4, 2008

SUBJECT: First Amendment to the Contract for Right-of-Way Service for the Reconstruction and widening work along Hamlin Road from Crooks to Livernois between the City of Rochester Hills and Hubbell, Roth & Clark, Inc.
City File No. E92-023

REQUEST:

City Council is requested to approve the First Amendment to the Contract between the City of Rochester Hills and Hubbell, Roth & Clark, Inc. for acquisition of Right-of-Way Services for the reconstruction and widening work along Hamlin Road from Crooks Road to Livernois Road in the amount of \$74,909.99 for a total amount not to exceed \$199,909.99.

REASON FOR PURCHASE:

As outlined in the attached letter from Hubbell, Roth & Clark, Inc. (HRC) dated March 7, 2008 to Paul Davis, City Engineer, an error was identified between the proposal and what was ultimately identified in the City and Michigan Department of Transportation (MDOT) Contract. Simply put, the HRC right-of-way proposal previously approved by City Council on January 7, 2008 did not include the cost for the work to be done by the consultant preparing and reviewing the property appraisals. The original proposal format to Rochester Hills was changed to follow the typical MDOT requirement and the sub-consultant cost was inadvertently left out.

Engineering staff informed HRC that they had to fix the oversight with MDOT prior to the City agreeing to forward the revised cost version to City Council. On June 23, 2008, the Local Agency Programs Unit of MDOT approved the First Amendment to the Contract. If approved by City Council, the contract will be fully executed to adjust the approved budget for the consultant right-of-way acquisition services and returned to MDOT.

PROCESS:

Vendor Name and Address:

Hubbell, Roth & Clark, Inc.
2001 Centerpoint Parkway, Suite 109
Pontiac, MI 48341

Method of Purchase:

Quality Based Selection

BUDGET:

The funds to acquire the ROW were approved in the 2008 budget as MR-02A in the amount of \$1,971,570 (Federal) and \$492,890 (City). The original ROW acquisition contract with MDOT was approved for an amount not to exceed \$124,946.00 but council actually approved \$125,000.00 at the January 7, 2008 meeting. Although the additional cost requested for approval by council is \$74,909.99, the below table also includes the previously approved cost of \$125,000 from the January 7, 2008 resolution to better reflect the remaining 2008 budget information. Original budget estimates for MDOT and the City accounted for the sub-consultant costs and there is no budget problem expected by approving the \$74,909.99 cost to correct the previous oversight.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Major Roads	202.452.973 000	Major Road Land ROW – MR-02A Federal Share	\$2,960,000.00	80% - \$159,927.99	\$2,800,072.00
Major Roads	202.452.973 000	Major Road Land ROW – MR-02A City Share	\$740,000.00	20% - \$39,982.00	\$700,018.00

RECOMMENDATION:

City Council is requested to approve the First Amendment to the Contract between the City of Rochester Hills and Hubbell, Roth & Clark, Inc. for acquisition of Right-of-Way Services for the reconstruction and widening work along Hamlin Road from Crooks Road to Livernois Road in the amount of \$74,909.99 for a total amount not to exceed \$199,909.99 and authorize the Mayor to execute the agreement on behalf of the City.

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		